

KBN **CONNECTION**

Fall 2015
Edition 45

THIS IS YOUR OFFICIAL LICENSURE RENEWAL NOTICE

It is time to renew all nursing licenses and credentials.

See pages 16-18 for renewal information.

Background checks now required if license lapses.

2015 ANNUAL LICENSE RENEWAL NOTIFICATION



OFFICIAL RENEWAL NOTICE
RENEWAL DATES:
SEPT. 15 - OCT. 31, 2015

Official Publication of the Kentucky Board of Nursing



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KBN CONNECTION

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KBN MISSION

The Kentucky Board of Nursing protects the well-being of the public by development and enforcement of state laws governing the safe practice of nursing, nursing education, and credentialing.

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- 9 Kentucky Board of Nursing Program of Nursing Approval Status
- 10 KASPER Tips: When to Managing Your Delegates
- 14 National Health Service Corps Scholarship and Loan Repayment Opportunities



KBN Connection circulation includes over 85,000 licensed nurses and nursing students in Kentucky.

- 16 Licensure Corner: Renewal Information
- 19 CE Corner
- 21 Highlights of Board Actions
- 28 Disciplinary Actions

Contents

Fall 2015 Edition 45

- 5 President's Message
- 6 Executive Director's Message
- 8 Montana Passes NLC Legislation!

Statistics Corner

As of September 23, 2015 KBN records show:

RN Active: 67,739

LPN Active: 15,440

**Advanced Practice
Registered Nurses: 6,229**

Dialysis Technicians Active: 1,494

SANE Active: 260



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PRESIDENT'S MESSAGE

On behalf of the Board, it is my pleasure to extend thanks and gratitude for the service of two board members, Nicholas Hammonds and Kathy Burr, whose terms expired June 30, 2015. These individuals did not resubmit for reappointment.

KBN welcomes two new members who were appointed by Governor Steve Beshear to the Board of Nursing in June 2015. Each will serve a four-year term through June 30, 2019. Lewis Perkins, DNP, APRN, GNP-BC, NEA-BC, from Goshen, KY, replaces Nicholas Hammonds, RN and was nominated by the Kentucky Nurses Association. Dr. Perkins is Vice President Patient Care Services and CNO at Norton Healthcare, Louisville, KY. He also serves as an assistant professor for the University of Kentucky College of Nursing. Replacing Kathy Burr LPN, is Lucy McDowell, LPN from Louisville, KY. Lucy is Admission Coordinator for Kindred Hospital in Louisville and was nominated by the Licensed Practical Nurses Organization. She graduated from the Glasgow School of Practical Nursing in Glasgow, KY.

Reappointments to the Board by Governor Beshear include Michelle Dunn, who resides in Prospect, KY and Kelly Jenkins, RN of Waverly, KY. Ms. Dunn represents citizens at-large. Kelly Jenkins was nominated by the Kentucky Organization of Nursing Leaders. KBN welcomes these dedicated members back. At the August 28, 2015 Board meeting, these new appointments and reappointments were sworn into office.

The Kentucky Board of Nursing is a member board of the National Council for State Boards of Nursing (NCSBN). NCSBN is the vehicle through which boards of nursing act and counsel together to provide regulatory excellence for public health, safety and welfare. Dr. Jimmy Isenberg and I represented the KBN as delegates at the NCSBN's Annual Meeting. Other Board members who attended are John Nordgauer, LPN, Michelle Dunn, citizen at-large, and Dr. Patricia

Spurr. Also attending were Executive Director, Paula Schenk and other Board staff. Since lead time to write articles for the KBN Connection is somewhat long, I will share information from the August NCSBN Annual Meeting in the next KBN Connection. This year's theme is "A United Mission for Regulatory Excellence".

We congratulate Paula Schenk, Executive Director, on her appointment by the NCSBN Board of Directors as Chair of the Investigator Training Committee. Her appointment is for a two-year term, ending August 2017. Paula has much expertise and talent to bring to this committee which is crucial to the mission and strategic initiatives of the National Council. We also congratulate Randy Smith, Operations Manager, Myra Goldman, Education Consultant, and Pam Hagan, APRN Education and Practice Consultant, on their appointments to NCSBN Committees. Randy Smith is serving on the NCSBN Finance Committee that oversees the financial reporting process of NCSBN. The NCSBN Board of Directors appointed Myra Goldman to serve on the NCLEX Subcommittee (NIRSC). The charge for the NIRSC is to assist the NCLEX Examination Committee with item review. Pam Hagan is appointed to the APRN Education Committee with the charge to explore the pros and cons regarding member board oversight of APRN education programs and make recommendations to the NCSBN board. We appreciate Paula's, Randy's, Myra's, and Pam's willingness to serve and involvement in NCSBN.

A handwritten signature in black ink that reads "Gail L. Wise".

Dr. Gail Wise, EdD, MSN, RN
President, Kentucky Board of Nursing



EXECUTIVE DIRECTOR'S MESSAGE

Dear Colleagues in Nursing:

As you receive this edition of the *KBN Connection*, we will be in the last days of the licensure renewal period. If you wish to practice as a licensed nurse (LPN, RN, and APRN) or even just use the title between November 1, 2015 and October 31, 2016, you must apply for and have renewed your nursing license prior to October 31, 2015. As previously stated in the 2015 Summer Edition of the *KBN Connection*:

... the end of the licensure renewal period falls on Saturday, October 31, 2015. KBN office hours are Monday through Friday, 8 am to 4:30 pm (Eastern Time). In order to have renewal applications processed prior to the end of the licensure renewal period, those applications must be received prior to close of business Friday, October 30, 2015.

Should licensees fail to renew their license by October 31, 2015, in order to practice as a nurse on November 1, 2015 and thereafter until October 31, 2016, individuals must apply for reinstatement of licensure. Detailed information about the reinstatement requirements and application process can be found later in this publication as well as on the Board's website www.kbn.ky.gov.

The 2015 NCSBN Annual Delegate Assembly was held August 19-21, 2015 in Chicago, IL. Highlights of significant actions taken by the Delegate Assembly include adoption of the 2016 NCLEX-RN Test Plan; approval of the Association of Registered Nurses of Prince Edward Island, Ordres des Infirmieres du Quebec and Registered Nurses Association of the Northwest Territories and Nunavut as Associate Members of NCSBN; election of new members of the NCSBN Board of Directors and Leadership Succession Committee. A resolution was passed to explore development of a procedure and criteria for eligibility for full membership by a non-state or U.S. territory nursing regulatory body that uses a licensing examination developed by NCSBN.

Congratulations are extended to Nathan Goldman JD, KBN General Counsel, for his re-election as a Director-at-Large on the NCSBN Board of Directors.

Retiring NCSBN CEO, Kathy Apple, MS, RN, FAAN, was honored with the Founders Award bestowed by the NCSBN Board of Directors. This prestigious award is given only upon occasion that an individual with ethics, integrity and sincerity has demonstrated the highest regard for the ideals and beliefs upon which NCSBN was founded.

David Benton RGN, RMN, BSc, M Phil, PhD, FFNF, FRCN, was welcomed as the incoming CEO effective October 1, 2015. Dr. Benton is the immediate past CEO of the International Council of Nurses (ICN), a post he held since 2008. Immediately prior to that appointment he served as an ICN consultant in nursing and health policy specializing in regulation, licensing and education. He has also served on the Editorial Advisory Board for the NCSBN Journal of Nursing Regulation since its launch in 2010.

I am pleased to announce that KBN has created various educational videos on topics of frequent interest to applicants as well as licensees. They include but are not limited to, fingerprinting requirements and process; licensure by examination process; KARE for Nurses Program information; and scope of nursing practice determination. Please visit the KBN website and click the link for the subject of interest. If you have suggestions for other nursing regulatory topics, you may submit those ideas via the KBN Webmaster.

Since the last issue of the *KBN Connection* was sent to you, the following individuals have joined KBN staff: Spenser Robinson, Prosecuting Attorney; Amanda Padgett, Complaint Program Coordinator; and Teresa Mauk, Nursing Education Consultant.

Paula S. Schenk MPH, RN
Executive Director



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MONTANA PASSES NLC LEGISLATION!



On February 27, Montana Governor Bullock signed the Nurse Licensure Compact into law, making Montana the 25th state to enact the Nurse Licensure Compact (NLC). Spearheaded by Executive Director Cynthia Gustafson and Board President Heather O'Hara, the legislation was introduced to the Montana House floor on January 6, 2015 by Representative Art Wittich (R). Thanks to the spirited collaborative effort of the Montana Board of Nursing, constituents, NCSBN, and various supporters who donated their valuable time, the NLC successfully navigated several committee hearings to graduate from the House and eventually be passed on the Senate floor with a vote of 32-18 in its third and final reading.

Primarily opposed by the Montana Nurses Association (MNA), representatives from the Board of Nursing and the Montana House and Senate were able to accurately rebut talking points proposed by the MNA as well as correcting key misconceptions surrounding the Nurse Licensure Compact. Throughout committee and floor hearings as well as outside of the state house, proponents were well informed and advocated strongly and tactfully for the NLC in Montana.

The Nurse Licensure Compact is expected to be implemented in October. All current Montana residents holding a Montana nursing license will have their licenses switched to become multistate, and current compact licensees across the compact states will be permitted to practice in Montana without an additional license!

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Kentucky Board of Nursing Program of Nursing Approval Status

- **Developmental:** The designation granted to a proposed program of nursing to continue development of plans for implementation.
- **Initial:** The designation granted to a new program of nursing upon admission of the first class.
- **Full:** The designation granted to program of nursing that is in compliance.
- **Monitoring:** The designation granted to a program of nursing that has achieved full approval status and fails to meet one (1) or more of the standards of the Kentucky Administrative Regulations that govern the program including achieving the pass rate.
- **Conditional:** The designation granted to a program if one or more of the standards in the regulations have not been met.
- **Probational:** The designation granted to a program of nursing if one or more standards have continued to be unmet. Programs on Probational Status cannot admit new students.

As of 6/30/2015 Program of Nursing

DNP/APRN

Eastern Kentucky University	Full
Frontier Nursing University	Full
Kentucky State University	Initial
Murray State University	Full
University of Kentucky	Full
University of Louisville	Developmental
Western Kentucky University	Full

Master's Degree Nursing leading to APRN

Bellarmine University	Full
Eastern Kentucky University	Full
Frontier Nursing University	Full
Indiana Wesleyan University	Full
Kentucky Christian University	Developmental
Murray State University	Full
Northern Kentucky University	Full
Spalding University	Full
University of Louisville	Full
Western Kentucky University	Full

Prelicensure Registered Nurse and Practical Nurse Programs

Baccalaureate Degree Nursing

Bellarmine University	Full
Berea College	Full
Eastern Kentucky University	Full
Kentucky Christian University	Monitoring
Lindsey Wilson College	Monitoring
Morehead State University	Full
Murray State University	Monitoring
Northern Kentucky University	Full
Spalding University	Monitoring
Thomas More College	Full
Union College	Initial
University of Kentucky	Full
University of Louisville	Full
University of Louisville - Owensboro	Full
Western Kentucky University	Full

Associate Degree Nursing

American National University	Monitoring
Ashland Community & Technical College	Conditional
Beckfield College	Conditional
Big Sandy Community & Technical College	Monitoring
Bluegrass Community & Technical College - Lexington/Cooper (Main)	Full
Bluegrass Community & Technical College - Lawrenceburg	Full
Campbellsville University	Monitoring
Daymar College	Conditional
Eastern Kentucky University	Monitoring
Elizabethtown Community & Technical College	Full
Galen College of Nursing	Full
Gateway Community & Technical College	Full
Hazard Community & Technical College - Hazard (Main)	Conditional
Hazard Community & Technical College - Lees Campus/Jackson	Full
Henderson Community College	Full
Hopkinsville Community College	Full
ITT Technical Institute - Lexington	Initial
ITT Technical Institute - Louisville	Monitoring

Jefferson Community & Technical College	Monitoring
KCTCS Online Learn on Demand	Conditional
Kentucky State University	Monitoring
Lincoln Memorial University - Corbin Campus	Full
Madisonville Community College	Full
Maysville Community & Technical College (Main)	Full
Maysville Community & Technical College - Cynthiana/Licking Valley	Conditional
Midway University	Full
Morehead State University (Main)	Monitoring
Morehead State University - Mt. Sterling	Monitoring
Owensboro Community & Technical College	Full
Somerset Community College (Main)	Full
Somerset Community College - Laurel/London	Full
Southcentral Kentucky Community & Technical College - Bowling Green	Full
Southcentral Kentucky Community & Technical College - Glasgow	Full
Southeast Kentucky Community & Technical College (Main)	Full
Southeast Kentucky Community & Technical College - Pineville	Monitoring
Spencerian College	Monitoring
St. Catharine College	Conditional
University of Pikeville	Monitoring
West Kentucky Community & Technical College	Full
Western Kentucky University (Main)	Monitoring
Western Kentucky University - Glasgow	Monitoring

Practical Nursing

Ashland Cmty. & Technical College - Roberts Drive	Monitoring
ATA College	Full
Beckfield College	Monitoring
Big Sandy Community & Technical College - Mayo/Paintsville	Full
Bluegrass Community & Technical College - Leestown/Lexington (Main)	Full
Bluegrass Community & Technical College - Danville	Full
Brown Mackie College - Louisville	Full
Brown Mackie College - Northern Kentucky	Full
Elizabethtown Community & Technical College	Full
Galen College of Nursing	Full
Hazard Community & Technical College	Full
Henderson Community College	Full
Hopkinsville Community College	Full
Jefferson Community & Technical College (Main)	Full
Jefferson Community & Technical College - Carrollton	Full
Jefferson Community & Technical College - Shelbyville	Full
Madisonville Community College	Full
Maysville Community & Technical College	Monitoring
Maysville Community & Technical College - Rowan/Morehead (Main)	Full
Maysville Community & Technical College - Licking Valley/Cynthiana	Full
Maysville Community & Technical College - Montgomery/Mt. Sterling	Full
Somerset Community College (Main)	Full
Somerset Community College - Clinton Center/Albany	Full
Somerset Community College - Laurel Campus/London	Full
Southcentral Kentucky Community & Technical College - Glasgow (Main)	Full
Southcentral Kentucky Community & Technical College - Bowling Green	Full
Southeast Kentucky Community & Technical College	Full
Spencerian College	Full
West Kentucky Community & Technical College (Main)	Full
West Kentucky Community & Technical College - Murray	Full

MANAGING YOUR DELEGATES

Sharing usernames and passwords for eKASPER access is NOT permitted and may place the eKASPER account holder at risk. You are responsible for all activity that occurs under your account. eKASPER Master Account Holders (MAHs) are permitted by statute to establish delegates to request eKASPER reports on their behalf. The eKASPER Help Desk is available to help with any questions you may have with adding or deleting delegates to your account.

Do I have to have a delegate?

No. Master Account Holders are not required to have a delegate. Many MAHs find it very useful to have a staff member request the report since this frees up provider time for clinical work and allows more time with patients.

Who should I appoint as a delegate?

A delegate must be an employee of the practitioner's or pharmacist's practice acting under the specific direction of the practitioner or pharmacist. An employee you establish as a delegate should be trustworthy to only obtain eKASPER reports on current or prospective patients, attentive to detail, and should have basic computer skills. Once registered with their delegate account, they will log on to their account (which is tied to your master account), and fill in the requested information to produce an eKASPER report. The delegate may give the eKASPER report to you or place the report in the patient's medical record for your review. You may also view the eKASPER report directly using your own master account.

How do I establish a delegate?

To establish a delegate, log on to your Master Account. Select "Administration" then "Delegate Administration." On the Delegate Request screen, please read the instructions document to ensure a smooth application process. Then, fill in the required information and click "Automatically Add



Delegate." The Driver's License information will be verified against the Kentucky Department of Transportation database. If there is not an exact match (e.g., a recent address change for the delegate), the verification may be turned off by selecting "other type" in the drop down box of the ID field. A message stating the MAH will assume responsibility for the delegate's identity will display. Select "OK," then "Automatically Add Delegate" for immediate approval of the delegate account. You do NOT need to print, notarize or submit the review form.

May I have more than one delegate?

Yes, a Master Account Holder may have as many delegates as you wish.

I work in an office with multiple providers. Can we set up one delegate for all of us?

Yes. The delegate can use the same login information as long as they were registered by each MAH using the same first name, last name, date of birth, and last four digits of their Social Security Number. Ensuring that each MAH uses the exact same information for each of

these four fields will prevent the delegate from having multiple accounts, login ids and passwords.

If we have only one delegate for the entire office, how will eKASPER know under whose account to log the eKASPER report request?

When the delegate requests the report, they will have a drop down box with an alphabetical list of MAHs, so they can attribute the report request to the correct provider. It is important that your delegate understands that they will have to select the correct provider name each time when requesting eKASPER reports for different MAHs.

My delegate requested an eKASPER report for me, but another provider's name shows up as the requestor. Does this matter?

Yes. It is recommended that you verify the delegate has been properly added under your account. If so, you should discuss with your delegate to make sure the delegate understands how to select you from the provider drop down box and to ensure this doesn't continue to happen. It is important that the eKASPER reports requested for your patients are logged under your Master Account.

Can't my delegate just tell me if the eKASPER report contains suspicious or problematic information?

Under licensing board regulations, the providers are required to review the eKASPER reports. Interpreting an eKASPER report requires in-depth medical and pharmaceutical knowledge, which means the provider must review each eKASPER report that is requested to be in compliance with regulations and to help ensure appropriate patient treatment.

Can I see a list of reports that my delegate has requested on my behalf?

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SEE PAGE 9 FOR APPROVAL STATUS

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Yes, Master Account Holders can see a list of all reports requested by either themselves or their delegates. Log on to your Master Account. Select "Summary Report." Choose the date range that you wish to view and click "Search." In the Request grid, the requestor name will appear as a link. Selecting the requestor name link will take you to a List of Request Status screen where you can select individual Request Numbers to view the selected report. If you wish to export the results of the List of Request Status screen, simply check the "Export Results" button to view the data in an Excel spreadsheet.

My delegate requested an eKASPER report for a person that is not my patient. Is this OK?

No, eKASPER reports may only be obtained for bona fide current or prospective patients. Inappropriate use is against the law and should be reported to the Drug Enforcement and Professional Practices Branch at (502) 564-7985 for assistance.

I have a delegate who no longer works for me. What should I do?

You need to deactivate the delegate's eKASPER account. To deactivate the delegate, log on to your Master Account. Select "Administration." Click the "Select" link under "View Details" for the chosen delegate. Once on the Delegate Maintenance screen, un-check the "Active" box under the Facility Information. DO NOT un-check the "Select" box. Click "Submit." You may also contact the eKASPER Help Desk at (502) 564-2703 for assistance with deactivating a delegate account.

eKASPER staff members are available to help with any questions or problems you may encounter with the delegate process. For support, please contact the eKASPER Help Desk by phone: (502) 564-2703 or email: eKASPERHelp@ky.gov. These and other tips are available in the KASPER Tips for Providers section of the KASPER web site: www.chfs.ky.gov/KASPER.

SEE PAGE 9 FOR APPROVAL STATUS

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NATIONAL HEALTH SERVICE CORPS SCHOLARSHIP AND LOAN REPAYMENT OPPORTUNITIES

By **Pamela C. Hagan, MSN, RN**
APRN Education and Practice Consultant

Nurse practitioner students can reduce their educational debt through the National Health Service Corps (NHSC) Scholarship Program or the NURSE Corps Scholarship Program. Administered by the U.S. Department of Health and Human Services, Health Resources and Services Administration, these scholarship programs support nurse practitioner students in return for a commitment to provide health care in a community with limited access to care upon graduation and completion of training. Where a graduate serves varies. Students can apply to one program-- or both scholarship programs-- but may only accept a scholarship from one (<https://nhsc.hrsa.gov/scholarships/>). The next Scholarship Program application is scheduled to open in Spring 2016.

Additionally, a loan repayment program for eligible primary care providers (NP, CNM), including mental health NPs, can get up to \$50,000 to repay their health profession student loans in exchange for a two-year commitment to work at an approved NHSC site in a high-need, underserved area. The payment is free from Federal income tax and is made at the beginning of service so loans can more quickly be paid down. Approved sites are located across the U.S., in both urban and rural areas. <https://nhsc.hrsa.gov/loanrepayment/eligibility.html>



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DOCTOR OF NURSING PRACTICE (DNP)

Advanced Nursing Practice or Executive Leadership

- BSN and post-master's entry options available
- Hybrid program blends in-class, online and clinical experiences

MASTER OF SCIENCE IN NURSING (MSN)

Administration or Education Tracks

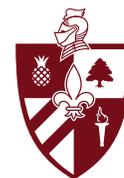
- Hybrid program blends in-class and online experiences
- Practicum experiences individualized to meet your educational and career goals

Family Nurse Practitioner Track

- Can be completed in 2 years
- Students complete 720 supervised clinical hours

RN-BSN

- Fully online program
- Can be completed in 2 years



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Bellarmino University admits qualified students of any age, gender, sexual orientation, race, disability, color, religion, and national or ethnic origin.



Fact:
Knowing if you have HPV—especially the most dangerous strains, HPV types 16 and 18—can help protect you from developing cervical cancer.

If you are 30 or older, ask your health care provider about getting an HPV test with your Pap test. Learn more at www.healthywomen.org/hpv.



This resource was created with support from Roche Diagnostics Corporation.



Is a nursing career at St. Claire Regional right for you?

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- **ASN** *ASN classes offered at LMU's extended learning site at Baptist Corbin Health.*
- **BSN**
- **RN-BSN**
- **MSN** *Earn your RN-BSN or DNP online!*
- **DNP**

www.LMUnet.edu



THIS IS YOUR OFFICIAL RENEWAL NOTIFICATION.

2015 RENEWAL INFORMATION

BEGINS: September 15, 2015 at 12:01 a.m.

ENDS: Midnight October 31, 2015, Eastern Time

RENEWAL WEB ADDRESS: www.kbn.ky.gov/renewal

NOTIFICATION OF RENEWAL: When your license has been renewed you will receive an email notification to the email address you listed with KBN. You can also validate the expiration date of your license at www.kbn.ky.gov

Clicking on the submit button at the end of the renewal application does not renew your license. Validate that your license was renewed from this site: <http://kbn.ky.gov/onlineSRVs/bulkvalidation/>

RENEWAL FEES: Print the confirmation page for your record of payment for your license renewal.

RN: \$65

LPN: \$65

APRN: \$55 for each designation
(plus \$65 for the RN license)

SANE: \$35

Clicking on the “submit” button at the end of the renewal process is an attestation that you have or will have met the continuing competency requirements by midnight, October 31. Your license is NOT renewed when you click on the submit button.

LAST DAY OF RENEWAL

For those individuals who submit a 2015 renewal application after 4:30 PM on October 30 and before midnight October 31, the nursing license will lapse at 12:01 AM. In this situation you may not work as a nurse until such time as the Board processes the renewal application.

If an application is received before midnight on October 31 and an individual answers “NO” to the disciplinary and conviction questions, a license MAY be renewed by noon on the next business day.

REQUIRED RENEWAL DOCUMENTATION

If you answered “yes” to the discipline, criminal, and/or the APRN national certification revocation questions, your license will not be renewed until KBN receives and reviews the required documents. If

your license has not been renewed before midnight, Eastern Time, October 31, your license will lapse. You cannot practice as a nurse in Kentucky if your license has lapsed.

Required documentation includes:

1. Certified court records and letters of explanation, if you answer “yes” to the criminal activity question
2. Board certified orders and letters of explanation, if you answer “yes” to the disciplinary question
3. Documentation from your APRN national certification organization if you answer “yes,” that your national certification was revoked or issued on a provisional or conditional status
4. Other documentation requested by KBN staff.

NURSE LICENSURE COMPACT AND KENTUCKY LICENSE RENEWAL

If your primary state of residence is another compact state and you do not practice ONLY in a military/federal facility, you will not be able to renew your Kentucky RN or LPN license.

APRN RENEWAL

If you do not intend to practice as an APRN and want to relinquish your APRN license (allow it to expire) but do want to renew your RN license, access the RN/APRN renewal application. There will be a drop down selection for you to renew only your RN license.

If your national certification has expired, you will not be able to renew your APRN license(s). You cannot practice as

an APRN in Kentucky with an expired national certification.

To renew your APRN license in only one role designation and your Kentucky RN license, you MUST use the RN-APRN link on the renewal web page (<http://kbn.ky.gov/Pages/renewal.aspx>). From this link, you will renew your RN and APRN licenses simultaneously, for the combined fee of \$120 (RN-\$65 and APRN-\$55).

To renew your APRN license in more than one role designation and your Kentucky RN license, use the link listed above and select each role designation that you want to renew by clicking on the appropriate radio button. The fee for renewing each APRN designation is \$55 per role designation, plus the \$65 RN renewal fee. You must maintain current national certification in each role designation.

If your primary residence is in a compact state and you hold a current RN multistate license in that state, you must use the “APRN Renewal Only (with RN license in another compact state)” link. You must provide the name of the state and the expiration date of your multistate RN license before you will be able to renew your Kentucky APRN license. You must keep your multistate RN license active in the state of your primary residence while you are practicing as an APRN in Kentucky. If your compact RN license and/or your national certification lapse, you may not practice as an APRN in Kentucky. If an APRN holds both a KY RN & APRN license and they are not prescribing controlled substances, they need to: