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## KENTUCKY BOARD OF NURSING

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[kbn.ky.gov](http://kbn.ky.gov)

Andy Beshear  
Governor

### BOARD MEETING MINUTES

February 20, 2025

#### MEMBERS PRESENT:

None

#### MEMBERS – VIDEO/AUDIO PHONE CONFERENCE:

Ashley Adkins, Citizen-at-Large  
Jacob Higgins, RN  
Amber Powell, RN  
Ruth Martin, RN  
Jana Bailey, APRN  
Missy Bentley, RN  
Audria Denker, RN  
Susan Ellis, RN  
Darlena Jones, RN  
Hope Jones, RN  
Jennifer Harpe-Bates, APRN  
Miriam Haas, RN  
Sara Ferguson, APRN  
Alisha Clemons, APRN  
Karen Sherfey, LPN  
Anne Venno, RN

#### MEMBERS ABSENT:

Jane Smith, Citizen-at-Large

#### STAFF PRESENT:

#### GUESTS AND STAFF –VIDEO/AUDIO PHONE CONFERENCE:

Jeff Prather, General Counsel, KBN  
Kelly Jenkins, Executive Director, KBN  
Anna Adams, Administrative Services Supervisor, KBN  
Erica Klimchak, Administrative Assistant, KBN  
Ann Tino, Investigation Branch Manager, KBN  
JD Fleming, Legal Services Supervisor, KBN  
Joe Lally, Deputy Executive Director, KBN  
Morgan Ransdell, Hearing Officer, KBN  
Andre Stuckey, Human Resources Administrator, KBN  
Matt Griffin, Information Management Supervisor, KBN  
Kelsea Williams, Executive Legal Secretary, KBN  
Anna Adams, Administrative Services Supervisor, KBN  
Tina Hostuttler, Practice Branch Manager, KBN  
Angie Sowers  
Morgan Ransdell, Hearing Officer, KBN  
Melissa Elzey  
Joy Pennington, Executive Nurse Academic Officer, KBN  
Melissa Haddaway, Compliance Branch Manager, KBN  
Felicia Preston  
Allissa Morris  
Ariel Weddle  
Marion Knight

### **CALL TO ORDER**

Audria Denker, President, called the February 20, 2025 meeting of the Kentucky Board of Nursing to order at 10:01 am by videoconference via Zoom software application.

### **ROLL CALL/DECLARATION OF QUORUM**

Erica Klimchak, Administrative Assistant, called roll. Dr. Denker declared a quorum.

### **ADOPTION OF AGENDA**

A flexible agenda was adopted.

### **APPROVAL OF MINUTES**

The minutes from the December 19, 2024 Regular Board meeting was presented. Upon a motion made by Jacob Higgins, and seconded by Jana Bailey, the December 19, 2024 meeting minutes were approved as written. No one voted in opposition or abstained from voting.

### **PRESIDENT'S REPORT**

Audria Denker, Board President, reported that she will be recording a message for the NCSBN Mid-Year meeting next month. She also reported that at the January NCSBN Presidents' meeting there was discussion about cheating; with all of the AI resources out there, it is becoming more of a concern. She mentioned this might be topic for the KBN Education committee to consider.

### **FINANCIAL OFFICER'S REPORT**

Anna Adams, Administrative Services Supervisor, presented the Financial Officer's Report. Upon a motion made by Amber Powell, and seconded by Ruth Martin, the Financial Officer's Report was approved as written. No one voted in opposition or abstained from voting.

## **EXECUTIVE DIRECTOR'S REPORT**

Kelly Jenkins, Executive Director, presented the Executive Director's report and included information on the following:

- Operations
  - i. Laserfiche
  - ii. APRN JP exam
- KBN Outreach
- Personnel
- Training for Board Members

Upon a motion made by Susan Ellis, and seconded by Hope Jones, the Executive Director's Report was accepted as written. No one voted in opposition or abstained from voting.

## **GENERAL COUNSEL'S REPORT**

Jeff Prather, General Counsel, presented the General Counsel's Report, which included a legislative session and regulatory update. Upon a motion made by Alisha Clemons, and seconded by Jacob Higgins, the report was approved as written. No one voted in opposition or abstained from voting.

## **Letter of Response to Controlled Substance Prescribing Council**

Mr. Prather presented, for information only, the KBN letter of response to the Controlled Substance Prescribing Council. On November 27, 2024, the Board had received a letter from the Controlled Substance Prescribing Council ("CSPC") containing proposed recommendations for Kentucky licensure boards. Mr. Prather explained that the letter meets the requirements stated in Kentucky Revised Statutes ("KRS") 218A.025(2)(e), that staff have 90 days to prepare a response.

## **CREDENTIALS REVIEW PANEL**

The reports of the Credentials Review Panel meeting held December 19, 2024 and January 16, 2025 were presented. The Board reviewed and approved by acclamation the reports as written. No one voted in opposition or abstained from voting.

## **EDUCATION COMMITTEE**

### **January 16, 2025**

The January 16, 2025 Education Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

### **NCSBN Program Administrator Regulation and Turnover Survey Results and KBN Program Administrator Turnover Survey Results**

- It was the recommendation of the committee that:  
**KBN staff begin collecting workload data from program administrators.**

Upon a motion made by Jacob Higgins, and seconded by Ashley Adkins, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

### **Galen College, ASN – Pikeville Site Visit Report**

- It was the recommendation of the committee that:  
**The Galen College, ASN – Pikeville Site Visit Report be approved as written, and the program be moved from initial to approved status.**

Audria Denker recused herself from the discussion and vote due to employment; Jacob Higgins assumed the meeting chair duties; Ashley Adkins took over the Education Chair duties.

Hope Jones and Susan Ellis also recused themselves from the discussion and vote due to employment.

Upon a motion made by Ashley Adkins, and seconded by Ruth Martin, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

### **Somerset Community College, ASN – Whitley City Site Visit Report**

- It was the recommendation of the committee that:  
**The Somerset Community College ASN, Whitley City, KY, Site Visit Report be approved as written and the program be moved from INITIAL to APPROVED status.**

Ruth Martin recused herself from the discussion and vote due to employment.

Upon a motion made by Jacob Higgins, and seconded by Amber Powell, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

## **PRACTICE COMMITTEE**

### **January 17, 2025**

The January 17, 2025 Practice Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

### **AOS #8 Role of Nurses in the Perioperative Setting**

- It was the recommendation of the committee that:  
**Advisory Opinion Statement (AOS) #8 Role of Nurses in the Perioperative Setting be approved, by the Board, as submitted**

Upon a motion made by Amber Powell, and seconded by Karen Sherfey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

### **Advisory Opinion Statements**

### **AOS #20 Roles of Nurses in Cardiovascular Nursing Practice**

- It was the recommendation of the committee that:  
**Advisory Opinion Statement (AOS) #20 Roles of Nurses in Cardiovascular Nursing Practice be approved, by the Board, as submitted**

Upon a motion made by Amber Powell, and seconded by Alisha Clemons, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

**AOS #39 Scope of Registered Nursing Practice in the Deactivation of Cardioverter Defibrillators (ICDs) and Ventricular Assist Devices (VADs)**

- It was the recommendation of the committee that:  
**Advisory Opinion Statement (AOS) #39 Scope of Registered Nursing Practice in the Deactivation of Cardioverter Defibrillators (ICDs) and Ventricular Assist Devices (VADs) be withdrawn from publication, by the Board.**

Upon a motion made by Amber Powell, and seconded by Miriam Haas, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

**AOS #18 Employment of Nursing Students as Nursing Personnel Using Either an Academic or a “Nurse Extern” Service Model**

- It was the recommendation of the committee that:  
**Advisory Opinion Statement (AOS) #18 Employment of Nursing Students as Nursing Personnel using either an Academic or a Nurse Extern Service Model be approved, by the Board, with specified additional revisions.**

Upon a motion made by Amber Powell, and seconded by Karen Sherfey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

**AOS #37 Role of the Advanced Practice Registered Nurse in the Prescribing of Medications to Self and/or Family**

- It was the recommendation of the committee that:  
**Advisory Opinion Statement (AOS) # 37 Role of the Advanced Practice Registered Nurse in the Prescribing of Medications to Self and/or Family, by the Board, as submitted.**

Upon a motion made by Amber Powell, and seconded by Sara Ferguson, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

**Approval of revisions to 201 KAR 20:600: Standards for Training Programs for Licensed Certified Professional Midwives**

- It was the recommendation of the committee that:  
**201 KAR 20:600 Standards for Training Programs for Licensed Certified Professional Midwives, be amended, by the Board, as submitted.**

Upon a motion made by Amber Powell, and seconded by Sara Ferguson, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

**GOVERNANCE COMMITTEE**  
**January 16, 2025**

The January 16, 2025 Governance Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

**Proposed changes to 201 KAR 20:240**

- It was the recommendation of the committee that:  
**The proposed changes to 201 KAR 20:240 be approved as written**

Upon a motion made by Jacob Higgins, and seconded by Karen Sherfey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

**Proposed changes to 201 KAR 20:620**

- It was the recommendation of the committee that:  
**The proposed changes to 201 KAR 20:620 be approved as written**

Upon a motion made by Jacob Higgins, and seconded by Miriam Haas, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

**LICENSED CERTIFIED PROFESSIONAL MIDWIVES ADVISORY COUNCIL**

The report of the Licensed Certified Professional Midwives Advisory Council meeting held January 9, 2025 was presented. The Board reviewed and approved by acclamation the reports as written. No one voted in opposition or abstained from voting.

**CLOSED SESSION**

Kelly Jenkins read the following language before the meeting was moved to closed session:

*No matters may be discussed during a closed session other than those within the scope of the topic announced prior to convening the closed session.*

*No final action may be taken while in closed session. After the public meeting reconvenes, final action may be taken, but final action is not required.*

*Upon returning to public session, any final action regarding matters discussed in closed session should be moved and voted upon.*

***Pursuant to KRS 61.810(1)(j), the purpose of the closed session is for “QUASI-JUDICIAL DELIBERATIONS”***

*Definition: Deliberations of judicial or quasi-judicial bodies regarding individual adjudications or appointments, at which neither the person involved, his representatives, nor any other individual not a member of the agency's governing body or staff is present, but not including any meetings of planning commissions, zoning commissions, or boards of adjustment.*

***Pursuant to KRS 61.810(1)(f), the purpose of the closed session is to discuss “PERSONNEL ACTIONS”***

*Definition: Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.*

The meeting was moved to closed session at 10:58 am to discuss Recommended Orders and personnel actions. The meeting was reconvened in open session at 11:34 am.

**ACTION ON LICENSES**

The President called for action on Recommended Orders.

**AFTER HAVING CONSIDERED THE RECORD AND THE EXCEPTIONS FILED BY THE PETITIONER, THE FOLLOWING RECOMMENDED ORDERS WERE ADOPTED:**

Decision Number	Name	License Number
094-02-25	Sean Reynolds	RN License No. 1115949

A motion to remand the above order back to the hearing panel for a second or updated evaluation was made by Ashley Adkins, and seconded by Jana Bailey. The motion carried with no one voting in opposition and two abstentions.

Hope Jones and Amber Powell abstained from the vote due to serving on the original hearing panel.

### **Hearing Transcripts**

The following hearing transcripts were provided for information only in closed session, and the exhibits in both cases were made available, upon request, to the Board members:

- KBN v. Sean Reynolds

### **HUMAN RESOURCES**

The following items was provided for information only in closed session:

- Personnel affirmations

### **OTHER**

The following items were provided for information only:

- KBN organizational chart, updated January 14, 2025

### **ADJOURNMENT**

Upon a motion made by Alisha Clemons, and seconded by Karen Sherfey, the meeting was adjourned at 11:37 am.

### **ATTEST**

**APPROVED:**

*Audra Denker, DNP, RN, FAAN*

\_\_\_\_\_  
President

4/24/25

\_\_\_\_\_  
Date

/emk/ 0225