Fall 2015 Edition 45

KBN CONNECTION

THIS IS YOUR OFFICIAL LICENSURE RENEWAL NOTICE

It is time to renew all nursing licenses and credentials.

See pages 16-18 for renewal information.

Background checks now required if license lapses.

2015 ANNUAL LICENSE RENEWAL NOTIFICATION

OFFICIAL RENEWAL NOTICE

RENEWAL DATES:

SEPT. 15 - OCT. 31, 2015

Official Publication of the Kentucky Board of Nursing
In her role as a nurse practitioner, Ronnita relies upon a specialized body of knowledge, skills and experience to provide care to patients and families. But first and foremost, she is a patient advocate. With small, seemingly insignificant gestures, she lifts the spirits of even her tiniest patients. And she knows she is making a difference.

KBN MISSION

The Kentucky Board of Nursing protects the well-being of the public by development and enforcement of state laws governing the safe practice of nursing, nursing education, and credentialing.

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Paula S. Schenk, MPH, RN

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CONSULTANT:
Bernadette Sutherland, MSN, RN

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KBN Connection circulation includes over 85,000 licensed nurses and nursing students in Kentucky.

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Reach your full potential at Kentucky’s leading health care center.

This is your chance to make a significant and lasting difference in the lives of patients and families. At UK HealthCare, you will join others, like yourself, with the passion and vision to practice innovative, evidence-based care in an atmosphere of true collaboration—and in a setting second to none. Our new, state-of-the-art patient care facility has openings for the Commonwealth’s top nurses with salaries and benefits that reflect the high caliber of nursing professionals we seek.

WE ARE CURRENTLY RECRUITING NURSES FOR THE FOLLOWING AREAS:

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- CTVICU
- Endo/IVR
- Cath Lab
- Neurosciences-Progressive Care and ICU
- MICU
- Pulmonary/Medicine-Acute and Progressive Care
- Pediatric ICU
- Neonatal ICU
- Rapid Response
- Telemetry

Revised pay scale effective October 4!

UK College of Nursing

Work for UK HealthCare and earn tuition benefits!

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The RN-BSN Option allows you to earn your degree online from home. Textbooks will be delivered to your doorstep with no shipping costs through UK’s new partnership with Barnes & Noble College. Most students finish in 12 months. Apply by Nov. 1 to start in January.

Our PhD Program, ranked among the top-eight programs in the U.S., prepares students to conduct clinical research that generates new knowledge applicable to nursing practice.

The DNP Program, which was the first of its kind in the U.S., focuses on the development of advanced competencies for complex practice, and research utilization for the improvement of clinical care delivery, patient outcomes and system management.

www.uky.edu/nursing
On behalf of the Board, it is my pleasure to extend thanks and gratitude for the service of two board members, Nicholas Hammonds and Kathy Burr, whose terms expired June 30, 2015. These individuals did not resubmit for reappointment.

KBN welcomes two new members who were appointed by Governor Steve Beshear to the Board of Nursing in June 2015. Each will serve a four-year term through June 30, 2019. Lewis Perkins, DNP, APRN, GNP-BC, NEA-BC, from Goshen, KY, replaces Nicholas Hammonds, RN and was nominated by the Kentucky Nurses Association. Dr. Perkins is Vice President Patient Care Services and CNO at Norton Healthcare, Louisville, KY. He also serves as an assistant professor for the University of Kentucky College of Nursing. Replacing Kathy Burr LPN, is Lucy McDowell, LPN from Louisville, KY. Lucy is Admission Coordinator for Kindred Hospital in Louisville and was nominated by the Licensed Practical Nurses Organization. She graduated from the Glasgow School of Practical Nursing in Glasgow, KY.

Reappointments to the Board by Governor Beshear include Michelle Dunn, who resides in Prospect, KY and Kelly Jenkins, RN of Waverly, KY. Ms. Dunn represents citizens at-large. Kelly Jenkins was nominated by the Kentucky Organization of Nursing Leaders. KBN welcomes these dedicated members back. At the August 28, 2015 Board meeting, these new appointments and reappointments were sworn into office.

The Kentucky Board of Nursing is a member board of the National Council for State Boards of Nursing (NCSBN). NCSBN is the vehicle through which boards of nursing act and counsel together to provide regulatory excellence for public health, safety and welfare. Dr. Jimmy Isenberg and I represented the KBN as delegates at the NCSBN’s Annual Meeting. Other Board members who attended are John Nordgauer, LPN, Michelle Dunn, citizen at-large, and Dr. Patricia Spurr. Also attending were Executive Director, Paula Schenk and other Board staff. Since lead time to write articles for the KBN Connection is somewhat long, I will share information from the August NCSBN Annual Meeting in the next KBN Connection. This year’s theme is “A United Mission for Regulatory Excellence”.

We congratulate Paula Schenk, Executive Director, on her appointment by the NCSBN Board of Directors as Chair of the Investigator Training Committee. Her appointment is for a two-year term, ending August 2017. Paula has much expertise and talent to bring to this committee which is crucial to the mission and strategic initiatives of the National Council. We also congratulate Randy Smith, Operations Manager, Myra Goldman, Education Consultant, and Pam Hagan, APRN Education and Practice Consultant, on their appointments to NCSBN Committees. Randy Smith is serving on the NCSBN Finance Committee that oversees the financial reporting process of NCSBN. The NCSBN Board of Directors appointed Myra Goldman to serve on the NCLEX Subcommittee (NIRSC). The charge for the NIRSC is to assist the NCLEX Examination Committee with item review. Pam Hagan is appointed to the APRN Education Committee with the charge to explore the pros and cons regarding member board oversight of APRN education programs and make recommendations to the NCSBN board. We appreciate Paula’s, Randy’s, Myra’s, and Pam’s willingness to serve and involvement in NCSBN.

Dr. Gail Wise, EdD, MSN, RN
President, Kentucky Board of Nursing
Dear Colleagues in Nursing:

As you receive this edition of the *KBN Connection*, we will be in the last days of the licensure renewal period. If you wish to practice as a licensed nurse (LPN, RN, and APRN) or even just use the title between November 1, 2015 and October 31, 2016, you must apply for and have renewed your nursing license prior to October 31, 2015. As previously stated in the 2015 Summer Edition of the *KBN Connection*:

... the end of the licensure renewal period falls on Saturday, October 31, 2015. KBN office hours are Monday through Friday, 8 am to 4:30 pm (Eastern Time). In order to have renewal applications processed prior to the end of the licensure renewal period, those applications must be received prior to close of business Friday, October 30, 2015.

Should licensees fail to renew their license by October 31, 2015, in order to practice as a nurse on November 1, 2015 and thereafter until October 31, 2016, individuals must apply for reinstatement of licensure. Detailed information about the reinstatement requirements and application process can be found later in this publication as well as on the Board’s website www.kbn.ky.gov.

The 2015 NCSBN Annual Delegate Assembly was held August 19-21, 2015 in Chicago, IL. Highlights of significant actions taken by the Delegate Assembly include adoption of the 2016 NCLEX-RN Test Plan; approval of the Association of Registered Nurses of Prince Edward Island, Ordres des Infirmieres du Quebec and Registered Nurses Association of the Northwest Territories and Nunavut as Associate Members of NCSBN; election of new members of the NCSBN Board of Directors and Leadership Succession Committee. A resolution was passed to explore development of a procedure and criteria for eligibility for full membership by a non-state or U.S. territory nursing regulatory body that uses a licensing examination developed by NCSBN.

Congratulations are extended to Nathan Goldman JD, KBN General Counsel, for his re-election as a Director-at-Large on the NCSBN Board of Directors.

Retiring NCSBN CEO, Kathy Apple, MS, RN, FAAN, was honored with the Founders Award bestowed by the NCSBN Board of Directors. This prestigious award is given only upon occasion that an individual with ethics, integrity and sincerity has demonstrated the highest regard for the ideals and beliefs upon which NCSBN was founded.

David Benton RGN, RMN, BSc, M Phil, PhD, FFNF, FRCCN, was welcomed as the incoming CEO effective October 1, 2015. Dr. Benton is the immediate past CEO of the International Council of Nurses (ICN), a post he held since 2008. Immediately prior to that appointment he served as an ICN consultant in nursing and health policy specializing in regulation, licensing and education. He has also served on the Editorial Advisory Board for the NCSBN Journal of Nursing Regulation since its launch in 2010.

I am pleased to announce that KBN has created various educational videos on topics of frequent interest to applicants as well as licensees. They include but are not limited to, fingerprinting requirements and process; licensure by examination process; KARE for Nurses Program information; and scope of nursing practice determination. Please visit the KBN website and click the link for the subject of interest. If you have suggestions for other nursing regulatory topics, you may submit those ideas via the KBN Webmaster.

Since the last issue of the *KBN Connection* was sent to you, the following individuals have joined KBN staff: Spenser Robinson, Prosecuting Attorney; Amanda Padgett, Complaint Program Coordinator; and Teresa Mauk, Nursing Education Consultant.

Paula S. Schenk MPH, RN
Executive Director
Central State Hospital is a progressive adult psychiatric hospital located in Louisville, KY. Our mission is to provide high quality psychiatric care for adults in order to successfully return them to community living. We aspire to be the recognized leader in behavioral services as we work together to provide multidisciplinary insight and treatment for those we serve.

We are searching for compassionate and knowledgeable RN’s, LPN’s and Psychiatric APRN’s with a current unrestricted KY license to join our professional staff of caregivers.

We offer a competitive salary and benefits package.

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e-mail info@Bluegrasshealthcare.com

“a company of clinical excellence”
On February 27, Montana Governor Bullock signed the Nurse Licensure Compact into law, making Montana the 25th state to enact the Nurse Licensure Compact (NLC). Spearheaded by Executive Director Cynthia Gustafson and Board President Heather O’Hara, the legislation was introduced to the Montana House floor on January 6, 2015 by Representative Art Wittich (R). Thanks to the spirited collaborative effort of the Montana Board of Nursing, constituents, NCSBN, and various supporters who donated their valuable time, the NLC successfully navigated several committee hearings to graduate from the House and eventually be passed on the Senate floor with a vote of 32-18 in its third and final reading.

Primarily opposed by the Montana Nurses Association (MNA), representatives from the Board of Nursing and the Montana House and Senate were able to accurately rebut talking points proposed by the MNA as well as correcting key misconceptions surrounding the Nurse Licensure Compact. Throughout committee and floor hearings as well as outside of the state house, proponents were well informed and advocated strongly and tactfully for the NLC in Montana.

The Nurse Licensure Compact is expected to be implemented in October. All current Montana residents holding a Montana nursing license will have their licenses switched to become multistate, and current compact licensees across the compact states will be permitted to practice in Montana without an additional license!
## Kentucky Board of Nursing Program of Nursing Approval Status

- **Developmental:** The designation granted to a proposed program of nursing to continue development of plans for implementation.
- **Initial:** The designation granted to a new program of nursing upon admission of the first class.
- **Full:** The designation granted to program of nursing that is in compliance.
- **Monitoring:** The designation granted to a program of nursing that has achieved full approval status and fails to meet one (1) or more of the standards of the Kentucky Administrative Regulations that govern the program including achieving the pass rate.
- **Conditional:** The designation granted to a program if one or more of the standards in the regulations have not been met.
- **Probational:** The designation granted to a program of nursing if one or more standards have continued to be unmet. Programs on Probational Status cannot admit new students.

### As of 6/30/2015

#### Program of Nursing

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<tr>
<th>DNP/APRN</th>
<th>Institution</th>
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### Prelicensure Registered Nurse and Practical Nurse Programs

#### Baccalaureate Degree Nursing

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#### Practical Nursing

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KASPER TIPS: WHEN TO MANAGING YOUR DELEGATES

Sharing usernames and passwords for eKASPER access is NOT permitted and may place the eKASPER account holder at risk. You are responsible for all activity that occurs under your account. eKASPER Master Account Holders (MAHs) are permitted by statute to establish delegates to request eKASPER reports on their behalf. The eKASPER Help Desk is available to help with any questions you may have with adding or deleting delegates to your account.

Do I have to have a delegate?
No. Master Account Holders are not required to have a delegate. Many MAHs find it very useful to have a staff member request the report since this frees up provider time for clinical work and allows more time with patients.

Who should I appoint as a delegate?
A delegate must be an employee of the practitioner’s or pharmacist’s practice acting under the specific direction of the practitioner or pharmacist. An employee you establish as a delegate should be trustworthy to only obtain eKASPER reports on current or prospective patients, attentive to detail, and should have basic computer skills. Once registered with their delegate account, they will log on to their account (which is tied to your master account), and fill in the requested information to produce an eKASPER report. The delegate may give the eKASPER report to you or place the report in the patient’s medical record for your review. You may also view the eKASPER report directly using your own master account.

How do I establish a delegate?
To establish a delegate, log on to your Master Account. Select “Administration” then “Delegate Administration.” On the Delegate Request screen, please read the instructions document to ensure a smooth application process. Then, fill in the required information and click “Automatically Add Delegate.” The Driver’s License information will be verified against the Kentucky Department of Transportation database. If there is not an exact match (e.g., a recent address change for the delegate), the verification may be turned off by selecting “other type” in the drop down box of the ID field. A message stating the MAH will assume responsibility for the delegate’s identity will display. Select “OK,” then “Automatically Add Delegate” for immediate approval of the delegate account. You do NOT need to print, notarize or submit the review form.

May I have more than one delegate?
Yes, a Master Account Holder may have as many delegates as you wish.

I work in an office with multiple providers. Can we set up one delegate for all of us?
Yes. The delegate can use the same login information as long as they were registered by each MAH using the same first name, last name, date of birth, and last four digits of their Social Security Number. Ensuring that each MAH uses the exact same information for each of these four fields will prevent the delegate from having multiple accounts, login ids and passwords.

If we have only one delegate for the entire office, how will eKASPER know under whose account to log the eKASPER report request?
When the delegate requests the report, they will have a drop down box with an alphabetical list of MAHs, so they can attribute the report request to the correct provider. It is important that your delegate understands that they will have to select the correct provider name each time when requesting eKASPER reports for different MAHs.

My delegate requested an eKASPER report for me, but another provider’s name shows up as the requestor. Does this matter?
Yes. It is recommended that you verify the delegate has been properly added under your account. If so, you should discuss with your delegate to make sure the delegate understands how to select you from the provider drop down box and to ensure this doesn’t continue to happen. It is important that the eKASPER reports requested for your patients are logged under your Master Account.

Can’t my delegate just tell me if the eKASPER report contains suspicious or problematic information?
Under licensing board regulations, the providers are required to review the eKASPER reports. Interpreting an eKASPER report requires in-depth medical and pharmaceutical knowledge, which means the provider must review each eKASPER report that is requested to be in compliance with regulations and to help ensure appropriate patient treatment.

Can I see a list of reports that my delegate has requested on my behalf?

by Jill E. Lee, RPh, and Amanda J. Ward, PharmD, CGP
Drug Enforcement and Professional Practices Branch, Kentucky Cabinet for Health and Family Services
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Yes, Master Account Holders can see a list of all reports requested by either themselves or their delegates. Log on to your Master Account. Select “Summary Report.” Choose the date range that you wish to view and click “Search.” In the Request grid, the requestor name will appear as a link. Selecting the requestor name link will take you to a List of Request Status screen where you can select individual Request Numbers to view the selected report. If you wish to export the results of the List of Request Status screen, simply check the “Export Results” button to view the data in an Excel spreadsheet.

My delegate requested an eKASPER report for a person that is not my patient. Is this OK?
No, eKASPER reports may only be obtained for bona fide current or prospective patients. Inappropriate use is against the law and should be reported to the Drug Enforcement and Professional Practices Branch at (502) 564-7985 for assistance.

I have a delegate who no longer works for me. What should I do?
You need to deactivate the delegate’s eKASPER account. To deactivate the delegate, log on to your Master Account. Select “Administration.” Click the “Select” link under “View Details” for the chosen delegate. Once on the Delegate Maintenance screen, un-check the “Active” box under the Facility Information. DO NOT un-check the “Select” box. Click “Submit.” You may also contact the eKASPER Help Desk at (502) 564-2703 for assistance with deactivating a delegate account.

eKASPER staff members are available to help with any questions or problems you may encounter with the delegate process. For support, please contact the eKASPER Help Desk by phone: (502) 564-2703 or email: eKASPERHelp@ky.gov. These and other tips are available in the KASPER Tips for Providers section of the KASPER web site: www.chfs.ky.gov/KASPER.

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LICENSURE CORNER: RENEWAL INFORMATION

THIS IS YOUR OFFICIAL RENEWAL NOTIFICATION.

2015 RENEWAL INFORMATION

BEGINNS: September 15, 2015 at 12:01 a.m.
ENDS: Midnight October 31, 2015, Eastern Time

RENEWAL WEB ADDRESS: www.kbn.ky.gov/renewal

NOTIFICATION OF RENEWAL: When your license has been renewed you will receive an email notification to the email address you listed with KBN. You can also validate the expiration date of your license at www.kbn.ky.gov

Clicking on the submit button at the end of the renewal application does not renew your license.
Validate that your license was renewed from this site: http://kbn.ky.gov/onlinesrvs/bulkvalidation/

RENEWAL FEES: Print the confirmation page for your record of payment for your license renewal.
RN: $65
LPN: $65
APRN: $55 for each designation (plus $65 for the RN license)
SANE: $35

Clicking on the “submit” button at the end of the renewal process is an attestation that you have or will have met the continuing competency requirements by midnight, October 31. Your license is NOT renewed when you click on the submit button.

LAST DAY OF RENEWAL
For those individuals who submit a 2015 renewal application after 4:30 PM on October 30 and before midnight October 31, the nursing license will lapse at 12:01 AM. In this situation you may not work as a nurse until such time as the Board processes the renewal application.

If an application is received before midnight on October 31 and an individual answers “NO” to the disciplinary and conviction questions, a license MAY be renewed by noon on the next business day.

REQUIRED RENEWAL DOCUMENTATION
If you answered “yes” to the discipline, criminal, and/or the APRN national certification revocation questions, your license will not be renewed until KBN receives and reviews the required documents. If your license has not been renewed before midnight, Eastern Time, October 31, your license will lapse. You cannot practice as a nurse in Kentucky if your license has lapsed.
Required documentation includes:
1. Certified court records and letters of explanation, if you answer “yes” to the criminal activity question
2. Board certified orders and letters of explanation, if you answer “yes” to the disciplinary question
3. Documentation from your APRN national certification organization if you answer “yes,” that your national certification was revoked or issued on a provisional or conditional status
4. Other documentation requested by KBN staff.

NURSE LICENSURE COMPACT AND KENTUCKY LICENSE RENEWAL
If your primary state of residence is another compact state and you do not practice ONLY in a military/federal facility, you will not be able to renew your Kentucky RN or LPN license.

APRN RENEWAL
If you do not intend to practice as an APRN and want to relinquish your APRN license(s), you cannot practice as an APRN in Kentucky with an expired national certification.
To renew your APRN license in only one role designation and your Kentucky RN license, you MUST use the RN-APRN link on the renewal web page (http://kbn.ky.gov/Pages/renewal.aspx). From this link, you will renew your RN and APRN licenses simultaneously, for the combined fee of $120 (RN-$65 and APRN-$55).
To renew your APRN license in more than one role designation and your Kentucky RN license, use the link listed above and select each role designation that you want to renew by clicking on the appropriate radio button. The fee for renewing each APRN designation is $55 per role designation, plus the $65 RN renewal fee. You must maintain current national certification in each role designation.
If your primary residence is in a compact state and you hold a current RN multistate license in that state, you must use the “APRN Renewal Only (with RN license in another compact state)” link. You must provide the name of the state and the expiration date of your multistate RN license before you will be able to renew your Kentucky APRN license. You must keep your multistate RN license active in the state of your primary residence while you are practicing as an APRN in Kentucky.
If your compact RN license and/or your national certification lapse, you may not practice as an APRN in Kentucky.
If an APRN holds both a KY RN & APRN license and they are not prescribing controlled substances, they need to: