

KBN CONNECTION

FALL 2018
Edition 57



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The Kentucky Board of Nursing protects the well-being of the public by development and enforcement of state laws governing the safe practice of nursing, nursing education, and credentialing.

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PUBLICATION GUIDELINES

Articles from guest authors may be submitted for publication in the KBN Connection. Priority will be given to subject matter dealing with Kentucky nurses and issues affecting nursing practice in the Commonwealth. Articles should not exceed 1,000 words in length unless approved by the Editor or the Editorial Committee. **Contact KBN Connection Editor for more detailed instructions.**

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KBN Connection circulation includes over 90,000 licensed nurses and nursing students in Kentucky.

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STATISTICS

CORNER

As of September 19, 2018
KBN records show:

RN ACTIVE: 73,596

LPN ACTIVE: 14,527

**ADVANCED PRACTICE
REGISTERED NURSES: 8,336**

**DIALYSIS TECHNICIANS
ACTIVE: 643**

SANE ACTIVE: 282



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Meet Your Board

Along with changes in Board staff, there are changes in the current composition of the KY Board of Nursing. Lewis Perkins, 2018-19 Board President, recently resigned to accept a new position and moved out of state. The Board members will elect a new president at the October Board meeting.

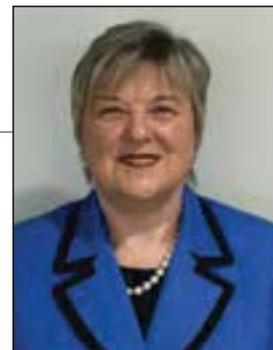
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VACANT RN Position

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Christina Johnson, Citizen-at-Large, Owenton
Crystal Morgan, LPN, Marrowbone
Robyn Wilcher, RN, Versailles
Jessica Wilson, APRN, Nicholasville
Gail Wise, RN, Mays Lick
VACANT LPN Position

Board members represent the state broadly as noted by their city of residence. Though nominated by professional nursing organizations, the members no longer publicly represent the respective views and advocacy roles of their associations. They implement the Board's mission of protecting the citizens of the Commonwealth of Kentucky through their deliberations and actions. Current members have a variety of practice roles and settings from home health, health department, long term care, hospital, ambulatory care, faculty members, administrators, APRN practice, and health care payor.

The three vacant positions will be filled by appointment by Governor Bevin, from a minimum of two nominees submitted for each open position by the Kentucky Nurses Association (KNA) and the Kentucky Licensed Practical Nurses Organization (KLPNO) [See KRS 314. 121]. Recent articles written by Board members indicate their appreciation of the professional opportunity to serve on the Kentucky Board of Nursing. Please consider nominating yourself through your professional organization for appointment to the Kentucky Board of Nursing.



The Sands of Time Change... and So Does the Kentucky Board of Nursing

In the last issue of the KBN Connection, I ended my column referencing CHANGE...with new Board members beginning their service on the Board, the search for a new Executive Director and the launch of a new strategic plan for the agency.

In this issue, I am focusing on the dedication of staff and the longevity and commitment to the Kentucky Board of Nursing. Approximately half of the KBN staff have 5 years or longer with the agency. The longevity of staff translates to the expertise in the processes that relate to good regulation and customer service. From the efficiency and timeliness of completion of the licensure and credentialing processes once the applicant submits required documents, to the expertise and response time for education & practice inquiries, to the painstaking and detail-driven investigation into situations that affect the safety of patients and compliance with the law, staff are critical to the process. From the compassionate but tough approach applied to monitoring licensees as they complete the requirements of the disciplinary actions, the KBN staff are engaged in best efforts to assure safety to the public, whether a licensee, an employer, a family member, or a student. Additionally, the staff who are involved in the “back-office” activities of IT, finance, human resources, legal support services, support to the Board, and reception ensure the office runs in good order. Agency staff are key to a successful, customer-friendly regulatory agency.

KBN is known nationally and statewide for years as an efficient, effective regulatory agency. I specifically wish to acknowledge one staff member whose dedication, longevity and commitment to the Board is unparalleled. Nathan Goldman, JD has been the Board's General Counsel since 1990. His pragmatic regulatory and legal knowledge and history of our agency is key to the Board's outstanding service. Nathan will be retiring on November 1 after serving 28 years with the Kentucky Board of Nursing. He had an additional 10 years of service to KY state government prior to coming to KBN.

Nathan has not only served the KBN ably over these many years, but he has been greatly involved in the activities of the National Council of State Boards of Nursing (NCSBN). He has chaired and been involved with the Model Act and Rules Committee developing standardized language, which may be found in state nurse practice acts of boards of nursing across the country, in addition to bringing his expertise to both Nurse Licensure Compact Rules Committees. He served on the NCSBN Board of Directors for over two terms. Nathan chaired the NCSBN Bylaws Committee and the Standards Development Committee assisting NCSBN in achieving American National Standards Institute (ANSI) approval. The NCSBN recognized Nathan by presenting him with the Meritorious Service Award at the 2017 NCSBN Annual Meeting.

Nathan's knowledge of the history of the agency and his approach to nursing regulation will be missed.

I hope you will join me in wishing Nathan well in his retirement as the KBN enters a new era with a new General Counsel and a new Executive Director.

A handwritten signature in black ink that reads "Pamela C. Hagan". The signature is written in a cursive, flowing style.

Pamela C. Hagan, MSN, RN
Acting Executive Director



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LPN scope of practice

FAQS

The Kentucky Board of Nursing (KBN) recognizes the important role of the licensed practical nurse (LPN) in nursing practice. LPNs use their knowledge and skills to make decisions that contribute to the health and welfare of their patients.

It is important for the nurse to only perform actions that are within the scope of practice for their license and for which they have the required education, training, and clinical competence. Pursuant to KRS 314.021(2), nurses are required to practice with reasonable skill and safety. Nurses are responsible and accountable for making decisions based on the individual's educational preparation and current demonstrated clinical competence in nursing.

KBN receives numerous inquiries regarding the license practical nurses' scope of practice. Kentucky Nursing Laws, KBN Advisory Opinion Statements, and established standards of practice are utilized to answer inquiries to provide nurses with the information needed to provide safe and effective nursing care in the Commonwealth.

Although KBN receives inquiries on a variety of topics related to the scope of practice of the LPN, questions regarding some topics are asked more frequently. The following questions are composites drawn from the areas in which the Board frequently receives inquiries on the licensed practical nurses scope of practice.

ASSESSMENT

Q: Can a LPN perform a patient assessment?

A: Although it is not within the scope of practice of the LPN to perform a **complete** assessment, the LPN can greatly contribute to the plan of care and in collaboration with the registered nurse, provide quality nursing care.

Advisory Opinion Statement #27 Components of Licensed Practical Nursing Practice states:

Assessment is an ongoing process that consists of participation with the registered nurse in the determination of nursing care needs based upon collection and interpretation of data relevant to the health status of a client. The licensed practical nurse contributes to the assessment of the health status of individuals and groups by:

1. Collecting information from relevant sources regarding the biological, psychological, social and cultural factors of the client's life, and the influence these factors have on health status, according to structured and written guidelines, policies, and forms. The collection of data should include:
 - a.) Observations of appearance and behavior;
 - b.) Measurements of physical structure and physiologic function; and
 - c.) Observations of a client's subjective and objective signs and symptoms.
2. Interpreting data should include:
 - a.) Recognizing existing relationships between

data gathered and a client's health status, established plan of care, and medical treatment regimen;

- b.) Determining a client's need for nursing intervention based upon data gathered regarding the client's health status, ability to care for self, and established plan of care and treatment regimen; and
- c.) Appropriate consultation.

Previously issued practice opinion statements from the Board state:

It is within the scope of licensed practical nursing practice, for the licensed practical nurse who is educationally prepared and clinically competent, to perform assessment under the supervision of a physician or registered nurse, and to complete the initial assessment in some instances.

... it is within the scope of licensed practical nursing practice, for the licensed practical nurse who possesses the requisite educational preparation and current clinical competence to collect the data and complete a standardized order set/protocol for the initial assessment...

DIRECTION & SUPERVISION

Q: What is direction? What is supervision, and what type of supervision is required for an LPN?

A: Licensed practical nurses work under the direction of a registered nurse (RN), advanced practice registered nurse

(APRN), physician, or dentist. KBN defines the term direction as the communication of a plan of care, based upon an assessment of the patient by the RN, APRN, physician or dentist that establishes the parameters for the provision of care or for the performance of an act.

The RN, APRN, PA, physician, or dentist must be readily available to assess and evaluate the patient response. The requirements for onsite availability versus offsite availability depend on the patient's condition. For a patient whose condition is stable and predictable, and rapid change is not anticipated, the supervisor may provide supervision of the LPN without being physically present in the immediate vicinity of the LPN, but shall be readily available. If a patient's condition becomes unstable, the supervisor should be physically present in the immediate vicinity of the LPN and immediately available to intervene in the care of the patient.

The use of provider protocols and standing orders may be useful when direct onsite supervision is not required.

Advisory Opinion Statement #16 Roles of Nurses in the Administration of Medication via Various Routes states:

Nurses may implement qualified provider-issued protocols and standing/routine orders, including administration of medications, following nursing assessment. Protocols/orders are a set of predetermined criteria that define nursing actions in a given situation and should be written so that there is no doubt as to the requirements to implement the order(s). Protocols/orders should reflect interventions in response to side effects and adverse events related to implementation of the orders, and should include parameters for the nurse to consult the physician/provider. In addition, protocols and standing/routine orders should be officially approved by the facility medical and nursing staff, or approved by the prescriber for the individual patient.

MEDICATION ADMINISTRATION

Q: What is the LPN's role in the administration of medication? Are there medications and/or routes that are outside their scope of practice?

A: The administration of medications is a task performed routinely in nursing care and is within the scope of practice of nurses in Kentucky.

Licensed practical nursing practice is defined in KRS 314.011 (10) as:

The performance of acts requiring knowledge and skill such as are taught or acquired in approved schools for practical nursing in:

... (c) The administration of medication or treatment as authorized by a physician, physician assistant, dentist, or advanced registered nurse practitioner and as further authorized or limited by the board, which is consistent with the National Federation of Licensed Practical Nurses

or with standards of practice established by nationally accepted organizations of licensed practical nurses...

It is important to recognize that many medications have the potential for serious side effects even when ordered and administered correctly. Nurses are expected to utilize critical thinking skills and reasonable clinical nursing judgement prior to each episode of medication administration to discern whether administering a particular medication is appropriate.

Advisory Opinion Statement #16 Roles of Nurses in the Administration of Medication via Various Routes states:

It is within the scope of **licensed practical nursing practice**, for the nurse who is educationally and experientially prepared, either through a practical nursing or continuing education program, to administer prescribed medication per oral, topical, intradermal, subcutaneous, and intramuscular routes, and via gastric tubes and urinary bladder catheters, under the direction of a registered nurse, physician or dentist. (For administration of intravenous medication by LPNs see 201 KAR 20:490 Licensed practical nurse intravenous therapy scope of practice.)

Proposed Changes to LPN IV Therapy Scope of Practice

Recently, KBN filed amendments to **201 KAR 20:490 Licensed practical nurse infusion (intravenous) therapy scope of practice** with the Legislative Research Committee. Significant changes have been proposed for this regulation and it lists the actions that LPNs cannot perform within infusion therapy.

Individuals may review this regulation and others by visiting the KBN website www.kbn.ky.gov, follow the links on the legal page or go directly to the LRC website www.lrc.ky.gov. If the amendments are approved they will become effective later this year.

SUMMARY

The information listed in this article is an overview of information regarding frequent inquiries. Each situation is different and many variables affect the determination of whether a particular act is within the LPN's scope of practice. Education, training, and clinical competence in areas is a factor that can affect the final determination on this matter. Therefore, nurses must utilize their professional judgement to determine whether or not an act is under their individual scope of practice.

To help nurses determine if a specific act is within their scope of practice, KBN issued **Advisory Opinion Statement #41 RN/ LPN Scope of Practice Determining Guidelines**, which includes the KBN Decision-Making Model for Determining Scope of Practice for RNs/LPNs. All advisory opinion statements can be accessed on the Board's website at www.kbn.ky.gov under the practice page.

Inquiries regarding a particular nursing task or action, may be sent to the Kentucky Board of Nursing at https://kbn.ky.gov/Pages/Contact%20Forms/practice_contact.aspx.



THIS IS YOUR OFFICIAL RENEWAL NOTIFICATION. 2018 RENEWAL INFORMATION

BEGINS:

September 15, 2018 at 12:01am

ENDS:

Midnight October 31, 2018, EST

RENEWAL WEB ADDRESS:

kbn.ky.gov/Pages/renewal.aspx

NOTIFICATION OF RENEWAL:

When your license has been renewed you will receive an email notification to the email address you listed with KBN. You can also validate the expiration date of your license at www.kbn.ky.gov.

Clicking on the submit button at the end of the renewal application does not renew your license. Validate that your license was renewed from this site: <http://kbn.ky.gov/onlineSRVs/bulkvalidation/>.

RENEWAL FEES: Print the confirmation page for your record of payment for your license renewal.

RN: \$65

LPN: \$65

APRN: \$55 for each designation
(Plus \$65 for the RN license)

SANE: \$35

Clicking on the “submit” button at the end of the renewal process is an attestation that you have or will have met the continuing competency requirements by midnight, October 31. Your license is NOT renewed when you click on the submit button.

LAST DAY OF RENEWAL

A license that is not renewed before 4:30 p.m. on October 31 will lapse at midnight on that date. Working on a lapsed license is a violation of Kentucky Nursing Law and subjects the individual to disciplinary action. If an application is received before midnight on October 31st and an individual answers “No” to the disciplinary and conviction questions, a license MAY be renewed by noon on the next business day.

REQUIRED RENEWAL DOCUMENTATION

If you answered “yes” to the discipline, criminal, and/or the APRN national certification revocation questions, your license will not be renewed until KBN receives and reviews the required documents. (If your license has not been renewed before midnight, Eastern Time, October 31, your license will lapse.) You cannot practice as a nurse in Kentucky if your license has lapsed.

Required documentation includes:

- Certified court records and letters of explanation, if you answer “yes” to the criminal activity question
- Board certified orders and letters of explanation, if you answer “yes” to the disciplinary question
- Documentation from your APRN national certification organization, if you answer “yes,” that your national

certification was revoked or issued on a provisional or conditional status

- Other documentation requested by KBN staff.

NURSE LICENSURE COMPACT AND KENTUCKY LICENSE RENEWAL

If your primary state of residence is another compact state and you do not practice ONLY in a military/federal facility, you will not be able to renew your Kentucky RN or LPN license.

APRN RENEWAL

If you do not intend to practice as an APRN and want to relinquish your APRN license (allow it to expire) but do want to renew your RN license, access the RN/APRN renewal application. There will be a drop down selection for you to renew only your RN license. If your national certification has expired, you will not be able to renew your APRN license(s). You cannot practice as an APRN in Kentucky with an expired national certification.

To renew your APRN license in only one designation and your Kentucky RN license, you MUST use the RN-APRN link on the renewal webpage (<http://kbn.ky.gov/renewal/default>). From this link, you will renew your RN and APRN licenses simultaneously, for the combined fee of \$120 (RN-\$65 and APRN-\$55).

To renew your APRN license in more than one designation and your Kentucky RN license, use the link listed above and select each designation that you want to renew. The fee for renewing each APRN designation is \$55 per designation, plus the \$65 RN renewal fee. You must maintain current national certification in each designation.

If your primary residence is in a compact state and you hold a current RN multistate license in that state, you must use the “APRN Renewal Only (with RN license in another compact state)” link. You must provide the name of the state and the expiration date of your multistate RN license before you will be able to renew your Kentucky APRN license. You must keep your multistate RN license active in the state of your primary residence while you are practicing as an APRN in Kentucky. If your compact RN license and/or your national certification lapse, you may not practice as an APRN in Kentucky.

If an APRN holds both KY RN & APRN licenses or an APRN license only and is not prescribing controlled substances, the APRN needs to:

- Maintain current national certification,
- Earn 5 hours in pharmacology

If an APRN holds both KY RN & APRN licenses or is prescribing controlled substances, the APRN needs to:

- Maintain current national certification,
- Earn 3.5 hours in pharmacology,
- Earn 1.5 hours on the use of KASPER, pain management, or addiction disorders, and

DO NOT submit evidence of continuing competency earnings unless requested to do so. For questions about the APRN continuing competency requirement, contact the Continuing Competency Coordinator.

Current national certification from a Board recognized national certification organization in addition to current APRN and RN licensure is required to practice as an APRN in Kentucky. If your national certification lapses for any period of time while your APRN license is current, you may not practice as an APRN during the

continued on page 12>>

Baptist Health Madisonville is recruiting Registered Nurses

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licensure corner

period of lapsed certification. KBN does not give a grace period for lapsed national certification.

APRN POPULATION FOCI OF ONCOLOGY AND CRITICAL CARE

APRNs holding a current license with a population focus in oncology or critical care who fail to renew their APRN license in those foci will be unable to reinstate.

SANE RENEWAL

Before you will be able to renew your SANE credential, you must renew your RN license. When you have completed that process, proceed to the SANE link to renew your SANE credential. If you are a SANE and an APRN, renew your RN-APRN first (see previous information) and then renew your SANE credential from the SANE link.

If your primary residence is in a compact state, you must provide the state name and the expiration date of the multistate RN license you hold before you will be able to renew your Kentucky SANE credential. You must keep your multistate RN license active in the state of your primary residence during the period of time that you practice as a SANE in Kentucky. If your multistate RN license lapses, you may not practice as a SANE in Kentucky, even though your Kentucky SANE credential is current.

Sexual Assault Nurse Examiners must complete 5 continuing education hours related to the role of the sexual assault nurse examiner as part of the continuing competency requirement for renewal. DO NOT submit evidence of continuing competency earnings unless requested to do so. For questions about the SANE continuing competency requirement, contact the Continuing Competency Coordinator.

FAILURE TO RENEW

If you fail to renew by midnight, Eastern Time, October 31, or you fail to submit all requirements for renewal,

you will be required to reinstate your license. Before a license will be reinstated, KBN must receive:

- A reinstatement application and fee
- Kentucky criminal history report (in all surnames you have ever used) from the Administrative Office of the Courts
- Federal background report from the FBI obtained via fingerprinting
- Continuing Competency requirements

ACTIVE DUTY MILITARY NURSES

KRS 36.450 and KRS 12.355 require KBN, upon request of an active duty military licensee and with the appropriate military documentation, to renew the license without the required renewal fee and continuing competency requirement.

The waiving of the renewal fee and continuing competency requirement does not restrict the license in any way. It is still considered full licensure.

Active duty military includes those nurses who are based state-side or deployed overseas. Not included in these groups are individuals working for the Federal government, such as civilian VA nurses, public health nurses employed by the federal government, or National Guard nurses who are not on full, active duty. KBN must receive one of the following before the license of active duty military nurses will be renewed:

- PCS Orders
- AF Form 899
- Mobilization Orders

You must complete the online renewal application in addition to providing copies of one of the above documents. Copies of the above may be faxed to 502-429-3336 or emailed to Ruby.King@ky.gov.

If you are a military nurse and are stationed state-side, you must renew your license during the renewal period and provide the documentation listed above. If you fail to provide the documentation and/or fail to submit the renewal application prior to

October 31, you will have to meet all the requirements for reinstatement of a license(s). If you are a military nurse and will be deployed overseas during the renewal period, you have two options:

- Submit a copy to KBN of the official overseas deployment orders showing a return date. Your license will be renewed to reflect an expiration date through the renewal period that corresponds with your deployment orders. You are not required to submit a fee, and you are exempt from meeting the continuing competency requirement.
- Do nothing until you are reassigned to the USA. You will have 90 days after your return to request the renewal of your license. You must submit a copy of the orders you receive for your reassignment to the United States. You will not be required to pay the renewal fee, and you will be exempt from meeting the continuing competency requirement.

INVALIDATING AN APRN LICENSE

If KBN records reflect that an APRN's national certification has expired and the APRN fails to provide evidence of current certification/recertification, KBN will invalidate the APRN license. When the license is invalidated, the APRN may not practice in the advanced practice role. This does not affect the RN license, nor is it considered disciplinary action. An APRN whose license is invalidated for failure to provide evidence of current certification may reinstate the APRN license by meeting all of the requirements for reinstatement.

NATIONAL CERTIFICATION IN DUAL POPULATION FOCI

KBN is able to record the national certification information for those

APRNs holding certification in two population foci. To practice in either or both areas, the national certification of each must be current. If the certification of both foci expires, the APRN license will be invalidated and the APRN must reinstate one or both foci. If the national certification of one population focus expires, the APRN may only practice in the focus area of the unexpired certification.

PRESCRIPTIVE AUTHORITY OF CONTROLLED SUBSTANCES

KBN requires all APRNs holding a current CAPA-CS agreement to submit a copy of any and all DEA registrations held. If an APRN is prescribing controlled substances, the APRN must have a Notification of a CAPA-CS on file with KBN, a KY DEA license, and a master KASPER account.

To determine if KBN has a copy of the Notification of a CAPA-CS or DEA license on file, you may go to the KBN web site, online validation and validate your license. If the Notification of a CAPA-CS has been received at KBN, the validation will note, "CAPA-CS on file." If this message does not appear and you have a current CAPA-CS agreement, you must provide a copy of the Notification of a CAPA-CS form to KBN. If the DEA registration has been received at KBN, the validation will note, "DEA registration on file." A CAPA-CS may be rescinded by either the APRN or the physician. When a CAPA-CS is rescinded, KBN must be notified, using the "CAPA-CS Rescission" form located on the KBN web site.

For more information on the CAPA-CS requirements, go to <http://kbn.ky.gov/apply/pages/aprn.aprn.aspx>.

Renewal of an APRN license, requires 1.5 hours of the 5 hours of required pharmacology must be in pain management, addiction disorders or use of KASPER.

ATTESTATION OF KBN DOCUMENTS

Attestation statements appear at the end of all KBN applications for licensure and other KBN forms.

The attestation statement is a confirmation that the information provided is truthful and accurate. Be sure to read the attestation carefully. The individual whose name is on the application or form is accountable for all information the document contains and for understanding the additional information contained within the attestation statement itself. Accountability extends not only for the purpose for filing the form, but may also be compared to information provided on other forms filed with KBN. Allowing another party to

complete and submit a KBN form does not relieve the nurse or applicant of the accountability for incorrect or inadequate information provided and may be the basis for disciplinary action for falsification of a Board of Nursing form. Each individual nurse or applicant should complete all forms and applications submitted to KBN himself/herself.

CURRENT ADDRESS

Kentucky Nursing Laws require nurses to notify the Board of a change of address within thirty days of the change. Address changes made on the KBN web site update the Board's data base in real time. A change of address may also be mailed to the Board office. An address change form is located on the KBN web site.

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- ADN Nursing (RN) – Day or evening classes
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- MSN – 100% Online (except practicum)
Administration or Education track
- BSN (4-year) - Day classes *NEW

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Equal Opportunity Institution

The advertisement features a photograph of a nurse in a white uniform with a stethoscope, looking down. The background is a blue gradient with text and a Midway University logo. A 'DRUG GUIDE' is visible in the bottom left corner of the image area.

kbn contact list

The KBN website at www.kbn.ky.gov provides extensive information on our licensure process, programs and organization. The website is organized with the menu list of topics down the left side of the screen. Click on the menu topic of your interest for more information. The left side-menu will expand with additional topic information to assist you. In addition to the KBN website, the KBN staff are available to answer your questions Monday-Friday, excluding state holidays, from 8:00am to 4:30pm ET. Please use the subject list below to identify the appropriate contact for your question.

LICENSURE

Renewal of Kentucky Nursing License

Annual Renewal Period is September 15 - October 31

RN/LPN Renewal	502-429-3332
APRN Renewal	502-429-3329
Military Renewal	502-429-3331
SANE Renewal	502-429-3330

Licensure Types

RN/LPN Examination Applications (New Grads, NCLEX, ATT, Provisional License)	502-429-3334
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RN/LPN Endorsement Applications (prior licensure in another state)	502-429-3332
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RN/LPN Reinstatement Applications (Lapsed KY RN/LPN License)	502-429-3330
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APRN Applications (Collaborative Agreements, DEA Registration)	502-429-3329
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Sexual Assault Nurse Examiner (SANE) Credential Applications	502-429-3330
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Foreign Educated Nurse Licensure	502-429-3332
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Nurse Aides	
KY Nurse Aide Registry	502-429-3347
(all CNA and SRNA questions)	502-429-3348
	502-429-3349

Other Licensing Questions

APRN/RN/LPN Name and Address Change	502-429-7170
NLC Compact License Questions	502-429-7170
Transcript Requests	502-429-3332
Reporting a Deceased Nurse	502-429-3332
Retiring a RN/LPN License	502-429-3330

Verification of Licensure to another State Board:

RN/LPN Verifications (visit www.nursys.com to request verification)	502-429-7170
APRN License Verifications	502-429-3329

Consumer Protection

Complaint Against a Nurse (or submit online at www.kbn.ky.gov)	502-429-3314 502-429-3325
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Reporting Criminal Convictions Investigations	502-429-3314 502-429-3314 or 502-429-3325
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Kentucky Alternative Recovery Effort for Nurses (KARE) Probation Compliance and KARE Program	502-429-3313 or 502-429-7190
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Complaints Against a Healthcare Facility - contact the Cabinet for Health and Family Services, Office of the Inspector General, at 502-564-2888.

Nursing Education

Prelicensure Programs of Nursing	502-429-7179 502-429-3315 502-429-7196
APRN Programs of Nursing	502-429-3315

Nursing Practice

RN/LPN Practice	502-429-3320
APRN Practice	502-429-3315

CE

Continuing Education Competency/CE Audit	502-429-7196 502-429-7191
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Scholarship

Nursing Incentive Scholarship Fund (Application Period is January 1 - June 1)	502-429-7179
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DIALYSIS TECHNICIANS

Credential/Education/Renewal/Other	502-429-3330
DT Practice	502-429-3320
Reporting Criminal Convictions	502-429-3314

GENERAL

Main KBN Office Phone	502-429-3300
Main KBN Office Fax	502-429-3311
KBN Executive Office	502-429-3310
Payment Receipt Request	502-429-7189
Open Records Request	502-429-7174
KBN Connection Magazine	502-429-3343
Website Technical Difficulties	502-429-3343
Human Resources	502-429-7171
General Counsel	502-429-3309



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Contact:
Dr. Tauna Gulley, RN-BSN Coordinator
 TaunaGulley@upike.edu
 (606) 218-5750
 www.upike.edu/SON

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www.UPIKE.edu/SON

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CONTINUING COMPETENCY/ CONTINUING EDUCATION REQUIREMENTS



Additional information can be found on the CE/Competency page of the KBN website (kbn.ky.gov/ce).

Q: What are the dates of the continuing education (CE) earning period for renewal of my nursing license?

A: November 1st through October 31st.

Q: How many continuing education contact hours do I need to earn?

A: LPNs and RNs must earn 14 contact hours (or the equivalent – see below for more information) of *approved* continuing education each year to renew their licenses. APRNs and SANE nurses have additional CE requirements.

EQUIVALENCIES:

- **National certification** related to the nurse's practice role (in effect during the entire period, or initially earned or recertified during the period); OR
- Completion of a **nursing research project** as principal investigator, coinvestigator, or project director. Must be qualitative or quantitative in nature, utilize research methodology, and include a summary of the findings; OR
- **Publication of an article** in a peer-reviewed health-related journal; OR
- A **nursing continuing education presentation** that is developed by the presenter, presented to nurses or other health professionals, and is evidenced by a program brochure, course syllabi, or a letter from the offering provider identifying the licensee as the presenter of the offering; OR
- Participation as a **preceptor** for at least one nursing student or new employee. Must be for at least 120 hours, have a one-to-one relationship with student or employee, may

precept more than one student during the 120 hours, and preceptorship shall be evidenced by written documentation from the educational institution or preceptor's supervisor; OR

- Proof of earning **seven (7) approved contact hours, PLUS a nursing employment evaluation** that is satisfactory for continued employment. Must be signed by supervisor and include the employer name, address, and phone number, and cover at least six months of the earning period.

Q: Who is approved by KBN to offer CE?

A: KBN accepts CE offerings from three types of providers:

- Those approved by KBN. They are assigned a KBN approval number formatted as X-XXXX and an approval expiration date.
- Those approved by recognized national nursing organizations. They should make their approval/accreditation information available to nurses prior to registering, and this information must be included on the certificate to be accepted. A list of the recognized national nursing organizations can be found on the KBN website at kbn.ky.gov/ce.
- Those approved by any state board of nursing.

Q: What are the specific CE requirements for an APRN license renewal?

A: Five contact hours of approved CE in pharmacology. APRNs with a CAPA-CS are required to earn 1.5 approved CE contact hours on the use of KASPER, pain