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KENTUCKY BOARD OF NURSING

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Andy Beshear
Governor

BOARD MEETING MINUTES

December 14, 2023

MEMBERS PRESENT:

MEMBERS – VIDEO/AUDIO PHONE CONFERENCE:

Erica Lemberger, RN, Vice-President
Missy Bentley, RN
Erica Lemberger, RN
Ruth Martin, RN
Anne Veno, RN
Amber Powell, APRN
Jana Bailey, APRN
Missy Bentley, RN
Miriam Haas, LPN
Ashley Adkins, Citizen-at-Large
Jacob Higgins, RN
Hope Jones, RN
Dana Steffey, LPN
Karen Sherfey, LPN
Jennifer Harpe-Bates, APRN
Darlena Jones, RN

MEMBERS ABSENT:

Audria Denker, RN, President
Susan Ellis, RN
Jane Smith, Citizen-at-Large

STAFF PRESENT:

GUESTS PRESENT:

GUESTS AND STAFF –VIDEO/AUDIO PHONE CONFERENCE:

Kelly Jenkins, Executive Director, KBN
Joe Lally, Deputy Executive Director, KBN
Jeff Prather, General Counsel, KBN
Erica Klimchak, Administrative Assistant, KBN
JD Fleming, Legal Services Supervisor, KBN

Tricia Smith, Compliance Branch Manager, KBN
Anna Adams, Administrative Services Section Manager, KBN
Myra Goldman, Professional Support Branch Manager, KBN
Kelsea Williams, Executive Legal Secretary, KBN
Ruby King, Credentials Branch Manager, KBN
Amy Wheeler, Staff Attorney, KBN
Jason Oney, Resource Management Analyst III, KBN
Ann Tino, Investigation Branch Manager, KBN
Marina McWilliams, APRN Manager, KBN
Tina Shoope, Nursing Practice Consultant, KBN
Eric Velazquez, IM Section Supervisor, KBN
Joy Pennington, Executive Nurse Academic Officer, KBN
Sarah Cecil, APRN Practice Consultant, KBN
David Barr, Staff Attorney, KBN
John Michul, Staff Attorney, KBN
Morgan Ransdell, Hearing Officer KBN
Kim Dinsey-Read
Ginger Clarke
Julie Hart
Andrea Eden Shingleton

CALL TO ORDER

Erica Lemberger, Vice President, called the December 14, 2023 meeting of the Kentucky Board of Nursing to order at 10:01 am by videoconference via Zoom software application.

ROLL CALL/DECLARATION OF QUORUM

Erica Klimchak, Administrative Assistant, called roll. Dr. Lemberger declared a quorum.

ADOPTION OF AGENDA

A flexible agenda was adopted.

APPROVAL OF MINUTES

The minutes from the October 19, 2023 Board meeting and November 9, 2023 special called Board meeting were presented. Jana Bailey requested that her credentials be revised to APRN. Upon a motion made by Dana Steffey, and seconded by Jana Bailey, the October 19, 2023 meeting and November 9, 2023 special called meeting minutes were approved as amended. No one voted in opposition or abstained from voting.

FINANCIAL OFFICER'S REPORT

Anna Adams, Administrative Services Supervisor, presented the Financial Officer's Report, which included the December financial summary. Upon a motion made by Amber Powell, and seconded by Missy Bentley, the Financial Officer's Report was approved as written. No one voted in opposition or abstained from voting.

EXECUTIVE DIRECTOR'S REPORT

Kelly Jenkins, Executive Director, presented the Executive Director's report. Upon a motion made by Jacob Higgins, and seconded by Hope Jones, the Executive

Director's Report was accepted as written. No one voted in opposition or abstained from voting.

GENERAL COUNSEL'S REPORT

Jeff Prather, General Counsel, presented the General Counsel's Report. Upon a motion made by Ashley Adkins, and seconded by Ruth Martin, the report was approved as written. No one voted in opposition or abstained from voting.

Proposed Changes to 201 KAR 20:506

Mr. Prather presented the proposed changes to 201 KAR 20:506.

- It was the recommendation of the General Counsel that:
The proposed changes to 201 KAR 20:506 be approved as written.

Upon a motion made by Ashley Adkins, and seconded by Jana Bailey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

CREDENTIALS REVIEW PANEL

The reports of the Credentials Review Panel meetings held October 19, 2023 and November 16, 2023 were presented. The Board reviewed and approved by acclamation the reports as written. No one voted in opposition or abstained from voting.

EDUCATION COMMITTEE

The November 16, 2023 Education Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. The following actions were taken after discussion and presentation of background materials:

NCSBN Prelicensure Online Program Survey and Report

- It was the recommendation of the committee that:
The Education Committee establish a workgroup to review and recommend changes to 201 KAR 20:320. The following committee members were appointed to the workgroup:
 - Jacob Higgins
 - Hope Jones
 - Susan Ellis
 - Erica Lemberger, Ex-Officio

Upon a motion made by Jacob Higgins, and seconded by Ashley Adkins, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

American National University ASN Focused Site Visit Report

- It was the recommendation of the committee that:
American National University ASN Program, Pikeville, KY, be granted continued Approval Status, with bi-monthly progress reports providing supportive evidence concerning the program's progress in fulfilling the Requirements to be Met, to be submitted beginning January 30, 2024, and a follow-up site visit in 6 months.
Also, any "Requirements to be Met" dated August 1, should be modified to be completed by May 1st.

Upon a motion made by Jacob Higgins, and seconded by Karen Sherfey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Maysville Community & Technical College – Mt. Sterling Campus PN Program Site Visit Report

- It was the recommendation of the committee that:
Maysville Community and Technical College PN Program of Nursing, Mt. Sterling, KY, be granted Approval Status

Upon a motion made by Jacob Higgins, and seconded by Amber Powell, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Maysville Montgomery Mt. Sterling Campus Clerical Exemption

- It was the recommendation of KBN staff that:
The Maysville Montgomery Mt. Sterling Campus clerical exemption request be approved as submitted.

Upon a motion made by Jacob Higgins, and seconded by Hope Jones, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Somerset Community College – Albany/Clinton Campus PN Programs Site Visit Report

- It was the recommendation of the committee that:
Somerset Community College PN Program - Albany/Clinton campus be granted Approval Status, with bi-annual progress reports providing supportive evidence concerning the program's progress in fulfilling the Requirements to be Met, to be submitted beginning January 31, 2024.

Upon a motion made by Jacob Higgins, and seconded by Amber Powell, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Ruth Martin recused herself from the discussion and vote, as an employee of Somerset Community College.

Somerset Community College Clinton Campus Clerical Staff Regulatory Exemption

- It was the recommendation of the committee that:
The clerical staff regulatory exemption for the Somerset Community College Clinton Campus be approved.

Upon a motion made by Jacob Higgins, and seconded by Karen Sherfey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Ruth Martin recused herself from the discussion and vote, as an employee of Somerset Community College.

Somerset Community College Whitley City Associate Program Clerical Staff Regulatory Exemption

- It was the recommendation of the committee that:
The clerical staff regulatory exemption for the Somerset Community College Whitley City Associate Program be approved.

Upon a motion made by Jacob Higgins, and seconded by Ashley Adkins, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Ruth Martin recused herself from the discussion and vote, as an employee of Somerset Community College.

Gateway Community & Technical College ASN Program Site Visit Report

- It was the recommendation of the committee that:
Gateway Community and Technical College ASN Program of Nursing be granted Continued Approval Status, with semi-annual progress reports providing supportive evidence concerning the program's progress in fulfilling the Requirements to be Met, to be submitted beginning January 31, 2024.

Upon a motion made by Jacob Higgins, and seconded by Jana Bailey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Bluegrass Community & Technical College – Winchester Campus ASN Program Proposal

- It was the recommendation of the committee that:
Bluegrass Community & Technical College – Winchester Campus ASN Program Proposal be approved as submitted.

Upon a motion made by Jacob Higgins, and seconded by Amber Powell, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Northern Kentucky University – Williamstown BSN Program Proposal

- It was the recommendation of the committee that:
Northern Kentucky University – Williamstown BSN Program Proposal be approved as submitted.

Upon a motion made by Jacob Higgins, and seconded by Karen Sherfey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

PRACTICE COMMITTEE

The November 17, 2023 Practice Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

APRN Student Extern Models and APRN Applicants

- It was the recommendation of the committee that:
KBN staff review statutes to determine whether statutory changes would be necessary related to this matter and then forward it to the APRN Council for review and discussion.

Upon a motion made by Jacob Higgins, and seconded by Miriam Haas, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

ADVISORY OPINION STATEMENTS

AOS9 Wound Assessment, Staging and Treatment

- It was the recommendation of the committee that:
Advisory Opinion Statement (AOS) #9 Role of Nurses in Assessment, Staging, and Treatment of Wounds, as revised, be approved

Upon a motion made by Jacob Higgins, and seconded by Missy Bentley, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

AOS10 Roles of Nurses in Women’s Health Across the Lifespan

- It was the recommendation of the committee that:
Advisory Opinion Statement (AOS) #10 Roles of Nurses in Women’s Health Across the Lifespan, with specified revisions, be approved.

Upon a motion made by Jacob Higgins, and seconded by Amber Powell, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

AOS11 Role of Nurses in the Performance of Gastrointestinal and Genitourinary Procedures

- It was the recommendation of the committee that:
Advisory Opinion Statement (AOS) #11 Role of Nurses in the Performance of Gastrointestinal and Genitourinary Procedures, with specified revisions, be approved.

Upon a motion made by Jacob Higgins, and seconded by Jana Bailey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

AOS13 Roles of Nurses In Psychiatric-Mental Health Nursing Practice

- It was the recommendation of the committee that:
Advisory Opinion Statement (AOS) #13 Roles of Nurses in Psychiatric-Mental Health Nursing Practice, with specified revisions, be approved.

Upon a motion made by Jacob Higgins, and seconded by Ashley Adkins, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

New AOS45 Roles of Nurses in the Performance of Complementary Procedures

- It was the recommendation of the committee that:
Advisory Opinion Statement (AOS) #45 Roles of Nurses in the Performance of Complementary Procedures, as submitted, be approved.

Upon a motion made by Jacob Higgins, and seconded by Amber Powell, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

CONSUMER PROTECTION COMMITTEE

The November 16, 2023 Consumer Protection Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

Review/Revise APRN Limitation Probation Agreed Orders

- It was the recommendation of the committee that:

The proposed addition to the APRN limitation probation agreed orders be approved as written.

Upon a motion made by Ashley Adkins, and seconded by Hope Jones, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

Consent Decree Template Revision

- It was the recommendation of the committee that:
The revisions to the Consent Decree Template be approved as written.

Upon a motion made by Ashley Adkins, and seconded by Karen Sherfey, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

ADVANCED PRACTICE REGISTERED NURSE COUNCIL

The November 29, 2023 Advanced Practice Registered Nurse (APRN) Council meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting.

GOVERNANCE COMMITTEE

The November 16, 2023 Governance Committee meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting. Following discussion and presentation of background materials, the following actions were taken:

201 KAR 20:370

- It was the recommendation of the committee that:
The proposed changes to 201 KAR 20:370 be approved as written.

Upon a motion made by Ashley Adkins, and seconded by Jacob Higgins, the Board approved the committee recommendations. No one voted in opposition or abstained from voting.

LICENSED CERTIFIED PROFESSIONAL MIDWIVES ADVISORY COUNCIL

The October 30, 2023 Licensed Certified Professional Midwives Council meeting report was presented. The Board reviewed and approved by acclamation the report as written. No one voted in opposition or abstained from voting.

CLOSED SESSION

Kelly Jenkins read the following language before the meeting was moved to closed session:

No matters may be discussed during a closed session other than those within the scope of the topic announced prior to convening the closed session.

No final action may be taken while in closed session. After the public meeting reconvenes, final action may be taken, but final action is not required.

Upon returning to public session, any final action regarding matters discussed in closed session should be moved and voted upon.

Pursuant to KRS 61.810(1)(j), the purpose of the closed session is for “QUASI-JUDICIAL DELIBERATIONS”

Definition: Deliberations of judicial or quasi-judicial bodies regarding individual adjudications

or appointments, at which neither the person involved, his representatives, nor any other individual not a member of the agency's governing body or staff is present, but not including any meetings of planning commissions, zoning commissions, or boards of adjustment.

Pursuant to KRS 61.810(1)(f), the purpose of the closed session is to discuss “PERSONNEL ACTIONS”

Definition: Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

The meeting was moved to closed session at 10:57 am to discuss Recommended Orders and personnel actions. The meeting was reconvened in open session at 11:16 am.

ACTION ON LICENSES

The President called for action on Recommended Orders.

AFTER HAVING CONSIDERED THE RECORD, THE FOLLOWING RECOMMENDED ORDERS WITH NO EXCEPTIONS FILED WERE ADOPTED:

Decision Number	Name	License Number
038-12-23	Bourne, Ruth	RN License No. 1118773
039-12-23	Ferguson, Shelby	RN License No. 1161817
040-12-23	Guzman, Carlos	LPN License No. 2051423
041-12-23	Isrigg, Michelle	RN License No. 1088461
042-12-23	Lawson, Dallas	RN License No. 1163871
043-12-23	Mobley, Jamie	LPN License No. 2050500
044-12-23	Newson, Wendy	LPN License No. 2054592
045-12-23	Preece, Don	RN License No. 1103427
046-12-23	Ramsey, Laryssa	LPN License No. 2028535
047-12-23	Teasley, Denise	TN RN License No. 54925
048-12-23	Veith, Christa	RN License No. 1139452
049-12-23	Willis, Deanna	RN License No. 1113835
050-12-23	Winchester, Jessica	RN License No. 1154683
051-12-23	Wright, Tiffani	RN License No. 1151517

A motion to accept the orders regarding the above list of licensees was made by Amber Powell, and seconded by Darlena Jones. The motion carried with no one voting in opposition and no one abstaining from the vote.

PERSONNEL AFFIRMATIONS

The personnel affirmations were provided in closed session for information only.

OTHER

The following items were provided for information only:

- KBN organizational chart, updated December 1, 2023

ADJOURNMENT

Upon a motion made and properly seconded, the meeting was adjourned at 11:21 am.

ATTEST

APPROVED:

Audria Denker, DNP, RN, FAAN

President

2/15/24

Date

/emk/ 1223