

502-429-3300
800-305-2042
Fax: 502-429-3311

KENTUCKY BOARD OF NURSING

312 Whittington Parkway, Suite 300
Louisville, Kentucky 40222-5172
kbn.ky.gov

Andy Beshear
Governor

BOARD MEETING MINUTES

August 23, 2022

MEMBERS PRESENT

IN PERSON: None

MEMBERS – VIDEO/AUDIO

PHONE CONFERENCE:

- Audria Denker, RN, President
- Adam Ogle, RN, Vice-President
- Ashley Adkins, Citizen-at-Large
- Jana Bailey, APRN
- Missy Bentley, RN
- Susan Ellis, RN
- Jacob Higgins, RN
- Hope Jones, RN
- Susan Lawson, LPN
- Erica Lemberger, RN
- Dana Steffey, LPN
- Mandi Walker, RN
- Anne Venno, RN

MEMBERS ABSENT

Jane Smith, Citizen-at-Large
Carl Vinson, LPN

STAFF PRESENT

IN PERSON: None

GUESTS PRESENT

IN PERSON: None

GUESTS AND STAFF –VIDEO/AUDIO

PHONE CONFERENCE:

- Kelly Jenkins, Executive Director, KBN
- Joe Lally, Deputy Executive Director, KBN
- Jeff Prather, General Counsel, KBN

Erica Klimchak, Administrative Assistant, KBN
Patricia Abell, Case Advisor, KBN
Jason Oney, Resource Management Analyst, KBN
Eric Velazquez, IM Branch Supervisor, KBN
Ann Tino, Investigation Branch Manager, KBN
Brandy Scott
Myra Goldman, Professional Support Branch Manager,
KBN
Matt Hamilton
Samantha Justice
Nathan Goldman, Hearing Officer, KBN
Anna Adams, Administrative Services Section Manager,
KBN
Kelsea Williams, Executive Legal Secretary, KBN
Michelle Gary, Continuing Competency Coordinator,
KBN
Sarah Shepherd
Sierra Smith
JD Fleming, Legal Services Supervisor, KBN
Tricia Smith, Compliance Branch Manager, KBN
Amy Wheeler, Staff Attorney, KBN

CALL TO ORDER

Audria Denker, President, called the August 23, 2022 meeting of the Kentucky Board of Nursing to order at 9:31 a.m. on August 23, 2022 by videoconference via Zoom software application.

ROLL CALL/DECLARATION OF QUORUM

Erica Klimchak, Administrative Assistant, called roll. Dr. Denker declared a quorum.

ADOPTION OF AGENDA

A flexible agenda was adopted.

APPROVAL OF MINUTES

The minutes from the June 16, 2022 Board meeting and the July 22, 2022 Special Called Board meeting were presented. Upon a motion made by Adam Ogle, and seconded by Erica Lemberger, the June 16, 2022 Board meeting minutes and the July 22, 2022 Special Called meeting minutes were approved as written. No one voted in opposition or abstained from voting.

PRESIDENT'S REPORT

Dr. Denker provided a brief update on the NCSBN Annual Conference held last week.

FINANCIAL OFFICER'S REPORT

Anna Adams, Administrative Services Supervisor, presented the Financial Officer's Report, which included the combined 2022 end of year and new year financial summary. Upon a motion made by Dana Steffey, and seconded by Jacob Higgins, the Financial Officer's Report was approved as written. No one voted in opposition or abstained from voting.

EXECUTIVE DIRECTOR'S REPORT

Kelly Jenkins, Executive Director, presented the Executive Director's report and included information on the following:

- NCSBN Conference
- KBN staffing changes
- Annual Report
- Workforce Projection Model

Upon a motion made by Erica Lemberger, and seconded by Susan Lawson, the Executive Director's Report was accepted as written. No one voted in opposition or abstained from voting.

APRN Council November Meeting

Kelly Jenkins notified Board members that the November APRN Council Meeting has been moved to November 15, 2022 at 10:00 am.

GENERAL COUNSEL'S REPORT

Jeff Prather, General Counsel, presented the General Counsel's Report. Upon a motion made by Mandi Walker, and seconded by Jacob Higgins, the report was approved as written. No one voted in opposition or abstained from voting.

Mr. Prather also provided a brief regulation update, which included:

- The following regulations were approved by the Interim Joint Committee on Health, Welfare, and Family Services at the July meeting:
 - 220; 260E; 260 (still pending); 280, 360; 480
- The following regulations have been added to the agenda for the Interim Joint Committee on Health, Welfare, and Family Services August meeting:
 - 070; 110; 240; 370

CLOSED SESSION

Kelly Jenkins read the following language before the meeting was moved to closed session:

No matters may be discussed during a closed session other than those within the scope of the topic announced prior to convening the closed session.

No final action may be taken while in closed session. After the public meeting reconvenes, final action may be taken, but final action is not required.

Upon returning to public session, any final action regarding matters discussed in closed session should be moved and voted upon.

Pursuant to KRS 61.810(1)(j), the purpose of the closed session is for "QUASI-JUDICIAL DELIBERATIONS"

Definition: Deliberations of judicial or quasi-judicial bodies regarding individual adjudications or appointments, at which neither the person involved, his representatives, nor any other individual not a member of the agency's governing body or staff is present, but not including any meetings of planning commissions, zoning commissions, or boards of adjustment.

Pursuant to KRS 61.810(1)(f), the purpose of the closed session is to discuss "PERSONNEL ACTIONS"

Definition: Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

The meeting was moved to closed session at 9:49 am to discuss Recommended Orders and personnel actions. The meeting was reconvened in open session at 9:55 am.

ACTION ON LICENSES

The President called for action on Recommended Orders.

AFTER HAVING CONSIDERED THE RECORD, THE FOLLOWING RECOMMENDED ORDERS WITH NO EXCEPTIONS FILED WERE ADOPTED:

Decision Number	Name	License Number
001-02-22	Duncan, Jennifer	LPN License No. 2047558
002-08-22	Goble, Lisa	LPN License No. 2044565
003-08-22	Ighile, Faith	APRN License No. 3015531
004-08-22	McKenzie, Stacey	RN License No. 1099078 APRN License No. 3008904
005-08-22	Means, Lisa	RN License No. 1090362
006-08-22	Oden, Nicole	RN License No. 1133724
007-08-22	Oliver, Nicole	LPN License No. 2049372
008-08-22	Preece, Tiffany	DT Credential No. 8001445
009-08-22	Thacker, Matthew	RN License No. 1120458
010-08-22	Thornberry, Kayla	LPN License No. 2045922
011-08-22	Vandergraff, Michael	LPN License No. 20428070
012-08-22	Watson, Aimee	RN License No. 1124398

A motion to accept the orders regarding the above list of licensees was made by Mandi Walker, and seconded by Missy Bentley. The motion carried with no one voting in opposition and no one abstaining from the vote

PERSONNEL AFFIRMATIONS

A motion was made by Adam Ogle, and seconded by Jacob Higgins, to approve the following personnel actions. The motion carried with no one voting in opposition and no one abstaining from the vote.

Branch Name	Pers. No.	First Name	Last Name	Start Date	Action Type	Reason for Action
Program Coordinator Section	00194653	Jill	Cambron	06/01/2022	Position Number Change-Internal	Resign to Reinstate
Legal Services Section	00569233	Taylor	Neukam	05/14/2022	Separation	R- Other
Legal Services Section	00584731	John	Fleming	06/16/2022	Appointment	Appointment

OTHER

KBN organizational chart, updated August 11, 2022, was provided for information only.

INFORMATION/ANNOUNCEMENTS:

Kelly Jenkins provided information about the upcoming Board Retreat on September 8, 2022 at the Louisville Zoo.

ADJOURNMENT

Upon a motion made by Erica Lemberger, and seconded by Anne Veno, the meeting was adjourned at 10:01 am.

ATTEST

APPROVED:

Audra Denker, DNP, RN, FAAN
President

10/20/2022
Date

/emk/ 0822