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KENTUCKY BOARD OF NURSING

312 Whittington Parkway, Suite 300
Louisville, Kentucky 40222-5172
kbn.ky.gov

Andy Beshear
Governor

BOARD MEETING MINUTES

June 16, 2022

MEMBERS PRESENT:

Jessica Wilson, APRN, President
Jana Bailey, APRN
Missy Bentley, RN
Jacob Higgins, RN
Jimmy Isenberg, RN
Susan Lawson, LPN
Erica Lemberger, RN
Anne Veno, RN
Mandi Walker, RN

MEMBERS – VIDEO/AUDIO PHONE CONFERENCE:

Adam Ogle, RN
Audria Denker, RN, Vice-President
Ashley Adkins, Citizen-at-Large
Hope Jones, RN
Jane Smith, Citizen-at-Large

MEMBERS ABSENT:

Carl Vinson, LPN
Dana Steffey, LPN

STAFF PRESENT:

Kelly Jenkins, Executive Director, KBN
Joe Lally, Deputy Executive Director, KBN
Jeff Prather, General Counsel, KBN
Erica Klimchak, Administrative Assistant, KBN
James Keller, Interim Administrative Assistant, KBN
Jason Oney, Resource Management Analyst, KBN
Kelsea Williams, Executive Legal Secretary, KBN
Nathan Goldman, Hearing Officer, KBN
Andre Stuckey, Executive Assistant, KBN
Angie Spencer, Human Resources Administrator, KBN
Anna Adams, Administrative Services Section Manager,
KBN
Ruby King, Credentials Branch Manager, KBN
Laura Wagner, IM Section Supervisor, KBN

Myra Goldman, Professional Support Branch Manager,
KBN

Tricia Smith, Compliance Branch Manager, KBN

GUESTS PRESENT: None

**GUESTS AND STAFF –VIDEO/AUDIO
PHONE CONFERENCE:**

Ann Tino, Investigation Branch Manager, KBN
Ann Shepherd, Nurse Investigator, KBN
Amy Wheeler, Staff Attorney, KBN
Tina Shoope, Nursing Practice Consultant, KBN
Eric Velazquez, Resource Management Analyst, KBN
Joy Pennington, Nursing Education Consultant, KBN
Michelle Gary, Continuing Competency Coordinator,
KBN
Bridget Smith, Program Coordinator, KBN
Valerie Jones, Nursing Education Consultant, KBN
Patricia Abell, Case Advisor, KBN
Jami Wright
Lisa Jones
Brittany Burke
Michele Dickens
Annette Rousseau

CALL TO ORDER

Jessica Wilson, President, called the meeting of the Kentucky Board of Nursing to order at 10:03 a.m. on June 16, 2022, in person and by videoconference via Zoom software application.

ROLL CALL/DECLARATION OF QUORUM

Erica Klimchak, Administrative Assistant, called roll. Dr. Wilson declared a quorum.

ADOPTION OF AGENDA

A flexible agenda was adopted.

PRESENTATION

Annette Rousseau, MBA, RN gave an informational presentation regarding COVID-19 vaccines for children.

APPROVAL OF MINUTES

The minutes from the April 21, 2022 Board meeting were presented. Upon a motion made by Jimmy Isenberg , and seconded by Erica Lemberger , the April 21, 2022 Board meeting minutes were approved as written. No one voted in opposition or abstained from voting.

PRESIDENT’S REPORT

Thanked everyone for continued hard work.

FINANCIAL OFFICER'S REPORT

Anna Adams, Administrative Services Supervisor, presented the Financial Officer's Report, which included the June financial summary. Upon a motion made by Erica Lemberger, and seconded by Mandi Walker, the Financial Officer's Report was approved as written. No one voted in opposition or abstained from voting.

EXECUTIVE DIRECTOR'S REPORT

Kelly Jenkins, Executive Director, presented the Executive Director's report and included information on the following:

- Building
- Operations
 - ORBS
 - EdVERA
 - Presentation at the June Executive Officer Leadership Summit
 - Workforce projection model
 - NCSBN Discipline Conference
 - Employee suggestion box
 - KBN Apparel
- Professional Development Team Building Day
- Social Media
- Personnel
- Training for Board Members

Upon a motion made by Anne Veno, and seconded by Jimmy Isenberg, the Executive Director's Report was accepted as written. No one voted in opposition or abstained from voting.

KBN EXECUTIVE NURSE ACADEMIC OFFICER POSITION

Kelly Jenkins provided an explanation of the newly created KBN Nurse Academic Officer position, which was a recommendation from Governor Beshear's Team KY Nurse Task Force.

Dialysis Technician Advisory Council Member Appointments

KBN received six (6) nominations for three (3) open member seats. After discussion, presentation of background materials, and an electronic vote, the following three (3) nominees were selected to serve on the Dialysis Technician Advisory Council:

1. Ada Porter, DT – Fresenius Kidney Care
2. Jamie King, DT – Dialysis Clinic, Inc.
3. Stephanie Hampton, CCHT, DT – Fresenius Kidney Care

Upon a motion made by Anne Veno, and seconded by Mandi Walker, the three nominees outlined above were accepted as new DT Advisory Council members.

APRN Council Appointment

Kelly Jenkins presented Dr. Wendy Fletcher, DNP, APRN, FNP-BC, FANNP as the KANPNM nominee to the APRN Council. Upon a motion made by Erica Lemberger, and seconded by Jacob Higgins, Dr. Fletcher's appointment to the Advanced Practice Registered Nurse Council was approved. No one voted in opposition.

GENERAL COUNSEL'S REPORT

Jeff Prather, General Counsel, presented the General Counsel's Report. Upon a motion made by Jana Bailey, and seconded by Missy Bentley, the report was approved as written. No one voted in opposition or abstained from voting.

CREDENTIALS REVIEW PANEL

The reports of the Credentials Review Panel meetings held April 21, 2022 and May 19, 2022 were presented. The Board reviewed and approved by acclamation the reports as written. No one voted in opposition or abstained from voting.

EDUCATION COMMITTEE

May 19, 2022 Education Committee report

The May 19, 2022 Education Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. The following actions were taken after discussion and presentation of background materials:

Medical Career and Technical College – Proposal

- It was the recommendation of the committee that:
 - **THE MEDICAL CAREER AND TECHNICAL COLLEGE PROPOSAL TO OPEN A PRACTICAL NURSING PROGRAM BE ACCEPTED AND GRANTED DEVELOPMENTAL APPROVAL.**

Upon a motion made by Erica Lemberger, the Board approved the committee recommendations. No one voted in opposition.

Spalding University – Letter of Intent

- It was the recommendation of the committee that:
 - **THE SPALDING UNIVERSITY SCHOOL OF NURSING LETTER OF INTENT TO ESTABLISH A PSYCHIATRIC MENTAL HEALTH NURSE PRACTITIONER PROGRAM TRACK BE GRANTED APPROVAL AND INVITED TO SUBMIT A PROPOSAL WITHIN 1 YEAR OF THE DATE OF THE APPROVAL.**

Upon a motion made by Jimmy Isenberg, the Board approved the committee recommendations. No one voted in opposition.

Erica Lemberger recused herself from the discussion and vote

Proposed Regulation Changes

201 KAR 20:260

- It was the recommendation of the committee that:
 - **THE PROPOSED CHANGES TO 201 KAR 20:260 BE APPROVED.**

Upon a motion made by Erica Lemberger, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

201 KAR 20:310

- It was the recommendation of the committee that:
 - **THE PROPOSED CHANGES TO 201 KAR 20:310 BE APPROVED.**

Upon a motion made by Erica Lemberger, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

KBN Site Visit Reports

University of Pikeville

- It was the recommendation of the committee that:
 - 1. THE MARCH 29-31, 2022 SITE VISIT REPORT WITH THE NINE (9) REQUIREMENTS TO BE MET FOR UNIVERSITY OF PIKEVILLE ASN PROGRAM OF NURSING, PIKEVILLE, KY, BE ACCEPTED, AND**
 - 2. UNIVERSITY OF PIKEVILLE ASN PROGRAM OF NURSING, BE GRANTED CONTINUED PROGRAM APPROVAL STATUS, WITH SEMI-ANNUAL PROGRESS REPORTS PROVIDING SUPPORTIVE EVIDENCE CONCERNING THE PROGRAM'S PROGRESS IN FULFILLING THE BELOW REQUIREMENTS TO BE MET TO BE SUBMITTED BEGINNING AUGUST 31, 2022:**
 - a. By August 1, 2022, Develop, utilize, and adhere to written criteria for selecting and evaluating clinical facilities. [Ref: 201 KAR 260 Section 2(3)(h)2; Section 2(3)(s); Section 2(7)(j)].**
 - b. By August 1, 2022, Ensure there is evidence of fulfilling the faculty orientation requirements by coordinating an orientation to the roles and responsibilities of full-time, part-time, adjunct nurse faculty, and clinical instructors to the program of nursing and as appropriate, to clinical facilities so that the mission, goals, and expected outcomes of the program shall be achieved. [Ref: 201 KAR 20:260 Section 2 (3)(o); & 201 KAR 20:260 Section 2 (4)(c)(2)]**
 - c. By August 1, 2022, Ensure that program recruitment materials provide accurate and complete information to prospective students; that program information communicated by the program of nursing is accurate, complete, consistent, and publicly available, and that information includes current costs of the program including tuition and all associated fees and expenses. [Ref: 201 KAR 20:260 Section 2(3)(q)4; 201 KAR 20:340 Section 1(2); & 201 KAR 20:340 Section 2(2)(c)]**
 - d. By August 1, 2022, Ensure the program of nursing shall have written rationale for the use and purpose of simulation within the curriculum. [Ref: 201 KAR 20:320 Section 3(2)(c)].**
 - e. By August 1, 2022, Ensure the program of nursing shall have an orientation plan for faculty concerning simulation. [Ref: 201 KAR 20:320 Section 3(2)(d)].**
 - f. By August 1, 2022, Ensure the program of nursing shall have a written procedure on the method of pre-briefing and debriefing each simulated activity. [Ref: 201 KAR 20:320 Section 3(2)(e)].**
 - g. By August 1, 2022, Ensure the simulation activities shall be linked to the program of nursing's course objectives and the programmatic outcomes. [Ref: 201 KAR 20:320 Section 3(4)(b)].**
 - h. By December 15, 2022, Ensure data collection for the evaluation report shall be ongoing and shall reflect aggregate analysis and trending. [201 KAR 20:360 Section**

3(4)]

- i. By August 1, 2022, Ensure the evaluation report includes specific responsibilities for individual or groups responsible, frequency of data collection, and indicators of achievement for evaluating the aspects of the program. [201 KAR 20:360 Section 3(5)]

Upon a motion made by Erica Lemberger, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Bluegrass Community and Technical College – ASN Program

- It was the recommendation of the committee that:
 - 1. THE MARCH 1 – 3, 2022 SITE VISIT REPORT OF BLUEGRASS COMMUNITY AND TECHNICAL COLLEGE ASN PROGRAMS, LAWRENCEBURG AND LEXINGTON, KY, BE ACCEPTED, AND**
 - 2. THE REQUIREMENTS TO BE MET LISTED BELOW, AND AS STATED IN THE MARCH 1 – 3, 2022 SITE VISIT REPORT OF BLUEGRASS COMMUNITY AND TECHNICAL COLLEGE (BCTC), ASN PROGRAMS, LAWRENCEBURG AND LEXINGTON, KY, BE APPROVED, AND**
 - a. By December 30, 2022: Ensure that the program conducts an evaluation to validate that identified program outcomes have been achieved and provides evidence of improvement based on an analysis of those results. [Ref: 201 KAR 20:320 Section 2(3)(c)]
 - b. By December 30, 2022: Ensure, pursuant to 201 KAR 20:260, Section 2(7)(a), the faculty engage in an evidence-based planning and evaluation process that incorporates a systematic review of the program of nursing that results in continuing improvement. [201 KAR 20:360 Section 3(3)]
 - c. By December 30, 2022: Ensure that data collection for the evaluation report (SPE) is ongoing and reflects aggregate analysis and trending. [201 KAR 20:360 Section 3(4)]
 - d. By December 30, 2022: Ensure that the evaluation report (SPE) includes specific responsibilities for data collection methods, individuals or groups responsible, frequency of data collection, indicators of achievement, findings, and outcomes for evaluating the following aspects of the program:
 - Organization and administration of the program of nursing;
 - Curriculum;
 - Resources, facilities, and services;
 - Teaching and learning methods including distance education;
 - Faculty evaluation;
 - Student evaluation;
 - Student achievement of program outcomes, and
 - Clinical resources, including laboratory and simulation. [201 KAR 20:360 Section 3(5)(a-f & j)]
 - e. By December 30, 2022: Ensure the evaluation report provides evidence that the outcomes of the evaluation process are used to improve the quality and strength of the program. [201 KAR 20:360 Section 3(7)]

3. THE BLUEGRASS COMMUNITY AND TECHNICAL COLLEGE, ASN PROGRAMS, LAWRENCEBURG AND LEXINGTON, KY, CONTINUE ONGOING APPROVAL, WITH SEMI-ANNUAL REPORTS TO BE

SUBMITTED BEGINNING DECEMBER 30, 2022.

Upon a motion made by Erica Lemberger, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Bluegrass Community and Technical College – PN Program

- It was the recommendation of the committee that:
 - 1. THE APRIL 5 – 7, 2022, SITE VISIT REPORT OF BLUEGRASS COMMUNITY AND TECHNICAL COLLEGE DANVILLE AND LEESTOWN CAMPUSES PN NURSING PROGRAMS, BE ACCEPTED.**
 - 2. THE REQUIREMENT(S) TO BE MET AS STATED BELOW AND IN THE APRIL 5 – 7, 2022, SITE VISIT REPORT OF BLUEGRASS COMMUNITY AND TECHNICAL COLLEGE DANVILLE AND LEESTOWN CAMPUSES PN NURSING PROGRAMS, BE APPROVED AND,**
 - a. By December 30, 2022: Ensure that data collection for the evaluation report (SPE) is ongoing and reflects aggregate analysis and trending. [201 KAR 20:360 Section 3(4)]**
 - b. By December 30, 2022: Ensure that the program of nursing shall evaluate and assess the educational effectiveness of its distance education program to ensure that the distance education program is substantially comparable to a campus based program. [201 KAR 20:360 Section 3(6)]**
 - 3. BLUEGRASS COMMUNITY AND TECHNICAL COLLEGE DANVILLE AND LEESTOWN CAMPUSES PN PROGRAMS OF NURSING, BE GRANTED ONGOING PROGRAM APPROVAL STATUS, WITH SEMI-ANNUAL PROGRESS REPORTS PROVIDING SUPPORTIVE EVIDENCE CONCERNING THE PROGRAM'S PROGRESS IN FULFILLING THE REQUIREMENTS TO BE MET TO BE SUBMITTED BEGINNING DECEMBER 30, 2022.**

Upon a motion made by Erica Lemberger, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Maysville Community and Technical College – ASN and PN Programs

- It was the recommendation of the Committee that:
 - 1. THE FEBRUARY 22-24, 2022 SITE VISIT REPORT OF MAYSVILLE COMMUNITY AND TECHNICAL COLLEGE ASN PROGRAMS, MAIN CAMPUS, MAYSVILLE, AND LICKING VALLEY CAMPUS, CYNTHIANA, KY; AND PN PROGRAMS, MAIN CAMPUS, MAYSVILLE, AND ROWAN CAMPUS, MOREHEAD, KY, BE ACCEPTED, AND**
 - 2. THE REQUIREMENTS TO BE MET LISTED BELOW AND AS STATED IN THE FEBRUARY 22-24, 2022, SITE VISIT REPORT OF MAYSVILLE COMMUNITY AND TECHNICAL COLLEGE, ASN PROGRAMS, MAIN CAMPUS, MAYSVILLE, AND LICKING VALLEY CAMPUS, CYNTHIANA, KY; AND THE PN PROGRAMS, MAIN CAMPUS, MAYSVILLE AND ROWAN CAMPUS, MOREHEAD, KY, BE APPROVED, AND**

For Both the RN and PN Programs:

- a) **By December 30, 2022: Ensure program information communicated by the program of nursing is accurate, complete and consistent, and publicly available. [Ref: 201 KAR 20:340 Section 1(2)]**
- b) *** By December 30, 2022: Ensure that data collection for the evaluation report (SPE) is ongoing and reflects aggregate analysis and trending. [201 KAR 20:360 Section 3(4)]**

An Additional RTBM for the RN Programs:

- c) **By December 30, 2022: Ensure that distance education utilized for didactic instruction is evaluated and assessed for educational effectiveness to ensure that the distance education program is substantially comparable to a campus-based program. [201 KAR 20:360 Section 3(6)]**

3. THE MAYSVILLE COMMUNITY AND TECHNICAL COLLEGE ASN PROGRAMS, MAYSVILLE, AND LICKING VALLEY CAMPUS, CYNTHIANA, KY; AND PN PROGRAMS, MAYSVILLE, AND ROWAN CAMPUS, MOREHEAD, KY, CONTINUE ONGOING APPROVAL WITH SEMI-ANNUAL PROGRESS REPORTS BEGINNING DECEMBER 30, 2022.

Upon a motion made by Erica Lemberger, the Board approved the committee recommendations. No one voted in opposition.

Hazard Community and Technical College – PN Program

- It was the recommendation of the committee that:

1. THE APRIL 13 – 15, 2022, SITE VISIT REPORT OF HAZARD COMMUNITY AND TECHNICAL COLLEGE – LEES COLLEGE CAMPUS PN NURSING PROGRAM, BE ACCEPTED, AND,

2. THE REQUIREMENT(S) TO BE MET AS STATED BELOW AND IN THE APRIL 13 -15, 2022, SITE VISIT REPORT OF HAZARD COMMUNITY AND TECHNICAL COLLEGE - LEES COLLEGE CAMPUS PN NURSING PROGRAM, BE APPROVED AND THE HAZARD COMMUNITY AND TECHNICAL COLLEGE - LEES COLLEGE CAMPUS PN PROGRAM OF NURSING, BE GRANTED ONGOING PROGRAM APPROVAL STATUS, WITH SEMI-ANNUAL PROGRESS REPORTS PROVIDING SUPPORTIVE EVIDENCE CONCERNING THE PROGRAM'S PROGRESS IN FULFILLING THE REQUIREMENTS TO BE MET TO BE SUBMITTED BEGINNING DECEMBER 30, 2022.

a) **By June 1, 2022, ensure recruitment materials provide accurate and complete information to prospective students and that all syllabi are current regarding course outcomes. [Ref: 201 KAR 20:260 Section 2(2)(q)2; 201 KAR 20:340 Section 1(2)].**

b) **By August 1, 2022, ensure each campus have at least one dedicated clerical staff sufficient to meet the needs of the administrator, faculty and students, [Ref: 201 KAR 20:260 Section 2(6)(a)(b)].**

c) **By August 1, 2022, ensure the simulation activities are linked to the Program of Nursing's course objectives and the programmatic outcomes. [Ref: 201 KAR 20:320 Section 3(5)]**

Upon a motion made by Erica Lemberger, the Board approved the committee recommendations.

No one voted in opposition.

Kentucky State University – BSN Program, First Graduating Class

- It was the recommendation of the committee that:

1. THE APRIL 18-20, 2022 SITE VISIT REPORT OF KENTUCKY STATE UNIVERSITY BSN PROGRAM OF NURSING BE ACCEPTED, AND,

2. THE REQUIREMENTS TO BE MET AS STATED BELOW AND IN THE APRIL 18-20, 2022 SITE VISIT REPORT OF KENTUCKY STATE UNIVERSITY BSN PROGRAM OF NURSING, BE APPROVED, AND THE KENTUCKY STATE UNIVERSITY BSN PROGRAM OF NURSING REMAIN ON INITIAL APPROVAL STATUS WITH QUARTERLY REPORTS BEGINNING ON SEPTEMBER 1, 2022 AND A SITE VISIT IN ONE YEAR.

a) By August 1, 2022, Ensure that recruitment materials provide accurate and complete information to prospective students about the program [Ref: 201 KAR 20:260 Section 2(3)(q)1--5; 201 KAR 20:340 Section 1(2)].

b) By August 1, 2022, Ensure simulation activities will be managed by a nurse who is academically and experientially qualified in the use of simulation, both in its pedagogical and technical aspects [Ref: 201 KAR 20:320 Section 3(2)(a, b and d)].

c) By August 1, 2022, Ensure that Faculty, both didactic and clinical, that utilize simulation shall: Engage in on-going professional development in the use of simulation [Ref: 201 KAR 20:320 Section 3(4)(a-b)].

d) By August 1, 2022, Ensure the simulation activities shall be linked to the program of nursing's course objectives and the programmatic outcomes [Ref: 201 KAR 20:320 Section 3(4)(b)].

e) By August 1, 2022, Ensure at least 50% of the Program Administrator time is dedicated to complete the duties at each Program of Nursing [201 KAR 20:260 Section 2(c)(2)].

f) By May 1, 2023, Ensure the Program Administrator conducts or participates in annual written evaluations for each faculty and staff member according to published criteria and maintained in faculty records for faculty employed more than one (1) year [201 KAR 20:260 Section 2(3)(r); 201 KAR 20:260 Section 2(4)(c)(3)].

g) By August 1, 2022, Ensure that there are sufficient dedicated clerical support staff to support the needs of the Program Administrator, faculty, and students [201 KAR 20:260 Section 2(5)(6, a-b)].

h) By August 1, 2022, Ensure that all faculty participate and maintain documentation in academic and professional level activities that demonstrate competency and expertise in the clinical or functional areas of teaching responsibility [201 KAR 20:260 Section 2(7)(h); 201 KAR 20:310 Section 2(4)(d-e)].

i) Beginning August 1, 2022, Ensure that faculty are adequate in number to implement the curriculum as determined by the program outcomes, course objectives, level and number of students admitted annually, and the educational technology utilized [201 KAR 20:310 Section 2(1)(b)].

Upon a motion made by Erica Lemberger, the Board approved the committee recommendations. No one voted in opposition.

PRACTICE COMMITTEE

The May 20, 2022 Practice Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

Proposed Regulation Changes

201 KAR 20:490

- It was the recommendation of the committee that:
 - **THE PROPOSED CHANGES TO 201 KAR 20:490 BE APPROVED.**

Upon a motion made by Mandi Walker, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

CONSUMER PROTECTION COMMITTEE

The May 19, 2022 Consumer Protection Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

Inmate Complaint Policy

- It was the recommendation of the committee that:
 - **THE REVISIONS OF THE INMATE COMPLAINT POLICY BE APPROVED.**

Upon a motion made by Ashley Adkins, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

ADVANCED PRACTICE REGISTERED NURSE COUNCIL

The May 20, 2022 Advanced Practice Registered Nurse Council meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting.

GOVERNANCE COMMITTEE

The May 19, 2022 Governance Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting.

CERTIFIED PROFESSIONAL MIDWIVES ADVISORY COUNCIL

The May 23, 2022 Certified Professional Midwives Advisory Council meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

Proposed Regulation Changes

201 KAR 20:620

- It was the recommendation of the council that:
 - **THE PROPOSED CHANGES TO 201 KAR 20:620 BE APPROVED.**

Upon a motion made by Jimmy Isenberg, the Board approved the council recommendations. No one voted in opposition or abstained from voting.

201 KAR 20:650

- It was the recommendation of the council that:
 - **THE PROPOSED CHANGES TO 201 KAR 20:650 BE APPROVED.**

Upon a motion made by Jimmy Isenberg, the Board approved the council recommendations. No one voted in opposition or abstained from voting.

CLOSED SESSION

Kelly Jenkins read the following language before the meeting was moved to closed session:

No matters may be discussed during a closed session other than those within the scope of the topic announced prior to convening the closed session.

No final action may be taken while in closed session. After the public meeting reconvenes, final action may be taken, but final action is not required.

Upon returning to public session, any final action regarding matters discussed in closed session should be moved and voted upon.

Pursuant to KRS 61.810(1)(j), the purpose of the closed session is for “QUASI-JUDICIAL DELIBERATIONS”

Definition: Deliberations of judicial or quasi-judicial bodies regarding individual adjudications or appointments, at which neither the person involved, his representatives, nor any other individual not a member of the agency's governing body or staff is present, but not including any meetings of planning commissions, zoning commissions, or boards of adjustment.

Pursuant to KRS 61.810(1)(f), the purpose of the closed session is to discuss “PERSONNEL ACTIONS”

Definition: Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

The meeting was moved to closed session at 11:13 am to discuss Recommended Orders and personnel actions. The meeting was reconvened in open session at 12:20 pm.

ACTION ON LICENSES

The President called for action on Recommended Orders.

AFTER HAVING CONSIDERED THE RECORD, THE FOLLOWING RECOMMENDED ORDERS WITH NO EXCEPTIONS FILED WERE ADOPTED:

Decision Number	Name	License Number
022-06-22	Branstetter, Susan	RN License No. 1073573 LPN License No. 2019819
023-06-22	Coleman, Melissa	LPN License No. 2037487
024-06-22	Doublin, Julie	RN License No. 1112581
025-06-22	Hunt, Markita	LPN License No. 2044008
026-06-22	Massey, Shelley	LPN License No. 2027192
027-06-22	McClave, Brittany	LPN License No. 2042044
029-06-22	Rack, Andrew	RN License No. 1125320
030-06-22	Scalf, Jennifer	RN License No. 1103344
031-06-22	Smallwood, Amy	LPN License No. 2040915
032-06-22	Thomas, Crystall	LPN License No. 2049366
033-06-22	Williams, Christopher	LPN License No. 2052492

A motion to accept the orders regarding the above list of licensees was made by Jana Bailey, and seconded by Susan Lawson. The motion carried with no one voting in opposition and no one abstaining from the vote

AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED BY THE PETITIONER, THE FOLLOWING RECOMMENDED ORDER WAS ADOPTED:

Decision Number	Name	License Number
028-06-22	Murphy, Jeremy	LPN License No. 2052287

A motion to accept the order regarding the above list of licensees was made by Jana Bailey, and seconded by Susan Lawson. The motion carried with no one voting in opposition and no one abstaining from the vote

PERSONNEL MATTER: Chris Dixon v. KBN

Jeff Prather, General Counsel, provided an explanation of the following personnel matter: Chris Dixon v. KBN. Following discussion and presentation of background materials, the following actions were taken:

- It was the recommendation of KBN General Counsel, Jeff Prather, that:

KBN EXECUTIVE DIRECTOR, KELLY JENKINS, BE GRANTED NEGOTIATION AUTHORITY IN THE FOLLOWING PERSONNEL MATTER: CHRIS DIXON V. KBN.

Upon a motion made by Ashely Adkins and seconded by Mandi Walker, the General Counsel's recommendation was approved. No one voted in opposition or abstained from the vote.

PERSONNEL AFFIRMATIONS

A motion was made by Jimmy Isenberg, and seconded by Mandi Walker, to approve the following personnel actions. The motion carried with no one voting in opposition and no one abstaining from the vote.

Branch Name	Pers. No.	First Name	Last Name	Start Date	Action Type	Reason for Action
Professional Development Section	00237896	Eric	Velazquez	04/16/2022	Position Number Change-Internal	Resign to Reappoint
Credentials Section	00349064	Anna	Yi	04/01/2022	Change in Pay	Unclass. Probation. Increase
Administrative Services Section	00477153	Briana	Howard	04/01/2022	Change in Pay	Unclass. Probation. Increase
Administrative Services Section	00582868	James	Keller	06/01/2022	Appointment	Interim
Compliance Branch	00582901	Carrie	Ballard	06/16/2022	Appointment	Appointment
Legal Services	00583359	Peyton	Mathes	06/16/2022	Appointment	Interim
Legal Services		John D.	Fleming	06/15/2022	Pending Appointment	<i>Waiting for final approvals from Governor's Office and DHRA</i>
Legal Services	183855	Morgan	Hall	06/15/2022	Resigned/Reappoint	Personnel Number Change-External <i>Waiting for final approvals from Governor's Office and DHRA</i>

EXECUTIVE DIRECTOR EVALUATION

The 2021 KBN Executive Director Evaluation was provided for information only.

INFORMATIONAL ITEM

The KBN legal update was provided for information only.

INFORMATION/ANNOUNCEMENTS

OTHER

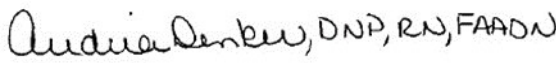
KBN organizational chart, updated June 9, 2022, was provided for information only.

ADJOURNMENT

Upon a motion made and seconded, the meeting was adjourned at 12:30 pm.

ATTEST

APPROVED:



President

6/16/22

Date

/emk/ 062022

