



## KENTUCKY BOARD OF NURSING

312 Whittington Parkway, Suite 300  
Louisville, Kentucky 40222-5172  
[www.kbn.ky.gov](http://www.kbn.ky.gov)

### BOARD MEETING MINUTES

June 18, 2020

**MEMBERS PRESENT:** None

**MEMBERS-VIDEO/AUDIO  
PHONE CONFERENCE:**

Dina Byers, APRN, President  
Jessica Wilson, APRN, Vice President  
Audria Denker, RN  
Michele Dickens, RN  
David Dickerson, Citizen at Large  
Teresa Huber, RN  
Jimmy Isenberg, RN  
Susan Lawson, LPN  
Crystal Morgan, LPN  
Adam Ogle, RN  
Christina Perkins, Citizen at Large  
Carl Vinson, LPN  
Mandi Walker, RN  
Robyn Wilcher, RN  
Gail Wise, RN

**MEMBERS ABSENT:** Kristi Hilbert, RN

**STAFF PRESENT:** Jessica Estes, Executive Director  
Nathan Goldman, Executive Administrative Assistant  
Kelsea Bennett, Executive Legal Secretary  
Myra Goldman, APRN Education & Practice Consultant  
Monica Shamell, Executive Administrative Secretary  
Eric Velazquez, Resource Management Analyst II

**GUESTS PRESENT:** None

**VIDEO/AUDIO  
PHONE CONFERENCE  
WITH GUESTS AND  
STAFF:**

Ann Tino, Investigation Branch Supervisor, KBN  
Anna Adams, Administrative Services Supervisor, KBN  
Anna Marling, KBN  
Chrissy Blazer, Nurse Investigator, KBN  
Debbie Seely, Nursing Investigator, KBN  
Denise King, Big Sandy

Denise Vititoe, Nurse Investigator, KBN  
Dolores White  
Billie S Duvall, Somerset Community and Technical College  
Bernie M Sutherland, Interim Nursing Education Consultant KBN  
Bonnie Fenwick, Nurse Investigator, KBN  
Brooke Bentley, EKU  
Ellen Thomas, APRN Nurse Investigator, KBN  
Emiley Button, RN, APRN-BC, DNP, Lindsey Wilson College  
Erin Robinson  
Esther M  
Jeff Prather, Legal Services Supervisor, KBN  
Jennifer Hart, Human Resource Administrator, KBN  
Jessica Hill, Program Coordinator, KBN  
Jill Cambron, Compliance Program Coordinator, KBN  
Kathy Khoshreza  
Karen A O'Neil, Jefferson  
Kim Hawkins, Bellarmine  
Kimberly S Nealis-Williams, KCTCS  
Laura Wagner, IM Supervisor, KBN  
Lisa Dunsmore, Nurse Investigator, KBN  
Lisa Jones  
Lisa Sosin, Nursing Investigator, KBN  
Marsha Whitfield, Madisonville  
Martha Glutting  
Melinda Baker, DNP, APRN, ACCNS-AG, Bluegrass Community and  
Technical College  
Melissa Haddaway, Nurse Investigator, KBN  
Dr. Michael Wayne Rager  
Michele Simms  
Michelle Gary, Program Coordinator, KBN  
Michelle Rudovich, Deputy Executive Director, KBN  
Morgan Ransdell, General Counsel  
Nancy Kern  
Rhonda Vale  
Rick Vancise, Nursing Investigator, KBN  
Russell Mauk  
Ruth Martin, RN, DNP, Somerset Community College  
Ryan Green  
Sandi Clark, Nursing Investigator, KBN  
Susan Lawson, Nurse Investigator, KBN  
Patricia Smith, Compliance Branch Manager, KBN  
Tammy Harris  
Valerie Jones, Nursing Education Consultant, KBN  
Dr. Patsy Jackson, DNP, MSN, BSN, APRN, FNP-C; Program Administrator-  
Associate Dean of Nursing; Big Sandy Community and Technical College

The roster of attendance submitted by the Executive Administrative Secretary is appended to the official copy of the minutes on file in the Board office.

### **CALL TO ORDER**

Dina Byers, President, called the meeting of the Kentucky Board of Nursing to order at 10:02 a.m. on June 18, 2020, by teleconference via BlueJeans software application.

### **DECLARATION OF QUORUM**

The President declared a quorum present.

### **STAFF RECOGNITION**

Dr. Jessica Estes recognized Sandi Clark for 5 years of employment at KBN.

### **ADOPTION OF AGENDA**

A flexible agenda was adopted.

### **APPROVAL OF MINUTES**

The minutes from the April 16, 2020 Board Meeting were approved as written.

### **RESOLUTION**

The Resolution for Breonna Taylor was presented by Dr. Jessica Estes. The Board reviewed and approved the Resolution as written.

### **DIALYSIS TECHNICIAN ADVISORY COUNCIL NOMINATIONS**

- **APPROVED THE NOMINATION FOR THE DIALYSIS TECHNICIAN ADVISORY COUNCIL**

### **APRN COUNCIL NOMINATION**

- **APPROVED THE NOMINATION FOR THE APRN COUNCIL**

### **PRESIDENT'S REPORT**

No Report

### **FINANCIAL OFFICER'S REPORT**

The Financial Report was presented by Anna Adams, Administrative Services Supervisor. The Board reviewed and accepted the report as written.

### **EXECUTIVE DIRECTOR'S REPORT**

The written report of the Executive Director was presented and included information on the Building; Operations; COVID-19 Response; Staffing; Personnel; Upcoming Events; Legal Update; Investigation Branch Report; SOR List; Compliance Branch Report; Meetings and Activities; Kentucky Board of Nursing Licensure Report; NISF June Report.

The Board accepted the Executive Director's report as written.

The Board, by and through the President Dina Byers, Delegated Authority to the Executive Director, Jessica Estes.

### **CREDENTIALS REVIEW PANEL**

The reports of the Credentials Review Panel meetings held April 16, 2020 and May 21, 2020 were presented. The Board reviewed and accepted the reports as written.

## **EDUCATION COMMITTEE**

The report of the Education Committee meeting held May 21, 2020 was presented. The Board accepted the report as written and the following actions were taken:

### **Eastern Kentucky University, Richmond, ADN Program**

- **APPROVED TO GRANT APPROVAL FOR EASTERN KENTUCKY UNIVERSITY TO RESUME ENROLLMENT OF STUDENTS IN THE ASSOCIATE DEGREE NURSING PROGRAM WITH ENROLLMENT BASELINE SET AT SIXTY STUDENTS (THIRTY (30) IN FALL AND THIRTY (30) IN SPRING).**
- **APPROVED THAT THE PROGRAM OF NURSING SHALL SUBMIT SEMI-ANNUAL PROGRESS AND EVALUATION REPORTS, OR OTHER REPORTS AS REQUESTED BY THE BOARD, TO DEMONSTRATE IMPLEMENTATION OF THE RE-ESTABLISHED CURRICULUM OF THE ASSOCIATE DEGREE PROGRAM OF NURSING AND STUDENT RETENTION THROUGH THE FIRST CLASS OF GRADUATES.**
- **APPROVED THAT WITHIN SIXTY (60) DAYS AFTER THE FIRST CLASS OF STUDENTS GRADUATE THE RE-ESTABLISHED PROGRAM OF NURSING, THE PROGRAM OF NURSING WILL SUBMIT A REPORT THAT ADDRESSES COMPLIANCE WITH ADMINISTRATIVE REGULATIONS 201 KAR 20:260 - 201 KAR 20:360.**

### **Sullivan University, Louisville, ADN Program**

- **APPROVED TO DEFER THE REQUEST, DATED DECEMBER 5, 2019, FROM SULLIVAN UNIVERSITY TO INCREASE ENROLLMENT IN THE ASSOCIATE DEGREE NURSING PROGRAM FROM ONE HUNDRED AND SIXTY (160) TO TWO HUNDRED AND SIXTY (260), BE DEFERRED UNTIL OFFICIAL 2019-2020 BENCHMARK DATA HAS BEEN ESTABLISHED.**

### **Sullivan University, Louisville, PN Program**

- **APPROVED TO NOT APPROVE THE REQUEST, DATED DECEMBER 5, 2019, FROM SULLIVAN UNIVERSITY TO INCREASE ENROLLMENT IN THE PRACTICAL NURSING PROGRAM FROM ONE HUNDRED AND SIXTY (160) TO TWO HUNDRED AND SIXTY (260), NOT BE APPROVED AT THIS TIME. THE PROGRAM MAY RE-SUBMIT THEIR REQUEST FOR AN INCREASE IN ENROLLMENT WHEN:**
  1. **ALL BENCHMARKS HAVE BEEN MET.**
  2. **THE PROGRAM HAS A DOCUMENTED NEED FOR AN INCREASE IN THE CURRENT ENROLLMENT BASELINE.**

### **Somerset Community College McCreary Center, Whitley City, ADN Program**

- **APPROVED THE LETTER OF INTENT, DATED APRIL 6, 2020, SUBMITTED BY SOMERSET COMMUNITY COLLEGE TO ESTABLISH AN ADN PROGRAM AT MCCREARY CENTER, WHITLEY CITY, KY.**
- **APPROVED SOMERSET COMMUNITY COLLEGE, MCCREARY CENTER, WHITLEY CITY, TO SUBMIT A PROPOSAL FOR AN ADN PROGRAM.**

### **Somerset Community College, Manchester, ADN Program**

- **ACCEPTED THE LETTER OF INTENT, DATED FEBRUARY 4, 2020, SUBMITTED BY SOMERSET COMMUNITY COLLEGE TO ESTABLISH AN ADN PROGRAM IN MANCHESTER, KY.**
- **APPROVED SOMERSET COMMUNITY COLLEGE, MANCHESTER, TO SUBMIT A PROPOSAL FOR AN ADN PROGRAM.**

#### **Beckfield College, Florence, ADN Program**

- **APPROVED TO NOT APPROVE THE REQUEST, DATED JANUARY 17, 2020, FROM BECKFIELD COLLEGE TO INCREASE ENROLLMENT IN THE ASSOCIATE DEGREE NURSING PROGRAM FROM ONE HUNDRED AND SIXTY (160) TO TWO HUNDRED AND FORTY (240), NOT BE APPROVED AT THIS TIME. THE PROGRAM MAY SUBMIT A REQUEST FOR AN INCREASE IN ENROLLMENT WHEN:**
  1. **ALL BENCHMARKS HAVE BEEN MET.**
  2. **THE PROGRAM OF NURSING HAS A DOCUMENTED NEED FOR AN INCREASE IN THE CURRENT ENROLLMENT BASELINE.**

#### **Somerset Community College, Albany/Clinton County, PN Program**

- **APPROVE THE SOMERSET COMMUNITY COLLEGE, CLINTON COUNTY, PROPOSAL SUBMITTED ON MARCH 6, 2020, TO ESTABLISH A PRACTICAL NURSING PROGRAM.**
- **APPROVE SOMERSET COMMUNITY COLLEGE, PRACTICAL NURSING PROGRAM, CLINTON COUNTY, KENTUCKY, BE GRANTED DEVELOPMENTAL APPROVAL STATUS.**

#### **Big Sandy Community and Technical College, Pikeville, ADN Program**

- **APPROVED THE BIG SANDY C&TC, PIKEVILLE, PROPOSAL SUBMITTED ON APRIL 23, 2020, TO ESTABLISH AN ASSOCIATE DEGREE NURSING PROGRAM.**
- **APPROVED BIG SANDY C&TC, ASSOCIATE DEGREE NURSING PROGRAM, PIKEVILLE, KENTUCKY, BE GRANTED DEVELOPMENTAL APPROVAL STATUS.**

#### **University of Louisville, Louisville, BSN Program**

- **APPROVED THE REQUEST, DATED MARCH 30, 2020, FROM UNIVERSITY OF LOUISVILLE TO INCREASE ENROLLMENT IN THE BACCALAUREATE DEGREE NURSING PROGRAM FROM ONE HUNDRED AND SIXTY-SEVEN (167) TO TWO HUNDRED AND THIRTY (230).**

### **PRACTICE COMMITTEE**

The report of the Practice Committee meeting held May 22, 2020 was presented. The Board accepted the report as written and the following actions were taken:

- **APPROVED THAT IT IS NOT WITHIN THE SCOPE OF PRACTICE OF A LICENSED PRACTICAL NURSE (LPN) TO PLACE ARTERIAL LINES FOR MONITORING AND SAMPLING PURPOSES.**
- **APPROVED THAT IT IS WITHIN THE SCOPE OF PRACTICE OF A REGISTERED NURSE (RN) AND THE ADVANCED PRACTICE REGISTERED NURSE (APRN) WHO IS**

**EDUCATIONALLY PREPARED AND CLINICALLY COMPETENT, TO PLACE ARTERIAL LINES FOR MONITORING AND SAMPLING PURPOSES.**

- **APPROVED THAT ADVISORY OPINION STATEMENT (AOS) #25, PLACEMENT OF CENTRAL LINES BY NURSES, BE REVISED TO INCLUDE ARTERY CANNULATION AND SUBSEQUENT NAME CHANGE OF AOS #25 TO PLACEMENT OF CENTRAL AND ARTERIAL LINES BY NURSES**

**CERTIFIED PROFESSIONAL MIDWIVES (CPM) ADVISORY COUNCIL AND TRANSFER GUIDELINES WORKGROUP**

No Report

**GOVERNANCE COMMITTEE**

The report of the Governance Committee meeting held May 21, 2020 was presented. The Board accepted the report as written and the following actions were taken:

- **APPROVED PASSING CREDIT CARD FEES ON TO PEOPLE WHO USE CREDIT CARDS WHEN MAKING PAYMENTS TO KBN**
- **THE BOARD WAS NOT UNANIMOUS WITH THE DECISION TO APPROVE TO ADOPT THE PROPOSED AMENDMENT TO 201 KAR 20:085**

**CONSUMER PROTECTION COMMITTEE**

The report of the Consumer Protection Committee meeting held May 21, 2020 was presented. The Board accepted the report as written and the following actions were taken:

- **APPROVED 201 KAR 20:161 AS REVISED**
- **APPROVED THAT ALCOHOL CONTINUE TO BE TREATED THE SAME AS ANY OTHER MOOD ALTERING SUBSTANCE. WHILE THE BOARD AND ITS HEARING PANELS HAVE THE DISCRETION TO DEVIATE FROM THE SANCTION OF SUSPENSION ON A CASE-BY-CASE BASIS, IT IS THE RECOMMENDATION OF THE COMMITTEE THAT THE BOARD STRIVE FOR UNIFORMITY IN THE APPLICATION OF ABSTINENCE REQUIREMENTS IN AGREED ORDERS AND KARE AGREEMENTS, INCLUDING ALCOHOL ABSTINENCE REQUIREMENTS.**

**ADVANCED PRACTICE REGISTERED NURSE COUNCIL**

No Report

**DIALYSIS TECHNICIAN ADVISORY COUNCIL**

No Report

**CLOSED SESSION**

Upon proper motion and second, the meeting was moved to closed session at 11:03 a.m. to discuss Recommended Orders and Personnel Actions. The meeting was reconvened in open session at 11:17 a.m.

**ACTION ON LICENSES**

The President called for action on Recommended Orders.

- 3. AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED, THE FOLLOWING RECOMMENDED ORDER WAS ACCEPTED AND 020-06-20 ORDER WAS AMENDED AS FOLLOWS:**

**ON PAGE 3, PARAGRAPH G, SHALL READ:**

**“VERIFICATION OF CONTINUOUS PARTICIPATION IN A SUBSTANCE USE DISORDER SUPPORT GROUP, AS INDICATED BY THE EVALUATOR; HOWEVER, IF THE EVALUATOR DIRECTS SUPPORT GROUP PARTICIPATION WITHOUT SPECIFYING FREQUENCY, THE REQUIRED FREQUENCY SHALL BE TWO (2) [THREE (3)] TIMES WEEKLY”.**

**ON PAGE 4, PARAGRAPH Q, SHALL READ:**

**“PAYMENT OF A CIVIL PENALTY TO THE BOARD PURSUANT TO KRS 314.991(3) OF ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200) AND AN ADDITIONAL CIVIL PENALTY OF FIVE HUNDRED DOLLARS (\$500) PURSUANT TO KRS 218A.290, PRIOR TO REQUESTING REINSTATEMENT OF THE NURSING LICENSE(S).**

<b>Decision Number</b>	<b>Name</b>	<b>License Number</b>
020-06-20	Mary Bland	RN License No. 1125094

- 4. AFTER HAVING CONSIDERED THE RECORD, THE FOLLOWING RECOMMENDED ORDERS WERE ADOPTED**

<b>Decision Number</b>	<b>Name</b>	<b>License Number</b>
021-06-20	Campbell, Sheila D. Webster	LPN License No. 2040382
022-06-20	Cazzel, Jessica L.	RN License No. 1151464
023-06-20	Gardner, Amanda Faye	RN License No. 1116202
024-06-20	Hardin, Linda Ann	RN License No. 1083597
025-06-20	Hemlapp, Angela Jeanette Fairchild	LPN License No. 2052551
026-06-20	Hubbard, Anna	LPN License No. 2044091

- 5. AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED, THE FOLLOWING RECOMMENDED ORDER WAS ACCEPTED AND 027-06-20 ORDER WAS AMENDED AS FOLLOWS:**

**ON PAGE 4, PARAGRAPH R, SHALL READ:**

**“PAYMENT OF A CIVIL PENALTY TO THE BOARD PURSUANT TO KRS 314.991(3) OF ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200) AND AN ADDITIONAL CIVIL PENALTY OF FIVE HUNDRED DOLLARS (\$500) PURSUANT TO KRS 218A.290, PRIOR TO REQUESTING REINSTATEMENT OF THE NURSING LICENSE(S).**

Decision Number	Name	License Number
027-06-20	Stephen Stillwell	2047362

**PERSONNEL ACTIONS**

Following Review of Personnel Actions, the Board Affirmed the Actions as Provided.

**OTHER**

The KBN staff made recommendations to the Board, and the following actions were taken:

- **AFFIRMED IMPLEMENTATION OF A TELECOMMUTING POLICY EFFECTIVE JUNE 2020**
- **AFFIRMED AN INCREASE OF THE MAXIMUM AMOUNT OF COMPENSATORY LEAVE FOR POLICY-MAKING POSITIONS (ED, DED, AND GC) TO 480 FOR HOURS WORKED IN SUPPORT OF THE RESPONSE TO COVID-19 AS DESCRIBED IN PM 2020-09**
- **APPROVED ADMINISTRATIVE REGULATIONS STATUS REPORT**

**ADJOURNMENT**

Upon proper motion and second, the meeting was adjourned at 11:30 a.m.

**ATTEST**

**APPROVED:**

  
\_\_\_\_\_  
President

8/20/2020  
\_\_\_\_\_  
Date