

## **KBN CE Audit - APRN OPTION FORM**

### **Earning Period November 1, 2019 – October 31, 2020**

#### **To complete the CE Audit:**

All APRNs must have a national nursing certification and must complete a minimum of five (5) contact hours in Pharmacology from an approved CE Provider.

For **APRNs with a CAPA-CS** - of the required five (5) contact hours in Pharmacology, 1.5 contact hours must be obtained in one of the following areas:

KASPER;  
Pain Management; and/or  
Addiction Disorder.

1. Review information on documents required for continuing education verification for the CE Audit.
2. Review all documents ensuring they meet the requirements listed below, and that your name and a date of completion is between **November 1, 2019 – October 31, 2020** are listed on each;
3. Register for a **Free** Basic CE Broker account at <https://cebroker.com/ky/plans>. (Please note: Although CE Broker offers three types of accounts, the **Free** Basic CE Broker Account is the only one needed to submit continuing education documents); and
4. Upload all documentation required to your Free Basic CE broker account. All items must be uploaded on or before **February 23, 2021**.

If you need assistance with registering for your Free CE Broker account or uploading required items, please contact CE Broker Support at (877) 434-6323 or [support@cebroker.com](mailto:support@cebroker.com) for assistance. CE Broker is available Monday – Friday from 8:00 AM - 8:00 PM EST.

#### **ADVANCED PRACTICE REGISTERED NURSES (APRNs): - DOCUMENTATION REQUIRED:**

All APRNs must upload the following items:

- A copy of their national nursing certification initially obtained, renewed, or in effect during the entire earning period; and
- CE completion certificate from an approved CE provider, for at least five (5) contact hours in pharmacology completed during the earning period. (The CE completion certificate must list the APRN's name and indicate the number of contact hours designated as pharmacology.)

APRNs with a CAPA-CS must upload the following items:

- A copy of their national nursing certification initially obtained, renewed, or in effect during the entire earning period;
- CE completion certificates from an approved CE provider, for at least five (5) contact hours in pharmacology completed during the earning period. (The CE completion certificate must list the APRN's name and indicate the number of contact hours designated as pharmacology.); and
- CE completion certificates from an approved CE provider, for at least (1.5) contact hours related to the use of the KASPER system, pain management or addiction disorders. These hours may count toward the five (5) contact hours in pharmacology.

**\*\*Please Note: Sexual Assault Nurse Examiner (SANE) Credentialed Nurses:** Are required to submit certificates from an approved provider totaling five (5) contact hours of continuing education related to the role of the sexual assault nurse examiner or forensic nursing.