

**KENTUCKY BOARD OF NURSING
SUMMARY OF MAJOR ACTIONS
Board Meeting
June 14 and 15, 2012**

PRESIDENT'S REPORT

President Komara presented a copy of the National Council of State Boards of Nursing (NCSBN) Annual Report to the board members for their review. She announced that there will be an article in the upcoming NCSBN *Council Connector* thanking Charlotte Beason for her contributions to NCSBN. Ms. Komara updated the staff on the search process for a new executive director.

FINANCIAL OFFICER'S REPORT

- Accepted as written.

EXECUTIVE DIRECTOR'S REPORT

- ADMINISTRATIVE STAFF
 - ◆ KBN welcomed Chrissy Blazer, RN as Nurse Investigator in the Consumer Protection Branch on May 1, 2012.
 - ◆ Interviews are currently underway to fill two vacancies - Personnel Administrator and Nurse Practice/Education Consultant.
 - ◆ Morgan Ransdell, KBN prosecuting Attorney and Patricia Smith, Compliance Supervisor were presenters at a presentation on HB1 (Pill Mill Bill) at the April 2012 annual meeting of the Kentucky Coalition of Nurse Practitioners and Nurse Midwives.
 - ◆ Dr. Charlotte Beason received the Distinguished Alumni Award from Berea College on June 8, 2012.
- IMPLEMENTATION OF HB1
 - ◆ Governor Beshear has instructed those regulatory boards affected by HB1 to submit emergency regulations NLT July 20, 2012. KBN Executive Director took part in a discussion between regulatory board executive directors, LRC staff and HB1 Committee Chairs, Senator Robert Stivers and Representative John Tilley to clarify bill language, identify common concerns and discuss committee expectations and projected activities. An email was sent to all APRNs holding DEA numbers/CAPA-CS informing them of requirements to be in compliance with HB1.
- Approved the amendments to 201 KAR 20:056, 057, 161, and 215 to file the amendments with agreed changes as ordinary and emergency regulations.
- UAP INSULIN ADMINISTRATION
 - ◆ Activities are underway to initiate a Task Force to review Advisory Opinion Statement #15. The Taskforce Charge: Review Advisory Opinion Statement #15, "Roles of Nurses in the Supervision and Delegation of Nursing Acts to Unlicensed Personnel"* as it relates to the administration of medication by unlicensed assistive personnel for possible revision.

- ***NCSBN SUPPORT TO ASSIST BOARDS OF NURSING ABILITY TO COLLECT NURSING WORKFORCE MINIMUM DATA SET***
 - ◆ The National Council of State Boards of Nursing (NCSBN) is working toward becoming the national repository for data about the supply of nurses in the U.S. NCSBN is attempting to create a standardized national public use database for federal, state, and local nursing workforce planning efforts. All project participants are asked to provide a minimum data set which has been identified by the National Forum of State Nursing Workforce Centers (www.nursingworkforcecenters.org) and NCSBN. NCSBN, through this project has launched an initiative to fund the cost for all Boards of Nursing to program questions for renewal or other forms that would obtain the information required for the national minimum nursing workforce data set.
- Approved that KBN request funds from NCSBN to support the cost of programming questions to complete the nationally adopted minimum nursing workforce data set on the annual renewal form.
- Approved the questions addressing the minimum data set to be designated as non-mandatory.
- ***OPEN RECORDS TRAINING***
 - ◆ KBN hosted an open records training session on June 4th. Amye Bensenhaver from the Attorney General's office was the presenter. The KBN staff members that receive request for open records information and representatives from other agencies and commissions also participated in the training.

EDUCATION COMMITTEE **PROGRAMS OF NURSING**

OLD BUSINESS **SITE VISIT REPORTS**

Bluegrass Community & Technical College, Practical Nursing program, Danville

- Accepted the April 19 & 21, 2012 Site Visit report of the Practical Nursing program of Bluegrass Community & Technical College, Danville.
- Approved the requirements to be met as stated in the April 19 & 21, 2012 report of the Practical Nursing Program, Bluegrass Community & Technical College, Danville.
- Directed the program to submit a response within four weeks of the June 15, 2012 Board meeting, to include a timeline for the correction of each "requirement to be met" identified in this report. (Submission Date: July 16, 2012)
- Directed the program to submit evidence that all requirements are met within six months with a final report as to the final resolution of each identified requirement submitted no later than December 12, 2012.
- Directed that should the program's December 12, 2012 response to this site visit not provide satisfactory response to all requirements, the Program Administrator and the College President shall appear before the Board to provide justification as to non-adherence to requirements and plans for correction.

- Accepted that the approval status of the Practical Nursing program at Bluegrass Community & Technical College, Danville remain Full pending receipt of requested actions. The approval status of the program is subject to change should the program not adhere to established reporting deadlines or there is evidence that the program has not adhered to Kentucky regulations to the satisfaction of the Board.

Hopkinsville Community College, Practical Nursing Program, Hopkinsville

- Accepted the March 19-20, 2012 Site Visit Report of the Practical Nursing Program of Hopkinsville Community College, Hopkinsville.
- Approved the requirements to be met as stated in the March 19-20, 2012 report of the Practical Nursing Program of Hopkinsville Community College, Hopkinsville.
- Directed the program administrator to provide a copy of this report to all faculty members and to any new faculty members.
- Directed the program to submit a response within four weeks of the June 14-15, 2012 Board meeting, to include a timeline for the correction of each "Requirement to be Met" identified in this report. The plan shall be signed by all full-time faculty members. (Submission Date: July 16, 2012)
- Directed the program to submit evidence that all requirements are met no later than six months from the June 14-15, 2012 Board meeting with a final report as to the final resolution of each identified requirement submitted no later than December 12, 2012.
- Directed that should the program's December 15, 2012 response to this site visit not provide satisfactory response to all requirements, the Program Administrator and the College President shall appear before the Board to provide justification as to non-adherence to requirements.
- Accepted the approval status of the Practical Nursing Program of Hopkinsville Community College, Hopkinsville remain Full pending receipt of requested actions. The approval status of the program is subject to change should the program not adhere to established reporting deadlines or there is evidence that the program has not adhered to Kentucky regulations to the satisfaction of the Board.

Jefferson Community & Technical College, Practical Nursing Program, Louisville/Shelbyville/Carrollton

- Accepted the April 23-27, 2012 Site Visit Report for the Practical Nursing Program of Jefferson Community & Technical College, Louisville, Shelbyville, and Carrollton.
- Approved the requirements to be met as stated in the April 23-27, 2012 Site Visit Report for the Practical Nursing Program of Jefferson Community & Technical College, Louisville, Shelbyville, and Carrollton.
- Directed the program to submit a response within four weeks of the June 15, 2012 Board meeting, to include a timeline for the correction of each "Requirement to be Met" identified in this report. (Submission Date: July 16, 2012)

- Directed the program to submit evidence that all requirements are met within six months with a final report as to the final resolution of each identified requirement submitted no later than (Submission Date: December 12, 2012)
- Directed that should the program's December 12, 2012 response to this site visit not provide satisfactory response to all requirements, the Program Administrator and the College President shall appear before the Board to provide justification as to non-adherence to requirements and plans for correction.
- Accepted the approval status of the Practical Nursing Program of Jefferson Community & Technical College at Louisville, Shelbyville, and Carrollton move to Conditional pending receipt of requested actions. The approval status of the program is subject to change should the program not adhere to established reporting deadlines or there is evidence that the program has not adhered to Kentucky regulations to the satisfaction of the Board.

NEW PROGRAM APPLICATIONS/PROPOSALS

Bowling Green Technical College, Associate Degree program, Bowling Green

Board Member Jimmy Isenberg, RN recused himself from discussion and voting on this item.

- Accepted the proposal for the development of an Associate Degree program with a mobility format program by Bowling Green Technical College in Bowling Green.
- Approved the Bowling Green Technical College proposed Associate Degree program with a mobility format at Bowling Green Technical College, Bowling Green be granted Developmental approval status for an admission class no earlier than January 2013.
- Accepted that the proposed location of the program meets all of the requirements set forth in 201 KAR 20:350: Educational facilities and resources for prelicensure registered nurse and practical nurse programs.
- Directed the Program Administrator to arrange a site visit at least one month prior to the admission of the first class with the Education Consultant.
- Directed that at the time of the pre-admission site visit, the program shall have available for the consultant the following: a) documentation of the implementation of the program as compared to the approved proposal; b) list of students admitted to the first class and their adherence to admission criteria; c) a copy of the nursing and campus student handbooks; d) copies of each syllabus for the 1st semester/quarter; e) list of faculty and clinical instructors for the first academic year as assigned by course; f) summary of clinical agencies to be utilized for the first academic year by course; g) copies of signed clinical agreements; h) policy manual for the nursing program; and i) complete evaluation plan for the program.
- Approved that failure to submit Board required reports within the designated time periods may result in the rescinding of developmental or initial approval status.
- Approved that approval to establish a program of nursing may be withdrawn if program requirements are not met and if a class is not enrolled within eighteen (18) months after the Board granted developmental approval. If the Board determines that a proposed program does not comply with all administrative regulations of the Board, developmental or initial approval may be withdrawn. The governing institution shall be notified in writing of the withdrawal of developmental or initial approval.

ITT Technical College, Associate Degree Program, Lexington

- Accepted the additional information for the Letter of Intent from ITT Technical Institute - Lexington to establish a pre-licensure associate degree nursing program for an admission class no earlier than March 2013.
- Approved withholding action on the Letter of Intent until such time that the program submits the additional data identified in the "Requirements to be Met".

Lincoln College of Technology, Practical Nursing Program, Florence

- Accepted the proposal for the development of an Associate Degree nursing program by Lincoln College of Technology, Florence.
- Approved withholding action on the proposal until the specifications under "Requirements to be Met" are received to the satisfaction of the Education Committee.

CURRICULUM REVISIONS

Galen College of Nursing, Associate Degree Program, Louisville

- Approved the request to add a new generic Associate Degree nursing curricular track proposed by Galen College of Nursing.
- Directed that the changes outlined in the proposal be implemented no sooner than October 2012 as designated within the proposal.
- Directed that should the program not implement the changes as outlined, the program shall communicate with the Education Consultant indicating reason for the delay and revision of the implementation timetable. Additional review by the Board may be necessary based on information provided.

OTHER BUSINESS

- Accepted the Education Committee Annual Report

PRACTICE COMMITTEE

- Approved the revisions to Advisory Opinion Statement #4, "Roles of Nurses in the Administration of Medication per Intraspinal Routes".
- Approved the revisions to Advisory Opinion Statement #8, "Role of the Registered Nurse First Assistant."
- Approved the revisions to Advisory Opinion Statement #23, "The Application and Removal of a Cast by Nurses, and Closed Reduction of a Fracture by Advanced Practice Registered Nurses".

CONSUMER PROTECTION COMMITTEE

- Approved revisions to 201 KAR 20:057 Scope and Standards of Practice of Advanced Practice Registered Nurses.
- Approved the revision to the *Guidelines for Reinstatement*.

ADVANCED PRACTICE REGISTERED NURSE COUNCIL

- A called meeting was held on June 12, 2012. The special meeting was held to review and discuss proposed changes to regulations to implement HB-1.

DIALYSIS TECHNICIAN ADVISORY COUNCIL

- Approved Lindsey Wise as the RN representative to the Dialysis Technician Advisory Council.
- Approved Steven Craig Johnson as the Dialysis Technician representative to the Dialysis Technician Advisory Council.

KBN CONNECTION EDITORIAL PANEL

- No report

CREDENTIALS REVIEW PANEL

- No recommendations.

GOVERNANCE PANEL

- Accepted the plan for the August board meeting and retreat as proposed by the Governance Panel.
- Approved the proposed amendments to 201 KAR 20:230, 370, and 411.

CONTROLLED SUBSTANCES FORMULARY DEVELOPMENT COMMITTEE

- No report.

NURSING INCENTIVE SCHOLARSHIP FUND (NISF)

- Approved the scholarship funding as presented.

DISCIPLINARY ACTION

Approved seven (7) Proposed Decisions, as written, and received reports on the approval of ten (10) Agreed Orders, thirty-three (33) Consent Decrees, and four (4) Removal of Licenses from Probation.

dnt: 6/2012