

Kentucky Annual Report Survey



Prelicensure Annual Report Core Data Survey

Introduction

In collaboration with your board of nursing (BON), NCSBN is assisting with collecting their Annual Report data this year. The survey was designed based on the core data results of a large, mixed-methods study of nursing program quality indicators and warning signs. Your BON may include some additional questions at the end of the survey.

Your BON will receive descriptive results of the nursing programs in their state/jurisdiction, as well as a report of the raw data of each program. Annually, they will receive an aggregate report of all participating BONs so that they can compare their programs to the aggregate.

Directions

Please complete the following survey for each NCLEX code that you have based on the **2022-2023 data** except where a specific time period is mentioned. Since these are core data, all fields are required before you can proceed to the next question. We encourage you to compile the data on the pdf copy of the survey that the board will send you, and then you may enter your data into the online survey using the link provided. The survey saves your responses automatically. If you exit your survey, you may return to the pre-populated survey as long as you use the same computer and internet browser. Once you've responded to the last survey question, you will be shown a summary of your responses. You can download a copy of your survey responses prior to submitting your Annual Report. Once you have reviewed your data, please click the "**blue arrow**" at the bottom of the survey response review page to submit your Annual Report for your program. Your response will not be submitted unless you click the "**blue arrow**" at the bottom of your screen. You will have **30 days** to complete the survey, and your BON will receive their report three weeks after the final submission. Remember, these questions are only for the program with the NCLEX code that you have identified below. If you have any questions, please email Qiana McIntosh at NCSBN; her email is gmcintosh@ncsbn.org.

Full Name of Program	<input type="text"/>
Mailing Address of the Program	<input type="text"/>
City	<input type="text"/>
State	<input type="text"/>
Zip Code	<input type="text"/>
First and Last Name of Person Completing Form	<input type="text"/>
Direct Phone # of Person Completing Form	<input type="text"/>
Email Address of Person Completing Form	<input type="text"/>
NCLEX Program Code	<input type="text"/>

PROGRAM:

1. Is the program nationally nursing accredited?

- Yes No

If yes, by which national nursing accrediting agency? Select all that apply.

- ACEN
 CCNE
 CNEA

2. What is the program's current approval status?

**Board of nursing or state-designated program approval status.*

- Full Approval
 Conditional/Probationary or Warning status
 Non-Approved
 Other

3. Please report the program's first-time NCLEX pass rates for the last five (5) years.

Please only provide the number for your pass rate percentage.

Please enter 0.000 if your program does not have an NCLEX score for a specific year.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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	2018	2019	2020	2021	2022
NCLEX Pass rates:					

4. What best describes the program's geographic location?

- Urban
- Suburban (Not rural and not in the core city boundaries)
- Rural
- Other

5. What is the institutional ownership?

- Public
- Private Not for Profit
- Private for Profit

6. What is the program type?

- Practical Nurse/Vocational Nurse
- Diploma (Registered Nurse)
- Registered Nurse – Associate's
- Registered Nurse – Bachelor's
- Registered Nurse – Accelerated Bachelor's
- Master's Entry
- Other

7. In what year was the program founded? (Use your best estimate if you are not sure.)

**Year the nursing program started (might be different from the year the college/university was founded.)*

8. Does the program have any satellite sites? (That is, any site beyond the home site that doesn't have a separate NCLEX code.)

- Yes
- No

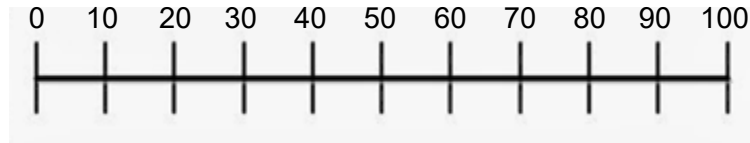
How many total sites, including the home site, does the program have?

9. What types of learning modalities does the program offer?

**Hybrid is defined as a program that combines elements of online learning and traditional learning.*

- In-Person Only
- Online Only
- Hybrid

What percentage of your program is online?



10. What best describes the program's academic schedule?

**A quarter system divides the academic year into four sessions. A trimester divides the academic year into three sessions. A semester system divides the academic year into two sessions.*

- Quarters
- Trimesters
- Semesters
- Other

11. Does the program (or parent organization) offer English as a second language (ESL) services for non-native English speakers?

**Program offers resources where students with ESL can practice reading, listening, speaking, and writing.*

- Yes
- No

12. Does the program (or parent organization) offer disability support services?

*Nursing program has procedures for making reasonable accommodations for students who qualify under *the American Disabilities Act*.

Yes

No

13. Does the program (or parent organization) offer support services to help how socioeconomic students access available resources (e.g., peer mentoring services, tuition assistance, a work-study program, etc.)?

**Students have books and resources throughout the program and the program has strategies to help students who can't afford books and resources.*

Yes

No

14. Does the program have a formal remediation process in place for students needing academic support?

**The remediation process is designed to promote success for students who are at risk of failure and should include the following elements: description of the deficient areas; an outline of specific, measurable goals to demonstrate success; individualized plan for each student; time frame for completion, agreed upon by the faculty and student.*

Yes

No

15. Does the program have a formal remediation process in place for students who commit errors/near misses in their clinical experiences?

**Program has policies and procedures in place for keeping track of errors and near misses in student clinical experiences and taking action to make system/educational improvements.*

Yes

No

16. Has the nursing program experienced major organizational changes over the past year?

**Major organizational changes may include, but are not limited to: new director, new assistant/associate director, staff layoff, faculty layoff, change in university leadership (e.g. provost or president), collapsing programs, economic efficiencies, etc.*

- Yes
- No

If yes, what major organizational changes has the nursing program experienced in the past year? (Check all that apply)

- New Director
- New Assistant/Associate Director
- Staff Layoff
- Faculty Layoff
- Change in University Leadership (e.g., Provost or President)
- Collapsing programs (such as downsizing or merging programs)
- Economic efficiencies/Budget reductions
- Other

17. Does the program offer simulated clinical experience?

“A technique that creates a situation or environment to allow persons to experience a representation of a real event for the purpose of practice, learning, evaluation, testing, or to gain an understanding of systems or human actions.” From Healthcare Simulation Dictionary, Second Edition (AHRQ, 2020)

- Yes
- No

18. Are any of your simulation faculty either certified by the Society for Simulation in Healthcare (SSH) as a Certified Healthcare Simulation Educator (CHSE) or have they completed the International Nursing Association for Clinical Simulation and Learning (INACSL) 12-course Simulation Education Program (ISEP)?

- Yes
- No

If yes, please select all that apply to your program.

- Faculty are certified as a Certified Healthcare Simulation Educator (CHSE) by the SSH
- Faculty completed the INACSL 12-course Simulation Education Program (ISEP)

19. Is the simulation lab accredited by the Society for Simulation in Healthcare (SSH) or does it have the Healthcare Simulation Standards Endorsement from the International Nursing Association for Clinical Simulation and Learning (INACSL)?

- Yes
- No

If yes, please select all that apply to your program.

- Lab is accredited by the SSH
- Lab has the Healthcare Simulation Standards Endorsement from INACSL

20. Typically, how many total hours for the entire program do students spend in direct patient care?

**Faculty supervised face-to-face (in-person) with clients.*

21. Typically, how many total hours for the entire program do students spend in simulation?

***A technique that creates a situation or environment to allow persons to experience a representation of a real event for the purpose of practice, learning, evaluation, testing, or to gain an understanding of systems or human actions." From Healthcare Simulation Dictionary, Second Edition (AHRQ, 2020)*

22. Typically, how many hours for the entire program do students spend in the skills lab?

**A skills lab is equipped with manikins, task trainers, and hospital equipment where students can apply basic procedural skills such as administering injections.*

23. Does your program provide support devoted to faculty development?

- Yes
- No

If yes, which of the following is provided?

- Monetary support: If selected, what is the monetary amount, per faculty member, for professional development?
- Substantive periodic workshops (such as bringing in paid consultants/speakers to discuss methods of instruction, how to conduct student assessments, teaching in simulation settings, etc.)
- Other, please explain.

24. Does your program have a systematic evaluation plan of the curriculum in place?

- Yes
- No

PROGRAM DIRECTOR DATA:

25. What is the program director's highest nursing degree achieved?

- Diploma
- Associate Degree in Nursing
- Baccalaureate of Science in Nursing
- Master of Science in Nursing
- Doctor of Nursing Practice
- Doctor of Philosophy in Nursing
- N/A
- Other

26. What is the program director's highest non-nursing degree achieved?

- Associate Degree
- Bachelor's Degree
- Master of Education
- Other Master's Degree
- Doctor of Education
- Doctor of Philosophy

- Other Doctoral Degree
- N/A
- Other

27. In the past five years, how many directors, including interim directors, has the program had?

28. Does the program director have administrative responsibility for allied health?

**Allied health is a broad field of health care professions made up of specially trained individuals such as physical therapists and respiratory therapists.*

- Yes
- No

29. Does the program have an assistant/associate director?

- Yes
- No

30. Does the program director have dedicated administrative support?

**Administrative support includes general office management such as answering phones and doing clerical work and a variety of other tasks.*

- Yes
- No

FACULTY DATA:

31. How many full-time faculty are in the prelicensure program?

**Full-time equivalent (FTE) faculty are expected to work at least 37.5 hours per week and to teach, participate in curriculum development, hold office hours for student advisement, attend faculty meetings, participate in campus-wide events, attend professional development events, take part in scholarly activities, etc.*

32. How many clinical adjunct faculty are in the prelicensure program?

**Clinical adjunct faculty are typically staff at the clinical faculty that hosts students that supervise students during clinical rotations. This does not include preceptors.*

a). Employed by the nursing program.

b). Not employed by the nursing program.

33. How many part-time faculty are in the prelicensure program?

**Part-time faculty work less than 37.5 hours per week and are responsible for assuming teaching responsibilities, usually collaborating with the full-time faculty. They maintain availability to students and communicate effectively with students and colleagues.*

34. How many of the full-time faculty have the following degrees? (Only count each faculty member once, using their highest degree. If they have more than one degree at the same level, such as PhD and DNP, please select one.)

Baccalaureate of Science in Nursing

Master of Science in Nursing

Master of Science (Other than Nursing)

Other Master's

Doctor of Nursing Practice

Doctor of Philosophy

Other Doctoral Degree

35. How many of the part-time faculty have the following degrees? (Only count each faculty member once, using their highest degree. If they have more than one degree at the same level, such as PhD and DNP, please select one.)

Baccalaureate of Science in Nursing

Master of Science in Nursing

- Master of Science (Other than Nursing)
- Other Master's
- Doctor of Nursing Practice
- Doctor of Philosophy
- Other Doctoral Degree

36. Please specify the typical number of students to one faculty member for didactic/theory courses.

37. Please specify the number of students to one clinical faculty member.

**All levels of faculty (full-time, part-time, and clinical adjunct) in all types of clinical experiences*

38. Does the program offer formal orientation for new adjunct clinical faculty?

**Formal orientation for new adjunct clinical faculty includes an overview of the program and the particular course they're teaching, policies and procedures, teaching responsibilities, supervision of students, role modeling, planning post conferences, evaluation of students, etc.*

Yes

No

For the next two questions, we are going to ask you about formal orientation for new faculty.

**Formal orientation of new faculty includes an overview of the program and faculty resources, policies and procedures, workload, faculty appraisal, curriculum and syllabus development, student assessment, didactic and clinical teaching responsibilities, student advisement, etc.*

39. Does the program offer formal orientation for new part-time faculty?

Yes

No

40. Does the program offer formal orientation for new full-time faculty?

- Yes
- No

41. Does the program offer formal mentoring for new full-time faculty?

**Formal mentoring includes assignment of a seasoned (at least one year of teaching) faculty member who has taught at the same level for the purpose of providing ongoing support, coaching, guidance, and faculty development for new full-time faculty.*

- Yes
- No

STUDENT DATA:

42. How many students are enrolled in the nursing program as of the beginning of the current academic year (2023-2024)?

**Includes all prelicensure students for this program code. Programs can report enrollment numbers for more than one cohort if it applies.*

43. Do you have a maximum enrollment capacity?

- Yes
- No

What is the maximum nursing enrollment capacity for the 2023-2024 academic year?

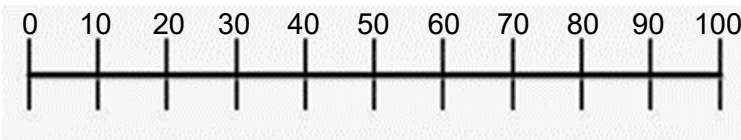
What is your typical enrollment (number of seats)?

44. What is the total number of students who started in your **last graduating cohort**? (That is, realizing that students graduate at different times of the year, what is the number of students who started in the most recent group that graduated?)

45. Considering the number reported in question #44, how many of those students graduated (this number must be the same as or lower than that in #44)?

46. Considering the number reported in question #44, how many students did not graduate and are still actively pursuing coursework?

47. What is the average age of a student enrolled in the program as of the beginning of the 2023-2024 academic year?



48. Please provide a detailed breakdown of the racial composition (number in each category) of the students currently enrolled in the program (2023-2024).

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- Multi-Racial
- Other

49. Please provide a detailed breakdown (number of students in each category) of the ethnic composition of the students currently enrolled in the program (2023-2024).

- Hispanic or Latino or Spanish Origin
- Non-Hispanic or Latino or Spanish Origin

50. Please provide a detailed breakdown (number of students in each category) by student sex (2023-2024).

Female

Male

Other

ADDITIONAL QUESTIONS FROM BON:

Questions related to Benchmark Data:

1. How many full-time faculty vacancies at the present time?

Please enter n/a if not applicable to your program.

2. How many part-time faculty vacancies at the present time?

Please enter n/a if not applicable to your program.

3. What was the NCLEX pass rate (%) for the previous calendar year?

**The NCLEX Pass rate is to be calculated based on all test takers between January 1 – December 31.*

Please enter n/a if not applicable to your program.

4. What was the nursing faculty turnover rate for the 2022-2023 academic year (July 1st – June 30th)?

**Nursing faculty turnover is the calculation of the percentage of full and part-time didactic prelicensure nursing faculty whose employment ended, for any reason (such as promotion, retirement, resignation, termination, etc.) during the reporting period. Each person that left or was removed from a full or part-time didactic position during the reporting period should be included in the calculation, regardless if the position was filled again. To calculate the nursing*

faculty turnover rate, divide the number of people who left or were removed from a full or part-time didactic position during the reporting period by the total number of full and part-time didactic faculty that were employed on July 1st of the reporting period. If a position was filled more than once during the reporting period, it is possible to have higher than a 100% turnover rate.

Please enter n/a if not applicable to your program.

5. List the graduation date of each cohort that graduated between July 1st of the previous year and June 30th of this year and provide the graduation rate (%) for each cohort.

**This calculation is the number of students who graduated in the cohort divided by the total number who started in the cohort.*

Please enter n/a if not applicable to your program.

6. How many student grievances were received between July 1st and June 30th? If any, what was the reason for the grievance(s)?

Please enter n/a if not applicable to your program.

7. How many faculty grievances were received between July 1st and June 30th? If any, what was the reason for the grievance(s)?

Please enter n/a if not applicable to your program.

8. Provide an explanation for any KBN benchmark that was not met during this reporting period.

Benchmarks:

- A pass rate average of 80% or greater for 3 consecutive years and does not vary above and below 80% yearly for 5 consecutive years;
- A faculty turnover rate less than or equal to 30% for two consecutive years;
- No more than 3 program administrator turnovers in five years;
- A graduation rate of 60% or more of the original admitted cohort of newly-enrolled students within the standard length of the program of nursing. The graduation rate shall be calculated by comparing the number of students who started in each graduating cohort within the reporting period to those who graduated on time from the cohort. The graduation rate calculation may exclude students who have left the program of nursing due to documented extenuating circumstances, such as hospitalization, long-term illness, family obligations, relocation, financial barriers, or decisions to change major or transfer to another institution;
- Fewer than 25% of the total number of nursing faculty grievances and appeals substantiated; and
- Substantiated grievances and appeals equal to 10% or fewer of the total nursing student population yearly.

9. How many applicants that met your admission criteria were denied admission?

Please enter n/a if not applicable to your program.

10. If you utilize external examinations, please submit a copy of your policy regarding use of external exams.

Choose File

11. If you utilize clinical sites outside the state of KY, please list the other states in which you have clinical sites.

Please enter n/a if not applicable to your program.

12. If you had any difficulty obtaining clinical sites during this reporting period, please provide details about that.

Please enter n/a if not applicable to your program.