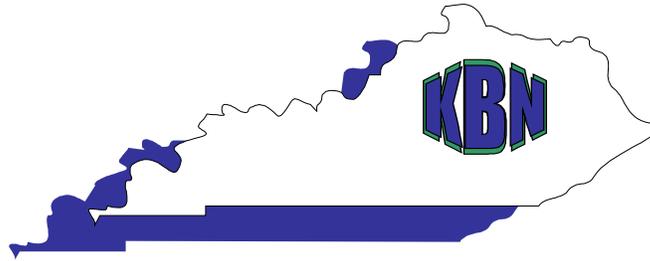


Annual Report 2003-2004



KENTUCKY BOARD OF NURSING

312 Whittington Pky, Suite 300
Louisville, KY 40222-5172
800-305-2042 or 502-429-3300
<http://kbn.ky.gov>

BOARD MEMBERS

M. Susan Jones, RN, President
Bowling Green

June Bell, RN, Vice-President
Owensboro

Lori Davis, Citizen-at-Large, Financial Officer
Lexington

Elizabeth Partin, ARNP, Secretary
Columbia

Mabel Ballinger, Citizen-at-Large
Covington

Sally Baxter, RN
Maysville

Phyllis Caudill-Eppenstein, LPN
Ashland

Peggy Fishburn, LPN
Scottsville

Ann Fultz, LPN
Ashland

Marcia Hobbs, RN
Murray

Catherine Hogan, RN
Louisville

Jimmy T. Isenberg, RN
Glasgow

Jan Ridder, RN
Louisville

John Sublett, ARNP
Owensboro

Ann H. Veno, RN
Crestwood

Mary Gail Wilder, RN
Henderson

BOARD MEETINGS

August 14-15, 2003
Regular Meeting

October 9-10, 2003
Regular Meeting

November 5, 2003
Special Meeting

November 6-7, 2003
Annual Retreat

December 11-12, 2003
Regular Meeting

February 5-6, 2004
Regular Meeting

April 15-16, 2004
Regular Meeting

June 10-11, 2004
Annual Meeting

KENTUCKY BOARD OF NURSING

MISSION

The Kentucky Board of Nursing protects public health and welfare by development and enforcement of state laws governing the safe practice of nursing.

CORE VALUES

In order to protect the public, we are committed to:

Distinction Excellence and quality by delivering consistent, effective, and efficient services.

Integrity Honesty, fairness, and objectivity in the development and enforcement of laws and regulations.

Responsiveness Taking initiative, communicating openly, and demonstrating care and concern in all endeavors.

Collaboration Working in a cooperative spirit while maintaining respect for all individuals.

VISION

We aspire to:

Deliver Benchmark quality services in healthcare regulation.

Meet The challenges of a dynamic and ever-changing healthcare environment.

Have An organizational environment that fosters creativity, innovation, and outstanding leadership.

Have A committed and appropriately compensated Board/ staff who have exceptional knowledge and skills.

Achieve Integration of regulatory efforts affecting the health of the public.

Have State-of-the-art technology that promotes effectiveness and efficiency.



Goal 1: *Sound defensible, regulatory practices that protect the public.*

- ◆ Create opportunities for interagency policy development and collaboration.
- ◆ Continue enhancements for the disciplinary action processes.
- ◆ Increase public awareness and understanding of the role and purpose of the Board of Nursing.
- ◆ Increase the public's participation in regulatory decision making.
- ◆ Continue planning for nursing education requirements, practice issues, and competency determination.
- ◆ Regulate nurses and persons who provide nursing related acts.

Goal 3: *Optimal use of technology that supports agency services.*

- ◆ Plan for implementation of the agency Information Resources Plan.
- ◆ Improve utilization of communications technology.
- ◆ Explore new technologies to enhance agency functions.

Goal 2: *Efficient delivery of services that meet the needs of consumers and regulated entities.*

- ◆ Maintain an organizational structure that promotes effective utilization of agency resources.
- ◆ Enhance communications.
- ◆ Continue to implement workflow redesign for selected agency services.
- ◆ Monitor mutual recognition initiatives.
- ◆ Continue electronic enhancements to licensure and credentialing processes.

Goal 4: *An organizational culture that promotes job satisfaction and career development.*

- ◆ Increase staff involvement in agency planning and policy implementation.
- ◆ Enhance orientation and development programs for the members of the Board, committees, and councils.
- ◆ Enhance means to increase service recognition of volunteers and Board and staff members.
- ◆ Monitor and maintain appropriate compensation for employees and Board members.
- ◆ Increase understanding of job functions throughout the agency.

Board of Nursing Composition, Structures & Operations

BOARD ACTIVITIES

All meetings of the Board and its committees and councils were held in open session as required by the open meetings law. The commitment of the members of the Board and the dedication of its staff continued in unabated fashion. Appreciation for this service by Board staff and members was expressed through the recognition programs of the agency and executive branch of state government.

Retiring Board members June Bell, RN; Peggy Fishburn, LPN; M. Susan Jones, RN; and John Sublett, ARNP; were thanked for their substantial contributions to the Board. Sue Davis, RN; Kathy Martin, RN; and Gail Wise, RN; were newly appointed to the Board, while Peggy Fishburn, LPN, was reappointed. All were welcomed.

COMMITTEE MEETINGS

Jan 8, 2004 Education, Practice & Consumer Protection Committees
 Mar 18, 2004 Education, Practice & Consumer Protection Committees
 May 13, 2004 Education, Practice & Consumer Protection Committees

BOARD OFFICERS

ELECTED APRIL 2004

President: Jimmy T. Isenberg
Vice-President: Elizabeth Partin
Secretary: Sally Baxter
Financial Officer: Catherine Hogan

IMMEDIATE PAST

M. Susan Jones
 June Bell
 Elizabeth Partin
 Lori Davis

PAST

Jan Ridder
 M. Susan Jones
 Ann Fultz
 Catherine Hogan

AOU PLANNING COMMITTEE FOR CAPTASA CONFERENCE

Paula Schenk, RN

HEALTH SERVICE COUNCIL OF METROPOLITAN LOUISVILLE GREATER LOUISVILLE WORKFORCE CONSORTIUM

Associate Member
Sharon Weisenbeck, RN
 Clinical Teaching Subcommittee
Sharon Weisenbeck, RN; Patricia Spurr, RN
 Recruitment and Retention Committee
Sharon Weisenbeck, RN

CNO/Dean Subcommittee of the Recruitment/
 Retention Education Committee
Patricia Spurr, RN

KENTUCKIANA CONTINGENCY PLANNERS GROUP

Don Snow, Treasurer

KY ASSOCIATION OF ADMINISTRATIVE ADJUDICATORS

Nathan Goldman, JD, President Elect

KY ASSOCIATION OF HEALTH CARE FACILITIES

Sally Baxter, RN

KY ASSOCIATION OF HOMES & SERVICES FOR THE AGING

Anne H. Veno, RN

KY COALITION OF NURSE PRACTITIONERS & NURSE MIDWIVES

Elizabeth Partin, ARNP

KY COUNCIL OF ASSOCIATE DEGREE NURSING

Mary Gail Wilder, RN; Patricia Spurr, RN

KY COUNCIL OF BACCALAUREATE & HIGHER DEGREE NURSING

Marcia Hobbs, RN; Patricia Spurr, RN

KY COUNCIL OF PRACTICAL NURSING

Jimmy Isenberg, RN; Patricia Spurr, RN

KY EMPLOYEE SUGGESTION SYSTEM COUNCIL

Leisa Drexler

KY HOSPITAL ASSOCIATION

Center for Nursing/Allied Health Professions Advisory Board
Sharon Weisenbeck, RN
 Nursing Workforce Foundation
Sharon Weisenbeck, RN

KY MEDICAL ASSOCIATION PATIENT SAFETY TASK FORCE

Elizabeth Partin, ARNP

KY NURSE DAY COMMITTEE

Sally Baxter, RN; Judy Amig, RN

KY NURSES ASSOCIATION

Board of Directors
M. Susan Jones, RN
 Cabinet on Nursing Practice
Catherine Hogan, RN; Bernadette Sutherland, RN

Nursing Education & Research Cabinet

M. Susan Jones, RN; Patricia Spurr, RN

Committee to Plan the KNA Centennial Celebration
Sandy Johanson, RN; Sharon Weisenbeck, RN, Alternate

KY NURSES FOUNDATION

Board of Trustees
Nathan Goldman, JD

KY ORGANIZATION OF NURSE LEADERS (KONL)

Jan Ridder, RN

KY STATE ASSOCIATION OF LPNs

Peggy Fishburn, LPN

NATIONAL ASSOCIATION OF DRUG DIVERSION INVESTIGATORS (NADDI)

Sandra Johanson, RN; Judy Amig, RN

SEXUAL ASSAULT RESPONSE TEAM ADVISORY COMMITTEE

Sharon Weisenbeck, RN

COMMITTEES, COUNCILS, GROUPS, PANELS

CONSUMER PROTECTION COMMITTEE *

The Consumer Protection Committee considers those matters related to investigation and disciplinary processes and preparation of hearing panel members.

Anne H. Veno, RN, Chairperson
Mabel Ballinger, Citizen-at-Large
Sally Baxter, RN
Phyllis Caudill-Eppenstein, LPN
Lori Davis, Citizen-at-Large

EDUCATION COMMITTEE *

The Education Committee considers those matters related to mandatory continuing education and prelicensure nursing education in the Commonwealth.

M. Susan Jones, RN, Chairperson
Ann Fultz, LPN
Marcia Hobbs, RN
Jimmy Isenberg, RN
Anne H. Veno, RN
Mary Gail Wilder, RN

PRACTICE COMMITTEE *

The Practice Committee considers those matters related to the interpretation of the legal scope of nursing practice as defined in *Kentucky Nursing Laws* and KBN administrative regulations. Committee deliberations may include review of other relevant statutes and regulations as necessary.

Catherine Hogan, RN, Chairperson
Sally Baxter, RN
June Bell, RN
Peggy Fishburn, LPN
Elizabeth Partin, ARNP
Jan Ridder, RN
John Sublett, ARNP

NURSING INCENTIVE SCHOLARSHIP FUND GRANT REVIEW COMMITTEE

The Nursing Incentive Scholarship Fund Grant Review Committee reviews all proposals for nursing workforce competency development grants and makes recommendations to the Board.

M. Susan Jones, RN, Chairperson
Sue Davis, RN
Judy Ober, RN
Ruth Ann Steele, LPN

* M. Susan Jones, RN, KBN President, and Sharon M. Weisenbeck, RN, KBN Executive Director, are Ex-Officio Members of Standing Committees

ADVANCED REGISTERED NURSE PRACTICE COUNCIL

Related organizations nominate representatives for membership on the ARNP Council, as an advisory body to KBN. The council advises and recommends practice standards regarding the performance of acts relative to nurse anesthesia, nurse-midwifery, nurse practitioner and clinical nurse specialist practice.

Elizabeth Partin, ARNP, Chair
Patricia C. Birchfield, ARNP, KNA
Danny M. Clark, MD, KBML
Jill Crawford, ARNP, KNA
Kimberly Evans, ARNP, KNA
Marianne Hutti, ARNP, KCNP/NM
Laure Schadler, ARNP, KCNP/NM
Charlotte Smith, ARNP, KANA
Patricia Thornbury, RPh, KBPh

DIALYSIS TECHNICIAN ADVISORY COUNCIL

The Dialysis Technician Advisory Council advises KBN regarding qualifications, standards for training, competency determination of dialysis technicians, and all other matters related to dialysis technicians.

Peggy Fishburn, LPN, Chairperson
Beverly Baker, DT
Leitha Olson, RN
LaVette Owens, DT
R. Lynne Patterson, RN
Charles Stewart, DT
Mary Pat Stickler, RN

CREDENTIALS REVIEW PANEL

The Credentials Review Panel considers those matters related to licensure and registration credentials and disciplinary investigation and action not otherwise covered by applicable laws and/or guidelines set by KBN.

Marcia Hobbs, RN, Chairperson
Elizabeth Partin, ARNP
Jan Ridder, RN

KBN CONNECTION EDITORIAL PANEL

The KBN Connection Editorial Panel considers those matters related to planning for the preparation and publication of the official KBN newsletter, which was published 3 times (fall, winter, and spring) in FY 03-04.

Phyllis Caudill-Eppenstein, LPN, Chairperson
Lori Davis, Citizen-at-Large
Catherine Hogan, RN

COMMITTEES, COUNCILS, GROUPS, PANELS (CONTINUED)

GOVERNANCE PANEL

The Governance Panel is responsible for reviewing certain Board guidelines, Board member development, Board structure, and Board operations. It submits recommendations to the Board on these and related matters.

June Bell, RN, Chairperson
Mabel Ballinger, Citizen-at-Large
Phyllis Caudill-Eppenstein, LPN
Jimmy Isenberg, RN
John Sublett, ARNP

KENTUCKY ALTERNATIVE RECOVERY EFFORT (KARE) FOR NURSES PANEL

The Kentucky Alternative Recovery Effort for Nurses Panel was established to identify and assist nurses whose abilities to provide nursing care are compromised by dependency on drugs or alcohol so that they can return to competent and safe practice.

Mabel Ballinger, Citizen-at-Large, Chairperson
June Bell, RN

LPN SCOPE OF PRACTICE TASK FORCE

The LPN Scope of Practice Task Force was established to study and submit recommendations to the Board on the scope of licensed practical nursing practice in Kentucky.

Anne Veno, RN, Chairperson
Margaret Anderson, RN
Pat Burge, RN
Clara Dorris, RN
Phyllis Caudill-Eppenstein, LPN
Peggy Fishburn, LPN
Ann Fultz, LPN
Sue Hayes, RN
Karen Hinkle
Jimmy Isenberg, RN
Mary Kleber, RN
Cheryl McKenzie, LPN
Mary Lou Marzian, RN, Representative
Charlotte Morgan, RN
Susan Pohl, RN
Connie Smith, RN
Susan Theobald, RN
Ross Thomas, RN
Joyce Thompson, RN
Sandra Thornton, LPN
Nancy Turner, RN

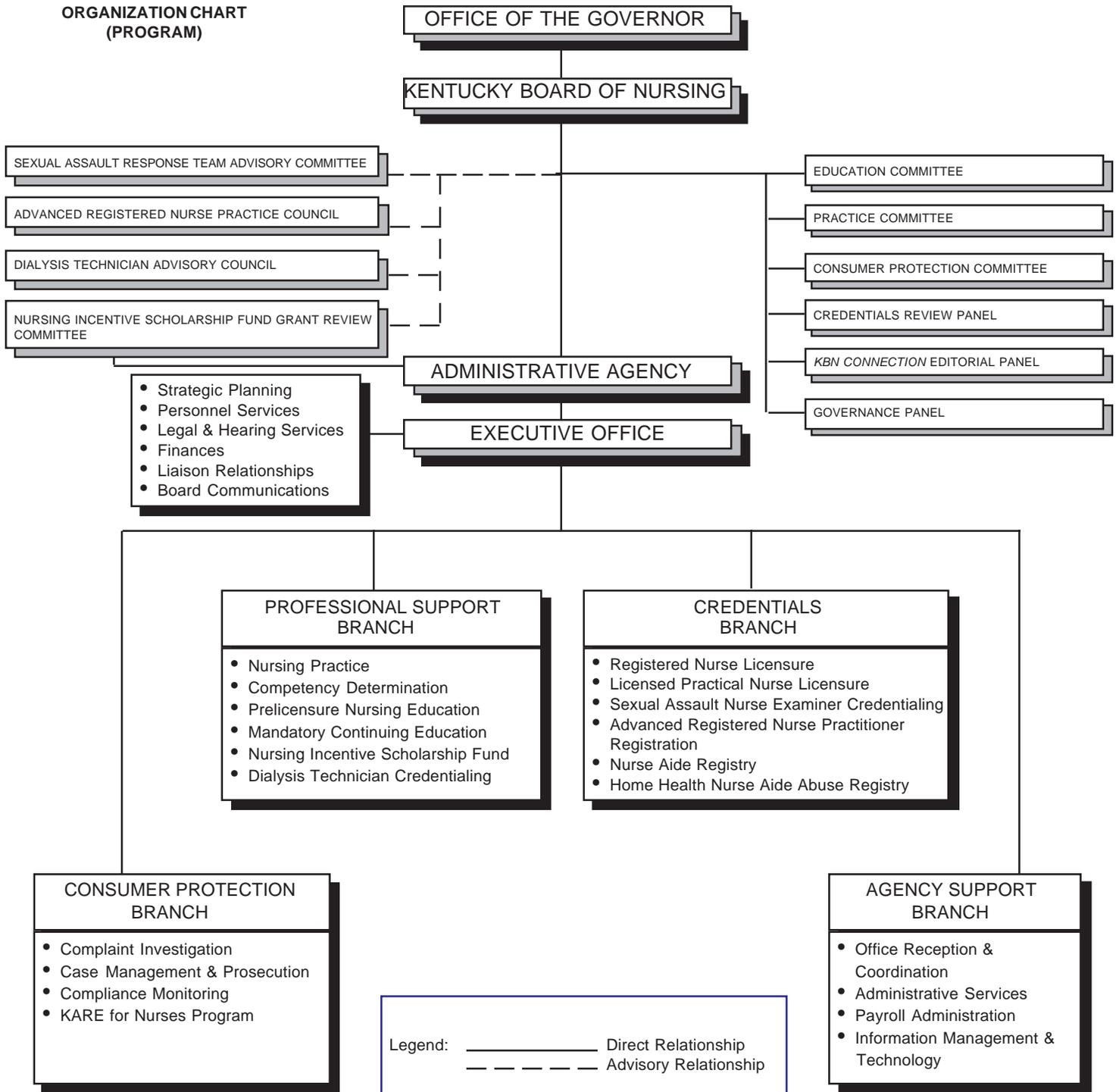
VISION OF THE FUTURE OF NURSING TASK FORCE

The Vision of the Future of Nursing Task Force was created by the Board in 2003 to explore the continuum of practice and needed educational preparation for the future protection of consumers in the Commonwealth of Kentucky to meet the vision of the Board.

Jan Ridder, RN, Chairperson
June Bell, RN
Lori Davis, Citizen-at-Large
Peggy Fishburn, LPN
Catherine Hogan, RN
Jimmy Isenberg, RN
M. Susan Jones, RN
Elizabeth Partin, ARNP
Mary Gail Wilder, RN

REGULATION OF NURSES AND NURSING EDUCATION AND PRACTICE

ORGANIZATION CHART (PROGRAM)



HIGHLIGHTS OF BOARD ACTIVITIES

This Annual Report provides a synopsis of the various activities conducted by the agency to fulfill its charge to regulate the practice of nursing in order to protect and safeguard the health and safety of the citizens of the Commonwealth of Kentucky [Reference: KRS 314.021(1)]. Highlights of this years' activities are listed below:

- ◆ Approved the annual license renewal fee be set at \$50; the one-card ARNP/RN annual registration/licensure renewal fee be set at \$100; the retired license status fee be set at \$25; and the name change fee be set at \$35. The proposed effective date of these fees will be July 1, 2005.
- ◆ Directed that the KARE for Nurses Panel be dissolved and its functions merged into the Credentials Review Panel.
- ◆ Directed that the Board education programs continue and be held during three Board meetings on Friday morning. Directed staff to obtain continuing education credit for these programs, as feasible.
- ◆ Directed that the Board take the necessary steps to change the *KBN Connection* from an in-house publication to an out-sourced publication, with oversight by the Board.
- ◆ Directed that KBN Administrative Regulation 201 KAR 20:370, Section 1(5), shall apply to any applicant who has been found by a court of competent jurisdiction to be in default of a Nursing Incentive Scholarship Fund award.
- ◆ Directed that the practice of issuing letters of concern to nurses under investigation as a resolution of a complaint be continued. Further directed that the practice of notifying the complainant that a letter of concern has been sent be discontinued, but continue to notify the complainant of file away status.
- ◆ Directed that the practice of sending letters of concern to facilities or individuals who are not under the Board's jurisdiction be discontinued, but to refer this information to the appropriate agency.
- ◆ Directed that the Board develop a set of action plans dealing with the following Patient Safety Initiative issues:
 1. Direct Care Initiatives
 - a. The prevention of errors, primarily medication errors.
 2. Integration of Education and Practice
 - a. Standardization of nursing education programs for ARNP, LPN, and BSN completion.
 - b. Continued competency.
 - c. Congruence of education and practice, which would include how changes in nursing practice are incorporated into nursing program curricula.

Further directed that a joint meeting of the Education, Practice, and Consumer Protection Committees be convened to develop a set of action plans for these initiatives.

- ◆ Directed that having met the charge of the Board, the Vision of the Future of Nursing Task Force be dissolved.
- ◆ Directed the development of a web page, as an addition to the KBN website, to serve as a clearinghouse of education materials and resources for programs of nursing within Kentucky. Further directed the development of a web page to include more detailed geographical information about the nursing programs.
- ◆ Approved the move of the Laurel Technical College Practical Nursing Program located in Rockcastle Hospital, Mt. Vernon, Kentucky, from the present location to a space that is suitable to comply with requirements set forth in 201 KAR 20:350: "Educational facilities and resources for prelicensure registered nurse and practical nurse programs." This relocation shall be accomplished prior to the beginning of the Fall 2004 Semester. Further directed that a progress report be submitted to the Board related to the relocation.
- ◆ Directed that the clinical portion of the refresher course be waived, temporarily, pending a final solution to the issues and upon completion of the didactic and all other requirements, license the applicant. A work group, to be appointed by the KBN president, shall consider various alternatives and present their findings to the Board. Further directed that KBN send letters of solicitation and notification of concern to the Kentucky Organization of Nurse Leaders, Kentucky Association of Homes and Services for the Aging, Kentucky Association of Health Care Facilities, and other identified groups regarding the clinical placement availability of refresher students.
- ◆ Directed that the funding of the KARE for Nurses Program be subsidized by the Board, as needed.

Kentucky Administrative Regulations

Kentucky Administrative Regulations are enacted to operationalize statutory language and carry force and effect of law. Administrative regulations were revised during FY 03-04 as indicated by the effective date.

201 Kentucky Administrative Regulation 20:

Effective/Revision Date:

.056	Advanced Registered Nurse Practitioner Registration	4/03
.057	Scope & Standards of Practice of ARNPs	8/03
.070	Licensure by Examination	2/04
.085	Licensure Periods	2/95
.095	Inactive Nurse Licensure Status	10/03
.110	Licensure by Endorsement	10/03
.161	Investigation & Disposition of Complaints	8/93
.162	Procedures for Disciplinary Hearings Pursuant to KRS 314.091	10/01
.200	Definitions for Mandatory Continuing Education	7/92
.215	Continuing Competency Requirements	5/04
.220	Provider Approval	8/03
.225	Reinstatement of Licensure	10/03
.230	Renewal of Licenses	9/01
.235	The Prevention of Transmission of HIV & HBV by Nurses	9/93
.240	Fees for Applications & for Services	10/01
.250	Definitions for RN & PN Prelicensure Programs of Nursing	2/93
.260	Organization & Administration Standards for Prelicensure Programs of Nursing	11/00
.270	Programs of Nursing Surveys	11/87
.280	Standards for Prelicensure RN & PN Programs	1/03
.290	Standards for Prelicensure RN & PN Extension Programs	11/87
.300	Standards for Prelicensure Experimental Programs of Nursing	6/85
.310	Faculty for Prelicensure RN & PN Programs	4/03
.320	Standards for Curriculum of Prelicensure RN Programs	8/03
.330	Standards for Curriculum of Prelicensure PN Programs	8/03
.340	Students in Prelicensure RN & PN Programs	6/85
.350	Education Facilities & Resources for Prelicensure RN & PN Programs	6/85
.360	Evaluation of Prelicensure RN & PN Programs	11/87
.370	Applications for Licensure & Registration	10/03
.380	Standards for Refresher Course Approval	11/87
.390	Nursing Incentive Scholarship Fund	10/03
.400	Delegation of Nursing Tasks to Unlicensed Persons	8/03
.410	Expungement of Records	1/03
.411	Sexual Assault Nurse Examiner Program Standards & Credential Requirements	4/04
.420	Determination of Death by a RN Employed by an Ambulance Service	8/99
.430	Discontinuance of Resuscitation by a RN Employed by an Ambulance Service	8/99
.440	Training of RNs Employed by an Ambulance Service in Determination of Death and Discontinuance of Resuscitation	8/99
.450	Alternative Program	8/03
.460	Declaratory Rulings	6/01
.470	Dialysis Technician Credentialing Requirements and Training Program Standards	8/03
.480	Licensure of Graduates of Foreign Nursing Schools	10/03

Financial Operations

The Kentucky Board of Nursing (KBN) is a fee supported agency. No general revenue tax dollars are expended by the agency. The revenue balance for FY 03-04 was \$6,812,793 with expenditures totaling \$4,070,656. Funds from the balance are carried forward each year to meet the upcoming fiscal year budget needs. Revenue from the renewal of RN and LPN licenses is received on a biennial basis: RN licenses are renewed in even years and LPN licenses in uneven years. Due to the larger number of RN licenses, it is necessary for the agency to carry forward a significantly large fund balance at the end of the first year of a budget biennium to adequately cover expenditures for the second half of the biennium. The Nursing Incentive Scholarship Fund (NISF) received \$500,000 from a civil settlement with Kindred Nursing Centers Limited Partnership. The money was specifically designated for nursing scholarships.

Various KBN publications and informational material were offered for a nominal fee that covered duplicating costs. Some of the publications available for purchase were the KBN History, *Kentucky Nursing Laws*, and KBN administrative regulations. Brochures available at no charge included Continuing Education, Sexual Assault Nurse Examiner Program, Kentucky Alternative Recovery Effort for Nurses Program, Disciplinary Process and Procedures for Nursing Licensure, Assuring Safe Nursing Care in Kentucky, Criminal Convictions, and Nursing Workforce Competency Development Grants. Three editions of the agency newsletter, the *KBN Connection*, were published. The KBN website offered a multitude of information and services.

FEE SCHEDULE

Licensure/Registration

<u>Application Fees</u>	<u>RN</u>	<u>LPN</u>
Endorsement	\$120	\$120
Reinstatement	120	120
Active License Renewal *	105	105
Inactive License Renewal *	75	75
Examination	110	110
Change of Licensure Status	95	95
ARNP Registration	120	
ARNP Reinstatement	120	
ARNP Renewal *	95	
SANE Credential	120	
SANE Reinstatement	120	
SANE Renewal	95	
Duplicate License Letter/Card	35	35
Licensure Certificate	30	30

Verification of Licensure, Registration, or Credential Status:

To Other States	50	50
Dialysis Technician Credential	35	
Online	1 per record	
Individual Written	1 per record/\$10 minimum	
Returned Check	25	
Duplicate Renewal Application	25	
(Due to failure to maintain current address)		

Continuing Education Approval Fees

Initial Provider Approval	\$400
Reinstatement of Provider Approval	400
Renewal of Provider Approval *	150
Offering Approval Via Staff Review	10

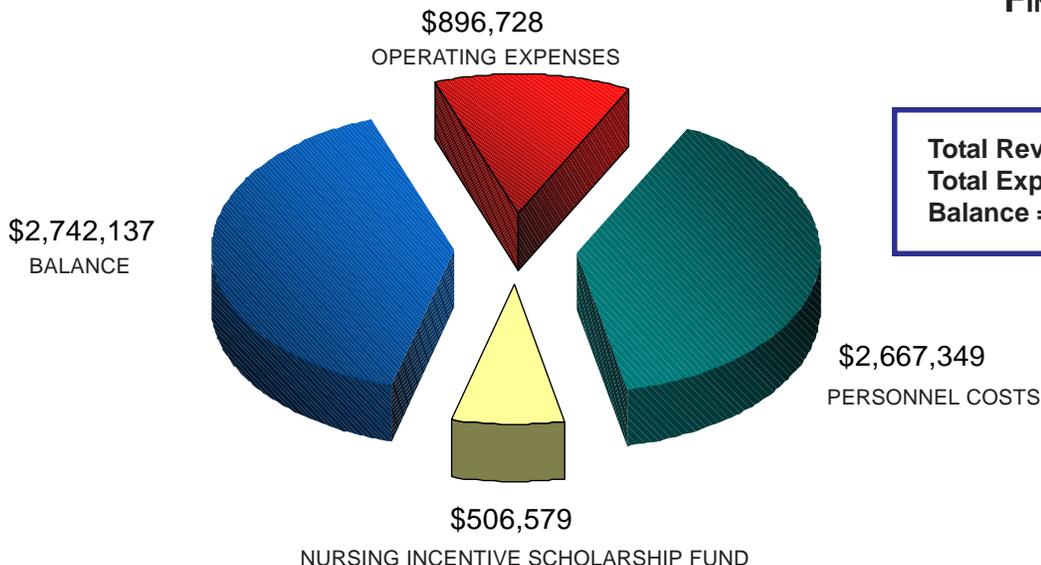
Data Roster Order Request

More than 20,000 Individuals	\$480
5,000-20,000 Individuals	\$360
Less than 5,000 Individuals	\$120

* Issued for a 2-year period

FINANCIAL REPORT

FY 03-04



Total Revenue Balance = \$6,812,793
 Total Expenditures = \$4,070,656
 Balance = \$2,742,137

Board Administrative Programs

CONTINUING EDUCATION/COMPETENCY

As a mechanism to promote continuing competency, the *Kentucky Nursing Laws* (KRS 314.073) mandate that licensees shall be required to document continuing competency during the immediate past licensure period as prescribed in regulations promulgated by the Board. KBN is the Commonwealth agency legally authorized to approve providers of mandatory CE. During FY 03-04, according to KBN Administrative Regulation 201 KAR 20:215, validation of CE/competency must have included one of the following:

1. Proof of having earned 30 approved contact hours; **OR**
2. A national certification or recertification related to the nurse's practice role (in effect during the whole period or initially earned during the period); **OR**
3. Proof of having earned 15 approved contact hours, **PLUS at least one of the following:**
 - a) Completion of a nursing research project as principal investigator, coinvestigator, or project director. Must have been qualitative or quantitative in nature, utilized research methodology, and included a summary of the findings.
 - b) Publication of a nursing related article.
 - c) A continuing education presentation that was designed and developed by the presenter, presented to nurses or other health professionals, and evidenced by a program brochure, course syllabi, or a letter from the offering provider identifying the licensee's participation as the presenter of the offering.
 - d) A nursing employment evaluation that was satisfactory for continued employment (must have been signed by supervisor with the name, address, and phone number of the employer included).
 - e) A successfully completed nursing employment competency validation (validated by employer with the name, address, and phone number of employer included).

There was a requirement to earn 3 contact hours of approved domestic violence CE within 3 years of initial licensure (one-time only). ARNPs were required to earn 5 contact hours of approved CE in pharmacology within the 2-year period. Sexual Assault Nurse Examiners (SANE) credentialed nurses must have earned 5 contact hours of approved sexual assault CE within the 2-year period (forensic medicine or domestic violence CE will have met this requirement). The hours counted as part of the CE requirement for the period in which they were earned.

HIV/AIDS CE Requirement: The 2 hours of mandatory HIV/AIDS CE could be earned once every 10 years. The LPN earning period began 11/1/2001 and goes through 10/31/2011, while the RN period began 11/1/2002 and goes through 10/31/2012. Nurses must maintain proof of earning the required CE for up to 12 years.

Requirement for New Licensees: All licensees were exempt from the CE/competency requirement for the first renewal period of the Kentucky license issued by examination or endorsement. If an individual did not renew the original license, the exemption for the CE/competency was lost and all CE requirements must have been met before the license could be reinstated.

Academic (College Credit Courses) Used to Meet CE Requirements: Certain college credit courses could be used to meet CE requirements. Nursing courses, designated by a nursing course number, and courses in physical and social sciences, such as Psychology, Biology, and Sociology, counted toward CE hours. One semester credit hour equaled 15 contact hours; one quarter credit hour equaled 12 contact hours. Prelicensure general education courses, either electives or designated to meet degree requirements, were not acceptable, as well as CPR/BLS, in-service education, auxiliary training courses (nurse aide, EMT, phlebotomy, etc.). ACLS or PALS courses were acceptable if they were given by an approved provider.

Post-Renewal Audit Process: The audit process was used to verify CE/competency earning, including the 2 hours of HIV/AIDS education. The random audit required that those persons selected show documented evidence (certificate of attendance, transcript, grade report, employment evaluation, competency validation, etc.) of approved CE/competency earning during the applicable licensure period. Of those licensees randomly selected for the recent LPN audit process, 95% demonstrated compliance with the CE requirements. Those not complying were referred for disciplinary action.

NATIONAL NURSING ORGANIZATIONS RECOGNIZED BY KBN FOR APPROVAL OF CE OFFERINGS

(HIV/AIDS CE approved through the Cabinet for Health Services (CHS) is also accepted)

American Academy of Nurse Practitioners (AANP)
American Association of Critical Care Nurses (AACN)
American Association of Nurse Anesthetists (AANA)
American College of Nurse-Midwives (ACNM)
American Nurses Credentialing Center of the American Nurses Assn
Accredited Providers including ANA Constituent State Nurses' Assns
Other State Boards of Nursing

Assn of Women's Health, Obstetrical and Neonatal Nurses (AWHONN)
National Assn of Nurse Practitioners in Women's Health
National Assn of Pediatric Nurses Associates & Practitioners (NAPNAP)
National Assn for Practical Nurses Education & Service (NAPNES)
National Federation of Licensed Practical Nurses (NFLPN)
National League for Nursing (NLN)

CE PROVIDERS BY CATEGORY

Professional Nursing Organizations	10
Related Nursing Organizations	4
Educational Institutions	30
Health Service Agencies	123
Health Related Organizations	28
Commercial Organizations	8
Other	24
Refresher Courses	6
Total	233

Individual Review of CE Offerings 99

INVESTIGATION & DISCIPLINARY ACTION

DISCIPLINARY ACTIONS FY 03-04

<u>TYPE OF DISCIPLINARY ACTION</u>	<u>RN</u>	<u>PN</u>
Licenses Revoked	2	3
Licenses Immediately Temporarily Suspended	16	31
Licenses Suspended	8	4
Licenses Continued on Suspension	8	12
Licenses Suspended/Stayed Followed by Limitation/Probation or Probation	7	3
Licenses Limited/Probated or Probated	20	6
Licenses Voluntarily Surrendered	14	14
Requests for Reinstatement of Revoked/Suspended Licenses		
Granted on a Probationary or Limited Basis	7	3
Admitted to NCLEX/Licenses Probated/Limited	1	1
Admission to NCLEX or Endorsement Granted/Reprimand	0	0
Licenses Granted Reinstatement	0	0
Licenses Denied Reinstatement	4	6
Licenses Reprimanded	27	20
Licenses Denied	1	3
Licenses Cleared of Disciplinary Action	20	11
Consent Decrees/Employment	5	6
Consent Decrees/Continuing Education	13	26
Consent Decrees/Dialysis Technicians	3	
Cease and Desist Notices Issued	5	
Temporary Work Permits Voided	2	

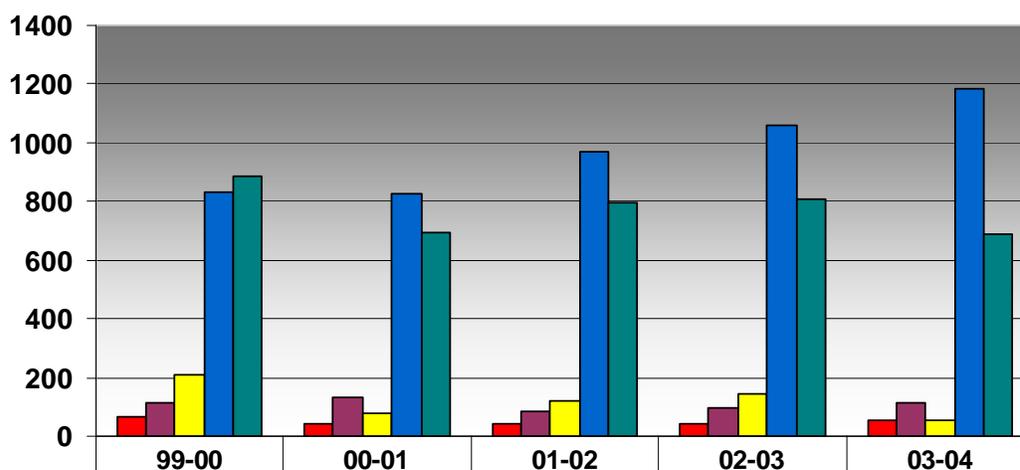
The *Kentucky Nursing Laws* provide that the Board of Nursing may "deny, limit, revoke, probate or suspend any license to practice nursing issued by the Board or applied for . . . or to otherwise discipline a licensee or to deny admission to the licensure examination, or to require evidence of evaluation and therapy"

The Board continues its efforts to make the public aware of the investigatory and disciplinary procedures and to emphasize the legal requirement to, and importance of, reporting nurses who are suspected of engaging in unsafe or illegal practices.

COMPLAINT ACTIVITY

Complaints for Applicants with Conviction Records Reviewed	336
Complaints/Information Filed Away - No Formal Action Deemed Necessary	
Reviewed By:	
Credentials Review Panel	142
Staff Member Review	525
Board Member Review	150
TOTAL NUMBER OF COMPLAINTS RECEIVED	1185
ACTIVE CASES AS OF JUNE 30, 2004	287

SUMMARY OF DISCIPLINARY ACTIONS FY 99-04



■ Decisions	64	44	39	42	56
■ Agreed Orders	113	130	81	93	116
■ Consent Decrees	210	78	119	144	53
■ Complaints Received	833	825	971	1059	1185
■ Complaints Resolved	886	697	797	805	691

NURSING PRACTICE

KBN interprets the legal scope of nursing practice according to the *Kentucky Nursing Laws* and KBN administrative regulations in the determination of safe and effective nursing care for the citizens of the Commonwealth. In response to inquiries requesting interpretation of the legal scope of nursing practice, KBN has published formal advisory opinion statements as guidelines for safe practice (see the chart below), as well as issuing other opinions on nursing practice matters.

During FY 03-04, the Board issued nursing practice advisory opinions addressing: Insertion of Bravo pH Capsule by RNs; roles of nurses in psychotherapy; administration of medications for procedural sedation; telephone triage; administration of Etomidate during rapid sequence induction; procurement of medications in a correctional facility; use of guidelines, protocol, and standing orders; administration of medications via gastrostomy tubes by unlicensed assistive personnel in schools; administration of Versed for treatment of terminal restlessness; administration of medications in life threatening situations without a medical order; laser hair removal; administration of local anesthesia to dental patients; review of normal diagnostic test reports; and reading of x-rays to confirm peripherally inserted central catheter placement.

KBN ADVISORY OPINION STATEMENTS

- 83-01 Role of the RN/LPN in Spinal Screening for Detection of Common Abnormal/Curvatures of the Spine
- 83-02 Role of the ARNP, RN, and LPN in Gynecological Cancer Detection
- 99-03 Roles of Nurses in Intravenous Therapy Practice
- 84-04 Roles of RNs and ARNPs in the Administration of Medication per Intraspinal Routes
- 84-05 The Performance of Advanced Life Support Procedures by RNs
- 84-06 The Performance of Arterial Puncture by RNs
- 84-07 Roles of Nurses in Superficial Wound Closure
- 84-08 Role of the RN First Assistant
- 95-09 The Performance of Wound Debridement by Nurses
- 85-10 Roles of Nurses in the Care of Intrapartum Patients
- 85-11 Roles of Nurses in the Insertion and Removal of a Gastric Tube and in the Reinsertion of a Gastrostomy Tube
- 85-13 Roles of RNs in Psychiatric and Mental Health Nursing Practice
- * 87-14 Roles of Nurses in the Implementation of Patient Care Orders
- * 87-15 Roles of Nurses in the Supervision and Delegation of Nursing Acts to Unlicensed Personnel
- 87-16 Roles of Nurses in the Administration of Medication via Various Routes
- 87-17 Roles of Nurses in the Administration of "PRN" Medication
- 87-18 Employment of Nursing Students as Nursing Personnel Using Either an Academic or a "Nurse Extern" Service Model
- 88-19 Responsibility and Accountability of Nurses for Patient Care Assignments and Nursing Care Delivery
- 89-20 Roles of RNs in Invasive Cardiac Procedures
- 90-21 Roles of Nurses and Technicians in Dialysis
- 90-22 Roles of Nurses who Provide "Private Duty" Nursing
- 90-23 The Application and Removal of a Cast or Splint by Nurses
- 03-24 Patient Abandonment by Nurses
- * 91-25 Peripheral Insertion of Central, Midclavicular and Midline Intravenous Catheters by Nurses
- 91-26 Roles of Nurses in the Delivery of Prehospital Emergency Medical Care via Ambulance Services
- 92-27 Components of LPN Practice
- 92-28 Roles of Nurses and Unlicensed Nursing Personnel in Endoscopic Procedures
- 93-29 Cardiopulmonary/Respiratory Nursing Practice
- 93-30 School Nursing Practice
- 94-31 Removal of Femoral Access Devices (Sheaths) and Use of Mechanical Compression Devices by RNs
- 95-32 Intravenous Administration of Medications for Sedation by Nurses
- 03-33 Roles of Nurses in the Delegation of Tasks to Paramedics in a Hospital Emergency Department

* These advisory opinion statements were revised during FY 03-04

NURSING INCENTIVE SCHOLARSHIP FUND

The Nursing Incentive Scholarship Fund (NISF) provides scholarships to Kentucky residents for attending approved prelicensure nursing programs (registered nurse or practical nurse) or graduate nursing programs. Scholarship recipients must work as nurses in Kentucky for one year for each academic year funded. To be eligible for consideration, an applicant must have been admitted to a nursing program. Applications for scholarships are accepted from January 1 to June 1. The amount of each scholarship is \$3,000 per year, or \$1,500 per semester. If a recipient does not complete the nursing program within the time frame specified by the program, or if the recipient does not complete the required employment, then the recipient is required to repay any NISF monies awarded, plus accrued interest.

The Nursing Incentive Scholarship Grant Review Committee was created to accept grant proposals for workforce competency development, which is defined as organized, structured or formal activity designed to improve the ability of nurses to meet the health care needs of the citizens of Kentucky. The nursing workforce is defined as actual and/or potential licensed nursing population. The Board directed that no consideration be given to any workforce development grant proposals until there is resolution of the current Kentucky budget issues.

KENTUCKY BOARD OF NURSING NURSING INCENTIVE SCHOLARSHIP FUND SUMMARY: FY 99-04					
APPLICATION DATA	FY 99-00	FY 00-01	FY 01-02	FY 02-03	FY 03-04
Apps Processed	859	648	491	679	520
Apps Complete/Not Funded	561	498	274	393	426
Apps Incomplete/Not Funded	26	18	30	64	59
Apps Approved/Funded:	272	132	255	149	94
Initial	223	56	37	76	32
Continuation	49	76	218	73	62
Recipients Completed (549*)	38	6	110	219	310

NISF AWARD DATA	FY 99-00	FY 00-01	FY 01-02	FY 02-03	FY 03-04
NISF Fund Balance	\$660,834	\$530,000	\$566,935	\$922,910	\$1,059,699
NISF Awards Granted:	\$517,340	\$234,000	\$430,000	\$409,500	\$259,500
Initial	\$424,000	\$97,000	\$371,000	\$205,500	\$175,500
Continuation	\$93,340	\$137,000	\$59,000	\$204,000	\$84,000

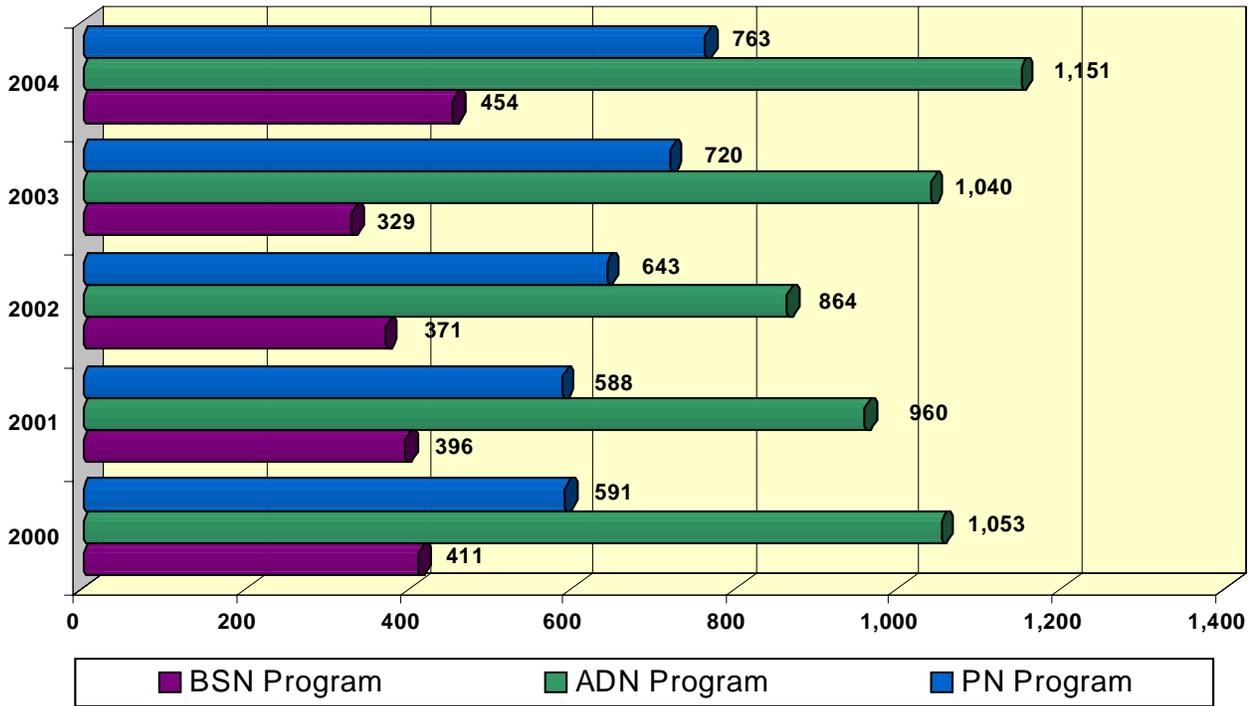
*** The recipient completion information does not include all data from cosponsored recipients.**

Note: The amount of awards varies each fiscal year due to cancellations, deferments, and defaults.

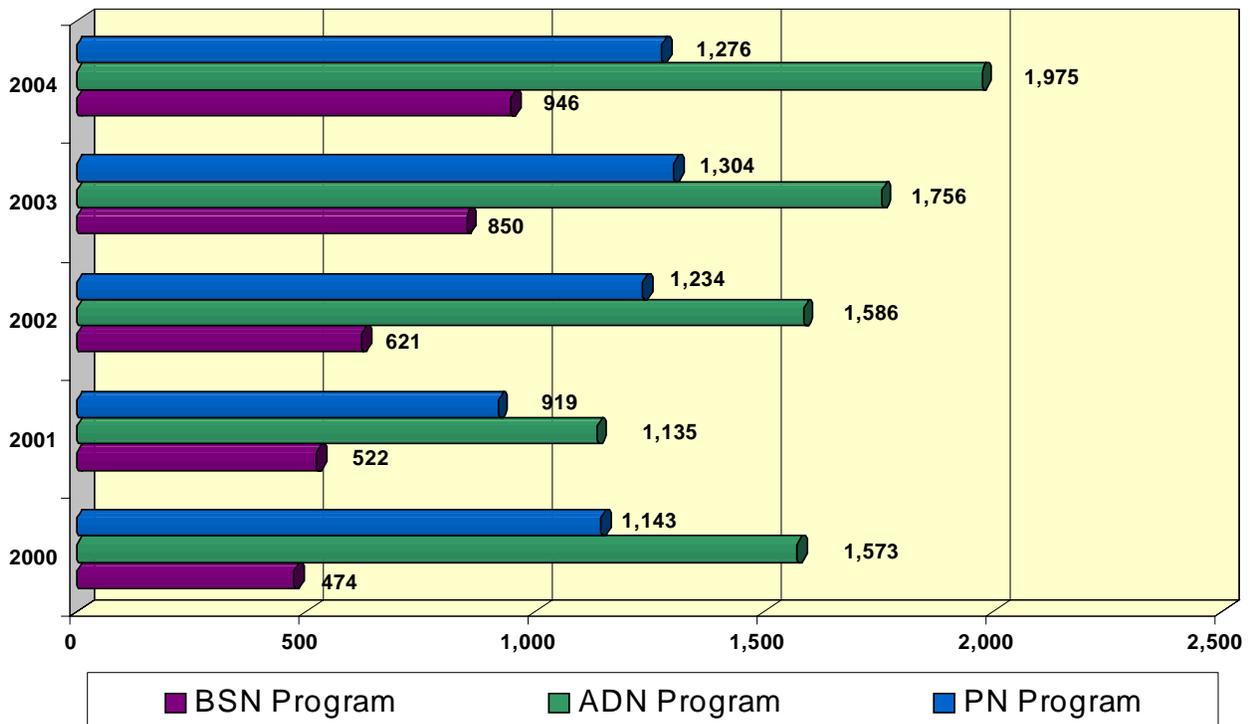
NURSING EDUCATION

The Kentucky Board of Nursing is the legally authorized body in the Commonwealth to approve programs of nursing preparing persons for eligibility for licensure as nurses. Through the provisions of the *Kentucky Nursing Laws* and applicable Kentucky administrative regulations, the Board prescribes standards for educational institutions offering programs preparing candidates for licensure as nurses. As of June 30, 2004, there were a total of 12 baccalaureate nursing (BSN) programs, 24 associate degree (ADN) programs, and 20 practical nursing (PN) programs approved by KBN.

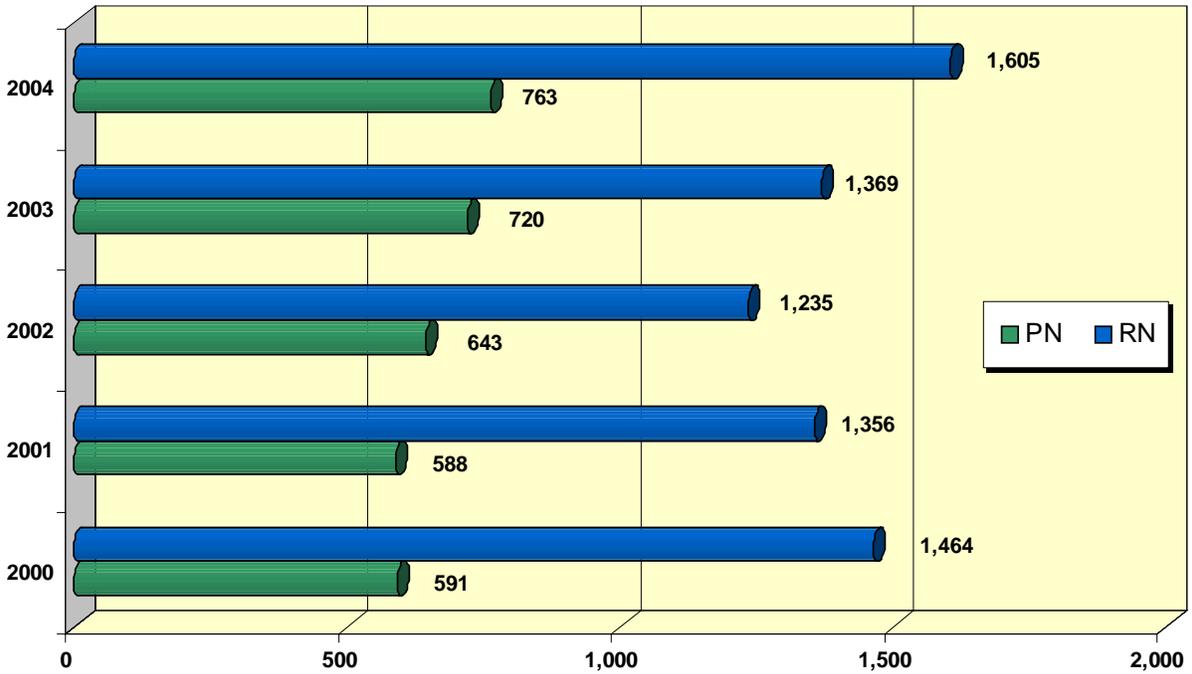
PROGRAM OF NURSING GRADUATES: FY 00-04



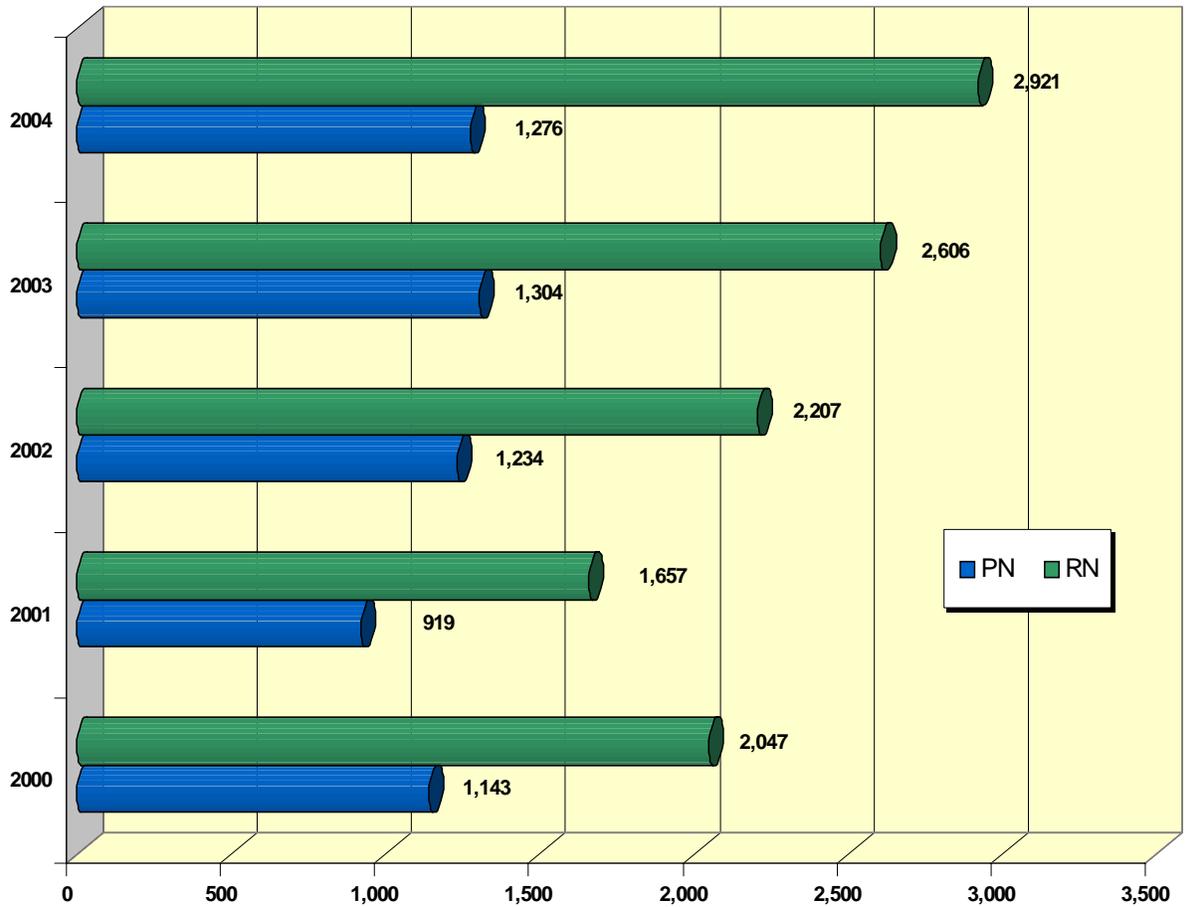
PROGRAM OF NURSING ADMISSIONS: FY 00-04



REGISTERED NURSE & PRACTICAL NURSE GRADUATES: FY 00-04



REGISTERED NURSE & PRACTICAL NURSE ADMISSIONS: FY 00-04



**KENTUCKY BOARD OF NURSING
NCLEX PASS RATE & APPROVAL STATUS REPORT: FY 2000-2004
BACCALAUREATE DEGREE PROGRAMS OF NURSING**

BSN Programs (12 Total)	Pass Rate					Approval Status
	2000	2001	2002	2003	2004	2004
Bellarmino University	98%	88%	100%	100%	100%	Full
Berea College	73%	86%	94%	71%	93%	Full
Eastern Kentucky University	95%	86%	96%	95%	100%	Full
Kentucky Christian University	N/A	N/A	N/A	N/A	N/A	Initial
Morehead State University	88%	86%	85%	87%	64%	Full
Murray State University	93%	100%	92%	81%	100%	Full
Northern Kentucky University	N/A	N/A	N/A	N/A	75%	Full
Spalding University	90%	73%	93%	74%	97%	Full
Thomas More College	100%	86%	86%	86%	88%	Full
University of Kentucky	93%	96%	97%	95%	94%	Full
University of Louisville	83%	85%	96%	88%	92%	Full
Western Kentucky University	94%	89%	100%	78%	93%	Full

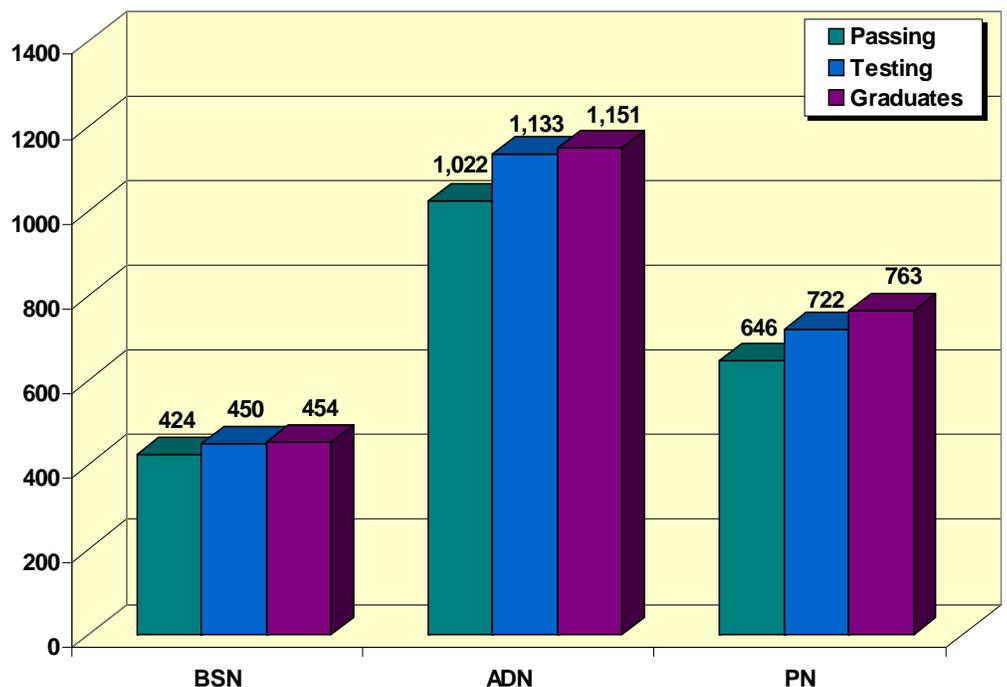
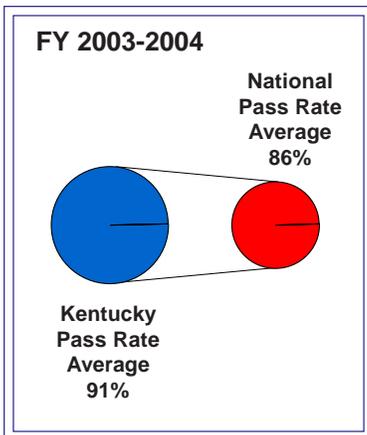
**KENTUCKY BOARD OF NURSING
NCLEX PASS RATE & APPROVAL STATUS REPORT: FY 2000-2004
ASSOCIATE DEGREE PROGRAMS OF NURSING**

ADN Programs (24 Total)	Pass Rate					Approval Status
	2000	2001	2002	2003	2004	2004
Ashland Community & Tech College	90%	89%	87%	88%	92%	Full
Big Sandy Community & Tech College	100%	95%	56%	87%	94%	Full
Eastern Kentucky University	84%	87%	98%	94%	91%	Full
Elizabethtown Community & Tech College	98%	90%	100%	98%	95%	Full
Hazard Community & Tech College	80%	91%	77%	100%	82%	Full
Henderson Community College	86%	97%	91%	97%	100%	Full
Hopkinsville Community College	77%	97%	100%	93%	98%	Full
Jefferson Community College	81%	92%	96%	100%	96%	Full
Kentucky State University	84%	84%	81%	88%	100%	Full
Lexington Community College	87%	93%	98%	95%	91%	Full
Lincoln Memorial University - Corbin	100%	91%	93%	73%	94%	Full
Madisonville Community College	81%	96%	94%	100%	91%	Full
Maysville Community College	86%	94%	100%	91%	93%	Full
Midway College	75%	96%	91%	87%	80%	Full
Morehead State University	94%	100%	93%	86%	85%	Full
Northern Kentucky University	92%	91%	94%	88%	89%	Full
Owensboro Community & Tech College	95%	100%	95%	100%	100%	Full
Pikeville College	94%	95%	100%	100%	91%	Full
Somerset Community College	90%	92%	97%	100%	100%	Full
Southeast KY Community & Tech College	78%	93%	93%	94%	86%	Full
Spencerian College	N/A	N/A	N/A	80%	77%	Conditional
St. Catherine College	84%	85%	N/A	100%	100%	Full
West KY Community & Tech College	88%	88%	93%	93%	93%	Full
Western Kentucky University	89%	89%	86%	89%	86%	Full

**KENTUCKY BOARD OF NURSING
NCLEX PASS RATE & APPROVAL STATUS REPORT: FY 2000-2004
PROGRAMS OF PRACTICAL NURSING**

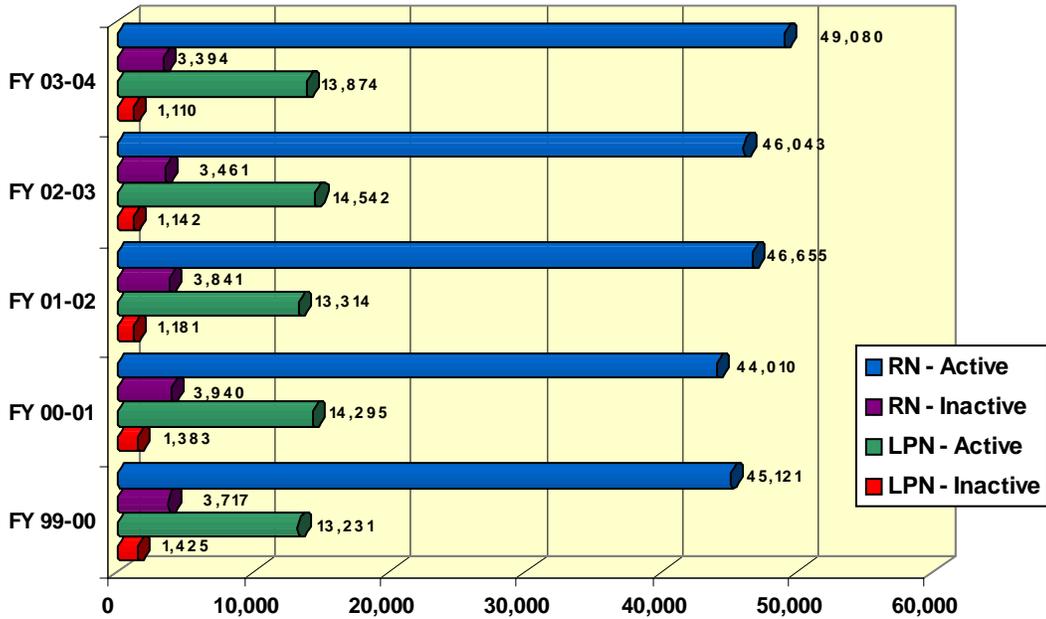
PN Programs (20 Total)	Pass Rate					Approval Status
	2000	2001	2002	2003	2004	2004
Ashland Community & Tech College	N/A	67%	90%	87%	93%	Full
Big Sandy Community & Tech College	97%	100%	84%	90%	82%	Full
Bowling Green Tech College - Glasgow	98%	100%	96%	95%	84%	Full
Central Kentucky Technical College	91%	78%	100%	97%	95%	Full
Central Kentucky Tech College - Danville	90%	92%	86%	90%	85%	Full
Elizabethtown Community & Tech College	100%	90%	94%	100%	100%	Full
Galen Health Institutes	84%	82%	96%	92%	98%	Full
Gateway Community & Tech College	86%	91%	89%	81%	81%	Conditional
Hazard Community & Technical College	95%	98%	94%	89%	88%	Full
Hopkinsville Community College	N/A	N/A	100%	100%	100%	Full
Jefferson Technical College	95%	87%	97%	89%	100%	Full
Laurel Technical College	N/A	N/A	92%	89%	N/A	Full
Madisonville Community College	86%	91%	88%	97%	84%	Full
Maysville Community College	N/A	N/A	71%	94%	83%	Full
Owensboro Community & Tech College	78%	93%	92%	N/A	100%	Full
Rowan Technical College - Maysville	N/A	94%	100%	N/A	93%	Full
Somerset Technical College	73%	95%	86%	98%	100%	Full
Southeast KY Community & Tech College	97%	81%	75%	92%	97%	Full
Spencerian College	93%	85%	80%	72%	82%	Conditional
West KY Community & Tech College	96%	88%	100%	100%	100%	Full

FY 2003-2004 SUMMARY

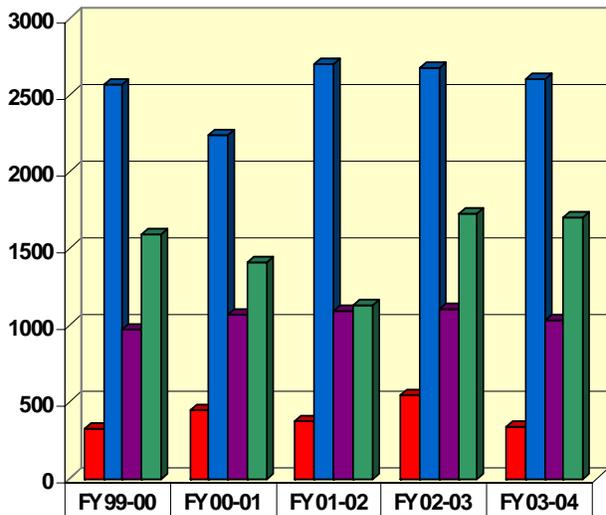


LICENSURE & REGISTRATION STATISTICS

REGISTERED NURSE & PRACTICAL NURSE LICENSEES FY 99-04 COMPARATIVE SUMMARY



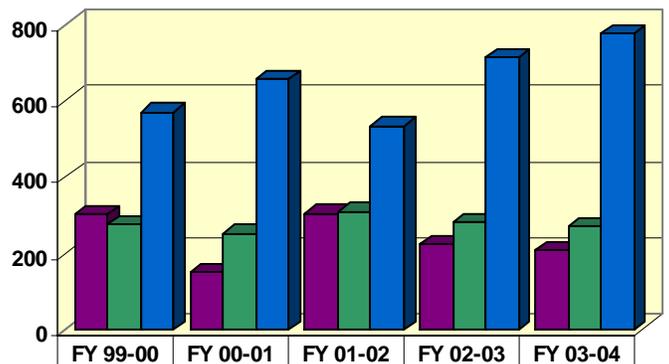
REGISTERED NURSE LICENSURE BY ENDORSEMENT, REINSTATEMENT, EXAMINATION & VERIFICATION TO OTHER BOARDS OF NURSING



	FY 99-00	FY 00-01	FY 01-02	FY 02-03	FY 03-04
Reinstatement	326	450	372	539	332
Verification	2,570	2,242	2,700	2,670	2,600
Endorsement	969	1,072	1,097	1,100	1,035
Examination	1,591	1,405	1,134	1,726	1,696

The verification count includes a combination of RNs and LPNs, consequently, verifications are no longer included on the PN chart shown below.

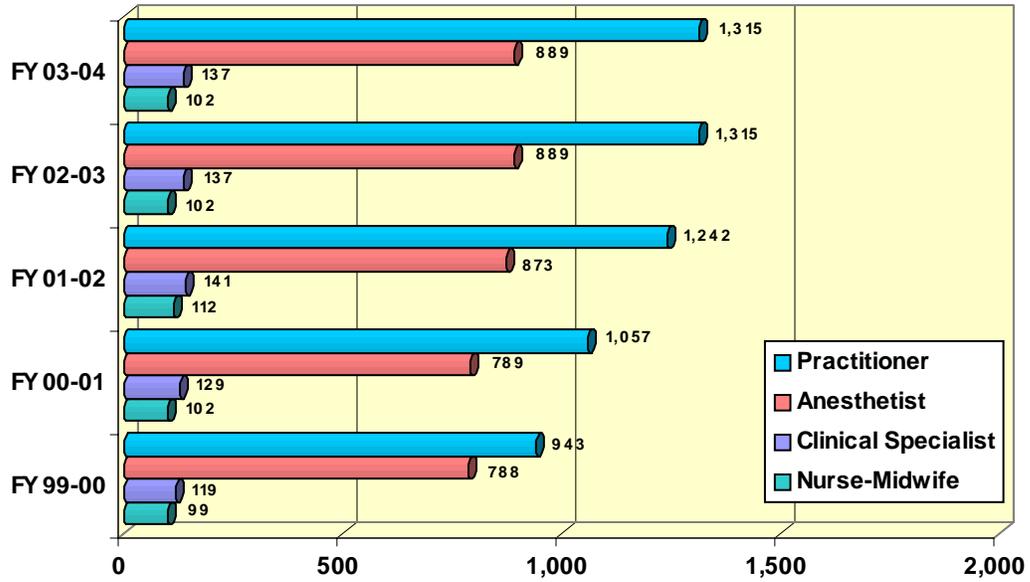
PRACTICAL NURSE LICENSURE BY ENDORSEMENT, REINSTATEMENT & EXAMINATION



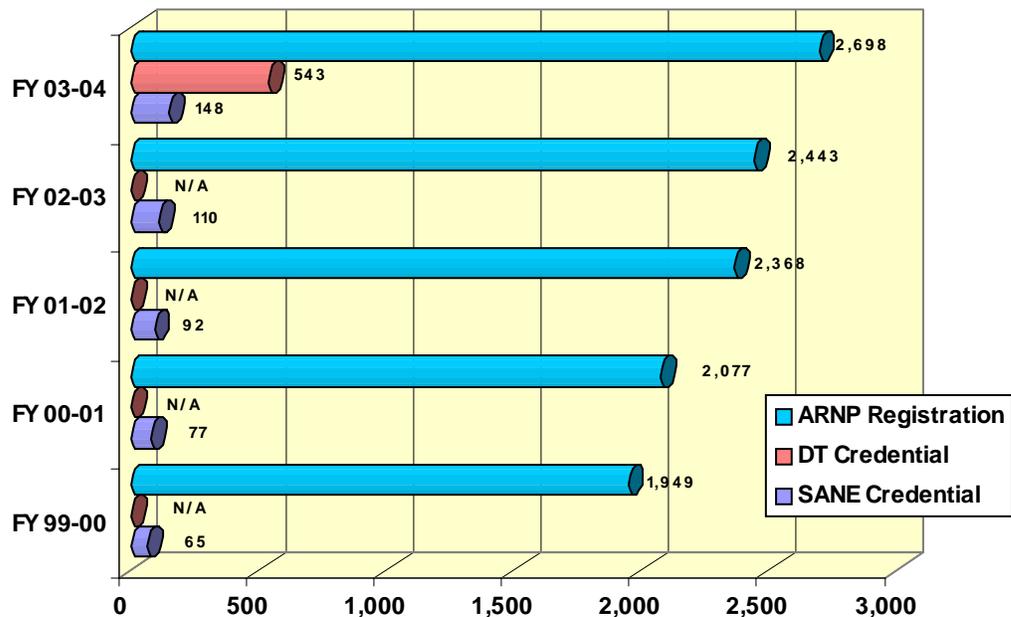
	FY 99-00	FY 00-01	FY 01-02	FY 02-03	FY 03-04
Reinstatement	301	149	303	223	207
Endorsement	274	251	309	279	269
Examination	569	654	533	714	775

LICENSURE STATISTICS (CONTINUED)

ADVANCED REGISTERED NURSE PRACTITIONERS FY 99-04 COMPARATIVE SUMMARY BY DESIGNATION

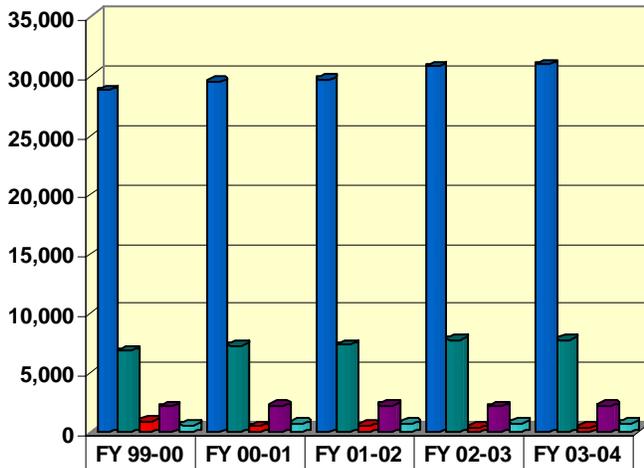


ADVANCED REGISTERED NURSE PRACTITIONER (ARNP) REGISTRATIONS DIALYSIS TECHNICIAN (DT) CREDENTIALS SEXUAL ASSAULT NURSE EXAMINER (SANE) CREDENTIALS FY 99-04 COMPARATIVE SUMMARY



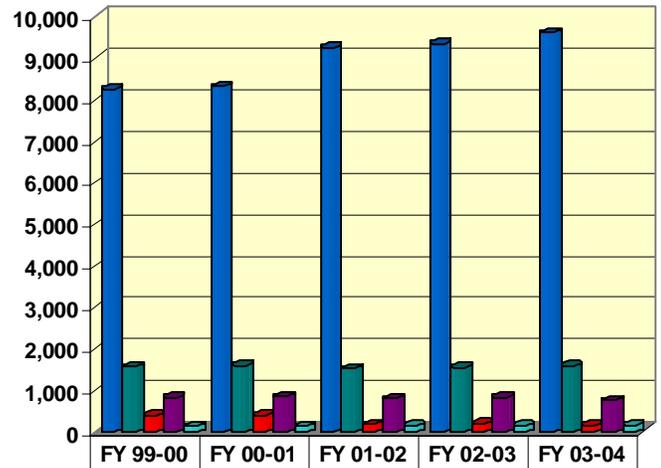
LICENSURE STATISTICS (CONTINUED)

SUMMARY OF REGISTERED NURSES BY FIELD OF EMPLOYMENT FY 99-04



Full Time	28,712	29,429	29,631	30,728	30,893
Part Time	6,774	7,231	7,282	7,717	7,763
Other Field	876	464	501	321	334
Unemployed	2,139	2,152	2,214	2,111	2,169
Retired	535	635	647	708	711

SUMMARY OF PRACTICAL NURSES BY FIELD OF EMPLOYMENT FY 99-04



Full Time	8,228	8,303	9,229	9,329	9,591
Part Time	1,567	1,585	1,517	1,540	1,569
Other Field	383	395	167	184	150
Unemployed	819	850	794	828	752
Retired	121	123	135	141	164

AUTOMATED LICENSE VERIFICATIONS FY 01-04

