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KENTUCKY BOARD OF NURSING

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Louisville, Kentucky 40222-5172
kbn.ky.gov

Andy Beshear
Governor

BOARD MEETING MINUTES

June 15, 2023 and June 19, 2023

MEMBERS PRESENT: None

**MEMBERS – VIDEO/AUDIO
PHONE CONFERENCE:**

Audria Denker, RN, President
Missy Bentley, RN
Erica Lemberger, RN
Ruth Martin, RN
Anne Veno, RN
Mandi Walker, RN
Jana Bailey, APRN
Missy Bentley, RN
Susan Lawson, LPN
Jane Smith, Citizen-at-Large
Susan Ellis, RN
Ashley Adkins, Citizen-at-Large
Jacob Higgins, RN
Dana Steffey, LPN

MEMBERS ABSENT: Hope Jones, RN
Carl Vinson, LPN

STAFF PRESENT: None

GUESTS PRESENT: None

**GUESTS AND STAFF –VIDEO/AUDIO
PHONE CONFERENCE ON JUNE 15 AND JUNE 19:**

Kelly Jenkins, Executive Director, KBN
Joe Lally, Deputy Executive Director, KBN
Jeff Prather, General Counsel, KBN
Erica Klimchak, Administrative Assistant, KBN
Diane Comer, Public Information Officer, KBN
John Michul, Staff Attorney, KBN
JD Fleming, Legal Services Supervisor, KBN

Michelle Gary, Continuing Competency Coordinator, KBN
Angie Spencer, Human Resources Administrator, KBN
Ellen Thomson, APRN Investigator, KBN
Nathan Goldman, Hearing Officer, KBN
Tricia Smith, Compliance Branch Manager, KBN
Eric Velazquez, IM Section Supervisor, KBN
Jason Oney, Resource Management Analyst, KBN
Kelsea Williams, Executive Legal Secretary, KBN
Andre Stuckey, Executive Assistant, KBN
Anna Adams, Administrative Services Section Manager, KBN
Ann Tino, Investigation Branch Manager, KBN
Myra Goldman, Professional Support Branch Manager, KBN
Ruby King, Credentials Branch Manager, KBN
Sarah Cecil, APRN Practice Consultant, KBN
Katie Ernwine, Law Clerk, KBN
Ann Shepherd, Nurse Investigator, KBN
Amy Wheeler, Staff Attorney, KBN
Tina Shoope, Nursing Practice Consultant, KBN
Joy Pennington, Nursing Education Consultant, KBN
Patricia Abell, Case Advisor, KBN
Brittany Click, Nursing Practice Consultant, KBN
Valerie Jones, Nursing Education Consultant, KBN
Elizabeth Shreve, Nurse Investigator, KBN
Adriana Kelly
Kathy Khoshreza
Robin Boughey
Russell Mauk

CALL TO ORDER

Audria Denker, President, called the June 15, 2023 meeting of the Kentucky Board of Nursing to order at 10:01 am by videoconference via Zoom software application.

ROLL CALL/DECLARATION OF QUORUM

Erica Klimchak, Administrative Assistant, called roll. Dr. Denker declared a quorum.

ADOPTION OF AGENDA

A flexible agenda was adopted.

APPROVAL OF MINUTES

The minutes from the April 20, 2023 regular Board meeting, and the May 4, 2023 Special Called Board meeting were presented. Upon a motion made by Erica Lemberger, and seconded by Susan Ellis, the April 20, 2023 and May 4, 2023 minutes were approved as written. No one voted in opposition or abstained from voting.

ELECTION OF FY 2023-2024 BOARD OFFICERS

Joe Lally and Erica Klimchak conducted the election of new board officers via electronic ballot.

Audria Denker was re-elected President; and Adam Ogle was re-elected Vice President.

PRESIDENT’S REPORT

Audria Denker, KBN Board President, provided a brief update about state legislative sessions and the various pieces of legislation that will affect nurses.

FINANCIAL OFFICER’S REPORT

Anna Adams, Administrative Services Supervisor, presented the Financial Officer’s Report, which included the May financial report and soft close. Upon a motion made by Adam Ogle, and seconded by Ashley Adkins, the Financial Officer’s Report was approved as written. No one voted in opposition or abstained from voting.

EXECUTIVE DIRECTOR’S REPORT

Joe Lally, Deputy Executive Director, presented the Executive Director’s report and included information on the following:

- Building
- Operations
 - ORBS
 - Employee Engagement Survey
 - Quadient
 - Laserfiche
 - Executive Director Presentations
- Professional Development
- Social Media
- Personnel
- Training for Board Members

At approximately 10:15 am the KBN Board Meeting encountered a Zoom cyber hack, and the meeting was reconvened in closed session at 10:48 am. The following took place during that closed session:

Discussion of the following recommended orders with no exceptions filed:

Decision Number	Name	License Number
074-06-23	Case, Mary	LPN License No. 2033172
075-06-23	Corder, Marcus	LPN License No. 2038381
077-06-23	Giles, Tracey	RN License No. 1075817
078-06-23	Gillespie, Hallie	DT Credential No. 8001765
079-06-23	Harper, Amanda	LPN License No. 2035615
080-06-23	Harper, Melissa	LPN License No. 2022945
081-06-23	Hendren, April	RN License No. 1153032
082-06-23	Kinnis, Lesley	LPN License No. 2040155
083-06-23	Larkin, Kimberly	RN License No. 1169399
084-06-23	Logsdon, Danielle	RN License No. 1102821

086-06-23	McNally, James	RN License No. 1152934
087-06-23	Mount, Danielle	LPN License No. 2047231
089-06-23	Pierce, Franchesica	LPN License No. 2045307

Discussion of the following recommended orders with exceptions filed:

Decision Number	Name	License Number
076-06-23	Gilbert, Michelle	RN License No. 1123579
085-06-23	McGee, Alexis	MS LPN License No. 328136
088-06-23	Nevius, Ronnie	LPN License No. 2038425

Discussion of the following personnel actions:

Branch Name	First Name	Last Name	Start Date	Action Type	Reason for Action
Administrative Services Section	SiMya	Jackson	06/01/2023	Change in Pay	Unclass. Probation. Increase
Administrative Services Section	Elizabeth	Shreve	05/01/2023	Position Number Change-Internal	Resign to Reappoint
Administrative Services Section	Mallory	Brewer	05/08/2023	Appointment	Interim
Administrative Services Section	Mallory	Brewer	05/10/2023	Separation	R - Other
Legal Services Section	Katelin	Ernwine	05/16/2023	Appointment	Interim
Administrative Services Section	Joanna	Marling	05/24/2023	Appointment	Interim

The Executive Director Evaluation Survey and Other Personnel Actions.

None of the above items were voted on.

KBN General Counsel, Jeff Prather, recommended rescheduling the Board meeting to a later date in order to give adequate notification to the public as required by the Kentucky Open Meetings Law. Upon a motion made by Jana Bailey, and seconded by Adam Bailey, the Board decided to reschedule the meeting for Monday, June 19, 2023 at 9:30 am.

The meeting was adjourned at 11:15 am.

CALL TO ORDER

Audria Denker, President, reconvened the June meeting of the Kentucky Board of Nursing on June 19, 2023 and called the meeting to order at 9:30 am by videoconference via Zoom software application.

ROLL CALL/DECLARATION OF QUORUM

Erica Klimchak, Administrative Assistant, called roll. Dr. Denker declared a quorum.

The following Board members were present:

MEMBERS – VIDEO/AUDIO PHONE CONFERENCE:

Audria Denker, RN, President
Missy Bentley, RN
Erica Lemberger, RN
Ruth Martin, RN
Anne Veno, RN
Mandi Walker, RN
Jana Bailey, APRN
Missy Bentley, RN
Susan Ellis, RN
Ashley Adkins, Citizen-at-Large
Jacob Higgins, RN
Dana Steffey, LPN

MEMBERS ABSENT:

Hope Jones, RN
Susan Lawson, LPN
Jane Smith, Citizen-at-Large
Carl Vinson, LP

Dr. Denker explained that the meeting would begin with the vote to approve the Executive Director's Report, as that was where the meeting was ended on June 15.

EXECUTIVE DIRECTOR'S REPORT

Upon a motion made by Susan Ellis, and seconded by Dana Steffey, the Executive Director's Report was accepted as written. No one voted in opposition or abstained from voting.

Licensed Certified Professional Midwives Advisory Council Member Elections **Election of representative to the Licensed Certified Professional Midwives Advisory Council**

Dr. Denker explained that there is one (1) open CPM member slot on the LCPM Advisory Council. KBN received three (3) total nominations for this slot. After discussion, presentation of background materials, and an electronic vote, the following nominee was selected to serve on the LCPM Advisory Council:

- Jennifer Olliges

Upon a motion made by Mandi Walker, and seconded by Adam Ogle, the nominee outlined above was accepted as a new LCPM Advisory Council member. No one voted in opposition or abstained from voting.

Reappointment of members to the LCPM Advisory Council

Upon a motion made by Jana Bailey, and seconded by Susan Ellis, the following members were reappointed to serve on the LCPM Advisory Council. No one voted in opposition or abstained from voting.

- Robin Weiss – public member
- Meghan Nowland –CPM
- Jennifer Fardink –CPM
- Sara Ferguson – CNM
- Jennifer Goldberg – OB
- Elizabeth Case – OB

Appointment of member to the LCPM Advisory Council

Dr. Denker explained that there are two (2) remaining open seats on the LCPM Council. KBN received one (1) nomination for each open seat:

- Sarah Hood – CNM
- Chukwuma Chinedu Nnorom – Neonatal Provider

Upon a motion made by Mandi Walker, and seconded by Dana Steffey, the nominees outlined above were accepted as new LCPM Advisory Council members. No one voted in opposition or abstained from voting.

Election of representatives to APRN Controlled Substance Prescribing Council

Dr. Denker explained that the recently passed SB 94 during the 2023 Legislative Session establishes the APRN Controlled Substance Prescribing Council, which is attached administratively to the Board of Nursing. The statute requires the KBN to appoint four (4) licensed advanced practice registered nurses who currently prescribe scheduled drugs from the following specialties: one (1) of whom shall have a specialty in primary care, one (1) whom shall have a specialty in acute care, one (1) of whom shall have a specialty in psychiatric mental health or addiction, and one (1) of whom shall have a specialty in pain management.

After discussion, presentation of background materials, and an electronic vote, the following nominees were selected to serve on the APRN Controlled Substance Prescribing Council:

1. Primary Care

- Wendy Fletcher

Upon a motion made by Dana Steffey, and seconded by Jana Bailey, the nominee outlined above was accepted to serve on the APRN Controlled Substance Prescribing Council. No one voted in opposition or abstained from voting.

2. Acute Care

- Jennifer Ramsey

Upon a motion made by Mandi Walker, and seconded by Susan Ellis, the nominee outlined above was accepted to serve on the APRN Controlled Substance Prescribing Council. No one voted in opposition or abstained from voting.

3. PMHNP/Addiction

- Jessica Estes

Upon a motion made by Adam Ogle, and seconded by Ruth Martin, the nominee outlined above was accepted to serve on the APRN Controlled Substance Prescribing Council. No one voted in opposition or abstained from voting.

4. Pain Management

- Kara Henshaw

Upon a motion made by Missy Bentley, and seconded by Susan Ellis, the nominee outlined above was accepted to serve on the APRN Controlled Substance Prescribing Council. No one voted in opposition or abstained from voting.

Election of two (2) representatives to the Medical Cannabis Advisory Committee

Dr. Denker explained that the recently passed legislation to legalize medical cannabis during the 2023 Legislative Session establishes the Medical Cannabis Advisory Committee. The statute requires the Kentucky Board of Nursing (KBN) to appoint two (2) APRNs to serve as members on this committee.

After discussion, presentation of background materials, and an electronic vote, the following nominees were selected to serve on the Medical Cannabis Advisory Committee:

- Anthony Carney
- Jodi Wojcik

Upon a motion made by Susan Ellis, and seconded by Missy Bentley, the nominees outlined above were accepted to serve on the Medical Cannabis Advisory Committee. No one voted in opposition or abstained from voting.

Approval of Representative to the Dialysis Technician Advisory Council

Dr. Denker explained that there is currently one (1) open seat on the Dialysis Technician Advisory Council for a Registered Nurse who works in dialysis care. KBN received one (1) nomination to fill this vacancy:

- Rebecca Tiller – RN

Upon a motion made by Missy Bentley, and seconded by Dana Steffey, the nominee outlined above was accepted to serve on the DT Advisory Council. No one voted in opposition or abstained from voting.

GENERAL COUNSEL'S REPORT

Jeff Prather, General Counsel, presented the General Counsel's Report. Upon a motion made by Jana Bailey, and seconded by Adam Ogle, the report was approved as written. No one voted in opposition or abstained from voting.

Approval of proposed changes to 201 KAR 20:620

Mr. Prather provided an overview of the proposed changes to 201 KAR 20:620.

- It was the recommendation of the General Counsel that:

The proposed changes to 201 KAR 20:620 be accepted

Upon a motion made by Dana Steffey, and seconded by Missy Bentley, the Board approved the General Counsel's recommendation. No one voted in opposition or abstained from voting.

Approval of proposed changes to the LCPM Application, included in the Materials Incorporated by Reference (MIR) with 201 KAR 20:620

Mr. Prather provided an overview of the proposed changes to the LCPM Application, included in the MIR with 201 KAR 20:620.

- It was the recommendation of the General Counsel that:
The proposed changes to the LCPM Application, included in the MIR with 201 KAR 20:620 be accepted

Upon a motion made by Adam Ogle, and seconded by Susan Ellis, the Board approved the General Counsel's recommendation. No one voted in opposition or abstained from voting.

Delegation of Authority

Mr. Prather provided an overview of the proposed changes to the Delegation of Authority document.

- It was the recommendation of the General Counsel that:
The proposed changes to the Delegation of Authority document be accepted

Upon a motion made by Ruth Martin, and seconded by Ashley Adkins, the Board approved the General Counsel's recommendation. No one voted in opposition or abstained from voting.

CREDENTIALS REVIEW PANEL

The reports of the Credentials Review Panel meetings held April 20, 2023, and May 18, 2023 were presented. The Board reviewed and approved by acclamation the reports as written. No one voted in opposition or abstained from voting.

EDUCATION COMMITTEE

The May 18, 2023 Education Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. The following actions were taken after discussion and presentation of background materials:

Big Sandy Community and Technical College – Prestonsburg ASN Site Visit

- It was the recommendation of the committee that:
Big Sandy Community and Technical College ASN (MEEP) Program of Nursing be granted continued Program Approval Status, with semi-annual progress reports providing supportive evidence concerning the program's progress in fulfilling the Requirements to be Met, to be submitted beginning July 31, 2023.

Upon a motion made by Erica Lemberger, and seconded by Mandi Walker, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Ashland Community and Technical College ASN Program Site Visit

- It was the recommendation of the committee that:
Ashland Community and Technical College ASN Program of Nursing be granted continued Program Approval Status, with bi-annual progress reports providing supportive evidence concerning the program's progress in fulfilling the Requirements to be Met, to be submitted beginning August 31, 2023.

Upon a motion made by Erica Lemberger, and seconded by Adam Ogle, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Beckfield College PN Program Site Visit

- It was the recommendation of the committee that:
Beckfield College PN Program of Nursing be granted continued Program Approval Status, with semi-annual progress reports providing supportive evidence concerning the programs' progress in fulfilling the Requirements to be Met, to be submitted beginning August 31, 2023.

Upon a motion made by Erica Lemberger, and seconded by Missy Bentley, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Beckfield College ASN Program Site Visit

- It was the recommendation of the committee that:
Beckfield College ASN Program of Nursing be granted continued Program Approval Status, with semi-annual progress reports providing supportive evidence concerning the programs' progress in fulfilling the Requirements to be Met, to be submitted beginning August 31, 2023.

Upon a motion made by Erica Lemberger, and seconded by Susan Ellis, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Beckfield College BSN Program Site Visit

- It was the recommendation of the committee that:
Beckfield College BSN Program of Nursing be granted continued Program Approval Status, with semi-annual progress reports providing supportive evidence concerning the programs' progress in fulfilling the Requirements to be Met, to be submitted beginning August 31, 2023.

Upon a motion made by Erica Lemberger, and seconded by Jana Bailey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

MedQuest College – Lexington PN Program Site Visit

- It was the recommendation of the committee that:
MedQuest College - Lexington PN Program of Nursing be granted Approval Status, with bi-annual progress reports providing supportive evidence concerning the program's progress in fulfilling the requirements to be met.

Upon a motion made by Erica Lemberger, and seconded by Missy Bentley, the Board approved the committee recommendations. No one voted in opposition.

Spalding University BSN Program Site Visit

- It was the recommendation of the committee that:
Spalding University BSN Program of Nursing be granted continued Program Approval Status, with continuing annual SPE reports, providing supportive evidence concerning the program's progress in fulfilling the requirements to be met, beginning August 30, 2024.

Upon a motion made by Adam Ogle, and seconded by Susan Ellis, the Board approved the committee recommendations. No one voted in opposition.

Erica Lemberger and Mandi Walker recused themselves from the discussion and vote.

PRACTICE COMMITTEE

The May 19, 2023 Practice Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

Advisory Opinion Statements

AOS #10 Roles of Nurses in the Care of Intrapartum Patients

- It was the recommendation of the committee that:
Advisory Opinion Statement (AOS) #10 Roles of Nurses in Women’s Health Across the Lifespan, as revised, be approved.

Upon a motion made by Mandi Walker, and seconded by Jacob Higgins, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

AOS #32 The Role of Nurses in Procedural Sedation, Analgesia, and Airway Management in Various Settings

- It was the recommendation of the committee that:
Advisory Opinion Statement (AOS) #32 The Role of Nurses in Procedural Sedation, Analgesia, and Airway Management in Various Settings, as revised, be approved.

Upon a motion made by Mandi Walker, and seconded by Missy Bentley, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

AOS #4 Roles of Nurses in the Administration of Medication per Intraspinal Routes

- It was the recommendation of the committee that:
Advisory Opinion Statement (AOS) #4 Roles of Nurses in the Administration of Medication per Intraspinal Routes, be withdrawn from publication.

Upon a motion made by Mandi Walker, and seconded by Adam Ogle, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

CONSUMER PROTECTION COMMITTEE

The May 18, 2023 Consumer Protection Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

Revised Disciplinary Guidelines for APRNs

- It was the recommendation of the committee that:
The proposed revisions to the Disciplinary Guidelines be approved

Upon a motion made by Ashley Adkins, and seconded by Susan Ellis, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

NCSBN Disciplinary Pathway

- It was the recommendation of the committee that:
The NCSBN Disciplinary Decision Pathway be utilized for all Investigative processes be approved

Upon a motion made by Ashley Adkins, and seconded by Adam Ogle, the Board approved the committee recommendations. No one voted in opposition or abstained from voting

Recommended Term for APRN Agreed Order

- It was the recommendation of the committee that:
The addition of the term to the current APRN Agreed Order be approved.

Upon a motion made by Ashley Adkins, and seconded by Missy Bentley, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Review/Edit Guidelines for Evaluation of Minor Incident

- It was the recommendation of the committee that:
The edits/revisions of the Evaluation of Minor Incidents be approved

Upon a motion made by Ashley Adkins, and seconded by Jacob Higgins, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

ADVANCED PRACTICE REGISTERED NURSE COUNCIL

The May 3, 2023 Advanced Practice Registered Nurse Council meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting.

Hormone Replacement Therapy

- It was the recommendation of the council that:
The performance of the subcutaneous administration/insertion of hormone replacement therapy with pellet implants is within the scope of advanced practice registered nursing practice for the APRN who is educationally prepared and clinically competent.

Any testosterone supply provided in quantities or duration that are greater than 30 days requires an APRN to obtain a physician's order pursuant to KRS 314.011 (8)(b) for the administration of the hormone replacement therapy pellet implants and the performance of the procedure.

Further, a legal opinion by the General Counsel was provided on the scope of practice of an APRN to stock, obtain, store, and dispense controlled substances. When medications have been dispensed by a pharmacy and labeled for specific patient use, and then stored in a facility, such as in a qualified provider's office, the facility becomes the custodian of the patient's medication and the practice is not seen as dispensing or stocking, but rather storing of medication on behalf of the patient.

APRNs may not stock, store, or dispense bulk non-patient specific controlled substances.

Upon a motion made by Jana Bailey, and seconded by Ashley Adkins, the Board approved the council recommendations. No one voted in opposition or abstained from voting.

Advisory Opinions not Yet Incorporated within an Advisory Opinion Statement

APRN Scope of Practice in the Utilization of Fluoroscopy for the Performance of Fluoroscopic-Guided Procedures

- It was the recommendation of the council that:
The 2015 Advisory Opinion provided below be reaffirmed.

The utilization of fluoroscopy and the operation of the equipment in the performance of fluoroscopic-guided procedures is within the scope of advanced practice registered nursing practice for the APRN who is currently educationally prepared and clinically competent in performing fluoroscopic- guided procedures.

Additionally, 1) the fluoroscopic-guided procedure and the utilization of fluoroscopy is performed according to an established, approved policy and procedure in the health care facility; and 2) the APRN has been granted clinical privileges to perform the fluoroscopic-guided procedure and utilize fluoroscopy through the health care facility's credentialing process. Further, it is within the scope of practice of the APRN to supervise the medical imaging technologist when assisting the APRN in the performance of the fluoroscopic-guided procedure.

Upon a motion made by Jana Bailey, and seconded by Missy Bentley, the Board approved the council recommendations. No one voted in opposition or abstained from voting.

Scope of Practice of the APRN in the Performance of Diagnostic and Therapeutic Bronchoscopy

- It was the recommendation of the council that:
The 2017 Advisory Opinion provided below be reaffirmed with specific revisions.

The performance of a bronchoscopy is within the scope of advanced practice registered nursing practice for the adult acute care APRN who is currently educationally prepared and clinically competent in the performance of the procedure. The APRN should maintain documentation of having completed specific education and a competency validation. The performance of a bronchoscopy should be in accordance with documented facility policy and procedures and credentialing processes, as well as current evidence-based practice.

Upon a motion made by Jana Bailey, and seconded by Ashley Adkins, the Board approved the council recommendations. No one voted in opposition or abstained from voting.

GOVERNANCE COMMITTEE

The May 18, 2023 Governance Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting.

CLOSED SESSION

Joe Lally read the following language before the meeting was moved to closed session:

No matters may be discussed during a closed session other than those within the scope of the topic announced prior to convening the closed session.

No final action may be taken while in closed session. After the public meeting reconvenes, final

action may be taken, but final action is not required.

Upon returning to public session, any final action regarding matters discussed in closed session should be moved and voted upon.

Pursuant to KRS 61.810(1)(j), the purpose of the closed session is for “QUASI-JUDICIAL DELIBERATIONS”

Definition: Deliberations of judicial or quasi-judicial bodies regarding individual adjudications or appointments, at which neither the person involved, his representatives, nor any other individual not a member of the agency's governing body or staff is present, but not including any meetings of planning commissions, zoning commissions, or boards of adjustment.

Pursuant to KRS 61.810(1)(f), the purpose of the closed session is to discuss “PERSONNEL ACTIONS”

Definition: Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

The meeting was moved to closed session at 10:36 am to discuss Recommended Orders and personnel actions. The meeting was reconvened in open session at 10:54 am.

ACTION ON LICENSES

The President called for action on Recommended Orders.

AFTER HAVING CONSIDERED THE RECORD, THE FOLLOWING RECOMMENDED ORDERS WITH NO EXCEPTIONS FILED WERE ADOPTED:

Decision Number	Name	License Number
074-06-23	Case, Mary	LPN License No. 2033172
075-06-23	Corder, Marcus	LPN License No. 2038381
077-06-23	Giles, Tracey	RN License No. 1075817
078-06-23	Gillespie, Hallie	DT Credential No. 8001765
079-06-23	Harper, Amanda	LPN License No. 2035615
080-06-23	Harper, Melissa	LPN License No. 2022945
081-06-23	Hendren, April	RN License No. 1153032
082-06-23	Kinnis, Lesley	LPN License No. 2040155
083-06-23	Larkin, Kimberly	RN License No. 1169399
084-06-23	Logsdon, Danielle	RN License No. 1102821
086-06-23	McNally, James	RN License No. 1152934
087-06-23	Mount, Danielle	LPN License No. 2047231
089-06-23	Pierce, Franchesica	LPN License No. 2045307

A motion to accept the orders regarding the above list of licensees was made by Mandi Walker, and seconded by Ashley Adkins. The motion carried with no one voting in opposition and no one abstaining from the vote.

AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED BY THE PETITIONER, THE FOLLOWING RECOMMENDED ORDERS WERE ADOPTED:

Decision Number	Name	License Number
076-06-23	Gilbert, Michelle	RN License No. 1123579
085-06-23	McGee, Alexis	MS LPN License No. 328136
088-06-23	Nevius, Ronnie	LPN License No. 2038425

A motion to accept the order regarding the above list of licensees was made by Ashley Adkins, and seconded by Susan Ellis. The motion carried with no one voting in opposition and no one abstaining from the vote.

PERSONNEL AFFIRMATIONS

a. Personnel Actions

A motion was made by Mandi Walker, and seconded by Missy Bentley, to approve the following personnel actions. The motion carried with no one voting in opposition and no one abstaining from the vote.

Branch Name	First Name	Last Name	Start Date	Action Type	Reason for Action
Administrative Services Section	SiMya	Jackson	06/01/2023	Change in Pay	Unclass. Probation. Increase
Administrative Services Section	Elizabeth	Shreve	05/01/2023	Position Number Change-Internal	Resign to Reappoint
Administrative Services Section	Mallory	Brewer	05/08/2023	Appointment	Interim
Administrative Services Section	Mallory	Brewer	05/10/2023	Separation	R - Other
Legal Services Section	Katelin	Erwine	05/16/2023	Appointment	Interim
Administrative Services Section	Joanna	Marling	05/24/2023	Appointment	Interim

b. Executive Director Evaluation Survey

A motion was made by Ashley Adkins, and seconded by Anne Venno, to approve the Executive Director Evaluation Survey that was discussed in closed session. The motion carried with no one voting in opposition and no one abstaining from the vote.

c. Approval of Other KBN Personnel Actions

A motion was made by Adam Ogle, and seconded by Susan Ellis, to approve the Other KBN Personnel Actions that were discussed in closed session. The motion carried with no one voting in opposition and no one abstaining from the vote. The following Personnel Actions were approved:

- July 1, 2023 all staff except the interims will receive a 6% increase in salary.
- Upcoming changes in KBN Personnel staff:
 - Nursing Investigators job specification is changing. There are some small revisions in the language on the job specification with Personnel Cabinet as well as the positions will go from a grade 15 to a grade 16. This will increase the salaries for our Nursing Investigators by a possible 10% and a Special Entrance Rate to midpoint. Effective June 16th.
 - Nursing Investigators Supervisor grade 17 will have an official title change/grade change. The new title will be Nursing Investigator Managers grade 18. Also a Special Entrance Rate. Effective June 16th
 - Nursing Practice Consultant position will be abolished. Personnel Cabinet will create a working title that KBN can use with appointing someone into the position. Effective 6/16
 - Nursing Education Consultant position, small revisions in the language on the job specification. With a Special Entrance Rate. Effective 6/16
 - Fiscal Officer job classification will be abolished. We are waiting for a good job title for our Fiscal Officer based upon job duties. Effective 6/16
 - It was recommended that the Fiscal Officer position move to the Fiscal Manager job classification. We have recommended that our Administrative Section Supervisor be put into the Fiscal Manager position. The Fiscal Manager position is a grade 16. There will be an increase in the salary for that position unaware at this time what percent the increase will be. Effective 6/16

INFORMATION/ANNOUNCEMENTS

OTHER

The following items were provided for information only:

- KBN organizational chart, updated June 6, 2023

ADJOURNMENT

Upon a motion made by Susan Ellis, and seconded by Mandi Walker, the meeting was adjourned at 11:04 am.

ATTEST

APPROVED:

Audie Denker, DNP, RN, FAADN
President

8/24/23
Date

/emk/ 0623

